

## TOWN OF INDIALANTIC

### JOB DESCRIPTION

JOB TITLE: MAINTENANCE WORKER I

DEPARTMENT: PUBLIC WORKS

GENERAL DESCRIPTION:

Unskilled and limited semi-skilled manual work in the performance of laboring tasks and a variety of construction and maintenance work.

1. ESSENTIAL JOB FUNCTIONS:

- A. Patches holes in road with asphalt or limerock. Installs road signs. Clears trees, brush and vegetation from roadside. Removes and installs concrete.
- B. Loads and unloads heavy material from trucks. Moves equipment and large bulky objects.
- C. Performs custodial duties.
- D. Flags traffic on roads under repair.
- E. Maintains grounds. Rakes grass and waters plants. Weeds flower beds. Shapes hedges and trims trees. Cuts grass. Plants and fertilizes flowers. May operate tractor-mower in mowing grass on right-of-way on temporary or training basis.
- F. Loads trash on truck. Unloads trash and other material. Picks up boxes and other materials left by residents.
- G. Performs repair to equipment. Digs ditches.

[These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related duties as may become necessary.]

2. MINIMUM QUALIFICATIONS:

A. KNOWLEDGE, SKILLS AND ABILITIES:

- (1) Knowledge of tools used in maintenance and construction work.
- (2) Knowledge of occupational hazards connected with laboring work.
- (3) Ability to learn methods of operating and maintaining equipment and tools.
- (4) Ability to understand and follow instructions.
- (5) Ability to perform manual labor.
- (6) Skill in the use of hand tools.

B. EDUCATION AND EXPERIENCE: One (1) year experience in performing manual labor.

[A comparable amount of training, education or experience may be substituted for the above qualifications.]

C. LICENSES, CERTIFICATIONS OR REGISTRATIONS: Possession of a Class "B" Florida CDL preferred.

3. ESSENTIAL PHYSICAL SKILLS:

- A. Sufficient physical strength, agility and freedom from disabling defects to perform heavy manual labor.
- B. Heavy lifting and carrying (45 pounds and over.)
- C. Acceptable vision (with or without correction.)
- D. Pulling
- E. Pushing
- F. Walking
- G. Standing
- H. Kneeling
- I. Bending
- J. Balancing
- K. Stooping
- L. Climbing a step ladder.

4. ENVIRONMENTAL CONDITIONS:

- A. Works inside and outside in varying weather conditions.
- B. Exposure to dust and dirt.

Reasonable accommodation will be made for otherwise qualified individuals with a disability.