

**Agenda – Amended 7/8/2020**  
**Town of Indialantic**  
**Regular Meeting of the Town Council**  
**Wednesday, July 8, 2020 at 7:00 p.m.**  
**Council Chambers, 216 Fifth Avenue, Indialantic, FL 32903**

**NOTICE: This meeting will not be held at Town Hall. This meeting will be held utilizing Communications Media Technology in accordance with Governor DeSantis' Executive Order No. 20-69 and Town Emergency Order #2020-09. Those wishing to attend the meeting are encouraged to join the meeting online using the Zoom Webinar platform or by telephone.**

To access the meeting, please click the link below:

<https://zoom.us/j/91283957702?pwd=UHJMRHI2NIQxQjdJUCtvU2Q2dmllUT09>

Password: 397648

Or iPhone one-tap :

US: +13126266799,,91283957702#,,,,0#,,397648# or  
+16465588656,,91283957702#,,,,0#,,397648#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900  
9128 or +1 253 215 8782

Webinar ID: 912 8395 7702

Password: 397648

International numbers available: <https://zoom.us/j/91283957702?pwd=UHJMRHI2NIQxQjdJUCtvU2Q2dmllUT09>

Instructions on how to join a Zoom meeting: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

**Public Comments, prior to the meeting, can be submitted:**

By drop box until 2:00 p.m., July 8, 2020. Deposit comments in the drop box located at rear entrance of Town Hall, 216 Fifth Avenue, Indialantic, FL 32903.

By email until 2:00 p.m., July 8, 2020: [townhall@indialantic.com](mailto:townhall@indialantic.com). Write 'Public Comments 7-8-2020' in the subject line.

**Public Comments, during the meeting, (3 minutes per speaker):**

Click on "Raise Hand" button to speak. The public will be joining the meeting by audio only (no video). At the appropriate time, a member of the public can indicate that he/she would like to offer a public comment by (1) Pressing the "Raise Hand" button in Zoom; or (2) dialing \*9 if calling in on a telephone line.

Technical Issues: If staff or councilmembers experience technical issues the meeting will be temporarily halted until the issues are resolved; if the issue cannot be resolved, the meeting will be adjourned.

## **A. Call to Order:**

Honorable Dave Berkman, Mayor  
Honorable Stu Glass, Deputy Mayor  
Honorable Simon Kemp, Councilmember  
Honorable Julie McKnight, Councilmember  
Honorable Doug Wright, Councilmember

### **1. Pledge of Allegiance:**

### **2. Changes to Agenda:**

### **3. Presentations and Proclamations:**

- ~~Waste Management will accept a proclamation signed June 10, 2020. Rescheduled due to COVID-19 social distancing precautions~~

### **4. Public Comments, Non-agenda items:**

Note: Persons wishing to address the Town Council on a matter not listed on the agenda may speak at this time.

Speakers must provide their name and address and direct their comments to the Mayor and not to the members of the audience. Please observe the 3-minute time limit and speak only after being recognized by the Mayor.

### **5. Public Announcements:**

- There are openings on the Code Enforcement Board and the Civil Service Board.
- Candidate qualifying packets are ready for pick-up at Town Hall. Persons interested in running for Mayor, Town Council Seat #2, and Town Council Seat #4 in the November 3, 2020 election should contact the Town Clerk. The qualifying period begins at noon on August 6 and ends at noon on August 13, 2020.

## **B. Consent Agenda:**

1. Approve Council Meeting Minutes for June 10, 2020
2. Approve Board and Committee Appointments/Reappointments:
  - a) Board of Adjustment – Appoint Michael Hill; Reappoint Safvat Kalaghchy
  - b) Zoning and Planning Board – Reappoint Christopher Mullen
3. Declare town vehicle 1999 Dodge Ram as surplus and authorize disposal
4. Adopt Resolution No. 09-2020 Budget Adjustment #2 for FY 2019-2020

5. Authorize Town Manager to send letter to FDOT encouraging reducing the speed limit to 35 mph south of Eleventh Avenue

### C. Ordinances and Public Hearings:

#### 1. Ordinance 2020-07 Second/Final Reading (Re: Clarifying term of office for elected officials):

An Ordinance Of The Town Of Indialantic, Brevard County, Florida, Relating To The Time A Councilmember Takes Office; Amending Section 2.03, Town Charter; Making Findings; Providing For A Referendum Election And Ballot Language; Amending The Town Charter To Provide When Town Council Members, Including But Not Limited To The Mayor, Take Office After An Election And To Clarify The Duration Of A Council Member's Term; Providing For Coordination With The Supervisor Of Elections; Providing A Severability Clause; And Providing For An Effective Date.

#### ~~2. Ordinance 2020-03 First Reading (Proposed small scale amendment to the Comprehensive Plan future land use maps for property located at 100 Tampa Avenue):~~

~~An Ordinance Of The Town Of Indialantic, Florida; Making Findings; Amending The Town Of Indialantic Comprehensive Plan Revising The Future Land Use Map On Lots 32 And 33 Block 95, Section D, Indialantic By The Sea, According To The Plat Thereof, As Recorded In Plat Book 3, Page 93, Public Records Of Brevard County, Florida, From Residential Low (0 To 4 Units/Acre) To Residential Medium (>4 To 15 Units/Acre); Amending Section 11-6, Town Code Of Ordinances To Reflect Adoption Of The Proposed Plan Amendment; Providing For Transmittal Of The Proposed Amendment To The State Land Planning Agency; Providing For Inclusion Of Ordinance And Revised Future Land Use Map In The Comprehensive Plan; Providing For Severability, Interpretation, And Codification; Providing An Effective Date.~~ **This item is removed from the agenda. Application was withdrawn by the applicant on 7/7/2020. This hearing will not be continued and ordinance will not be considered for adoption.**

#### ~~3. Ordinance 2020-04 First Reading (Proposed rezoning for property located at 100 Tampa Avenue):~~

~~An Ordinance Of The Town Of Indialantic, Florida; Making Findings; Amending The Official Zoning Map By Rezoning Real Property Located On Lots 32 And 33, Block 95, Section D, Indialantic By The Sea, Plat Book 3, Page 93, Public Records Of Brevard County, Florida, From R-1-A (Single Family Residence) To R-3 (Multi-Family Residence); Providing That This Ordinance Does Not Create Any Vested Rights; Providing For Failure To Adhere To The Provisions Of This Ordinance; Providing For Severability And Codification; And Providing An Effective Date.~~ **This item is removed from the agenda. Application was withdrawn by the applicant on 7/7/2020. This hearing will not be continued and ordinance will not be considered for adoption.**

#### 4. Ordinance 2020-08 First Reading (Re: Declaring Emergencies):

An Ordinance Of The Town Of Indialantic, Brevard County, Florida; Relating To Emergencies; Making Findings; Creating Sections 10-100 Through 10-105, Article Vi., Chapter 10, Town Code Of Ordinances; Providing Definitions, Persons Authorized To Declare An Emergency, And Term Of Emergency

Declaration; Setting Forth Emergency Powers; Providing Penalties And For Liberality Of Construction; Providing A Severability/Interpretation Clause; And Providing For An Effective Date.

**5. Ordinance 2020-09 First Reading (Re: Paid parking rates):**

An Ordinance Of The Town Of Indialantic, Brevard County, Florida; Relating To Parking; Making Findings; Amending Section 15-18.1 Of The Town Code Of Ordinances, Relating To Rates Of Compensation For Parking In Designated Areas Of The Public Right-Of-Way Or Areas Adjacent To The Beach; Deleting The Requirement That Parking Meters May Be Coin Operated; Providing That Parking Meters May Be Mechanically Or Electronically Operated Or Operated By Pay-By-Phone System; Providing For Enforcement; Providing For Change Of Certain Rates By Resolution; Amending The Schedule Of Fines In Section 15-23 Of The Town Code Of Ordinances, For Failure To Park Head In; Providing A Severability/ Interpretation Clause; And Providing For An Effective Date.

**D. Unfinished Business:**

1. (Discussion/Action) COVID-19

**a) Emergency Ordinance 2020-10 (Re: Face coverings required in Town facilities. May be adopted by a two-thirds vote of the Council; no second reading required)**

An Emergency Ordinance Of The Town Of Indialantic, Brevard County, Florida, Requiring Face Coverings At All Indoor Town Facilities To Minimize The Spread Of Covid-19; Making Legislative Findings Of Emergency And Supporting The Wearing Of Face Coverings As An Effective Measure Against The Spread Of Covid-19; Providing For Face Covering Requirements; Providing For Exceptions; Providing For Penalties; Providing For Sunset; Providing For Severability, Non-Codification, And Effective Date.

**b) Emergency Ordinance 2020-11 (Re: Face coverings required in essential businesses; mask policy signage required for all businesses. May be adopted by a two-thirds vote of the Council; no second reading required)**

An Emergency Ordinance Of The Town Of Indialantic, Brevard County, Florida, Requiring All Businesses To Post Their Mask Policy At The Entry Of The Business To Advise Customers, Patrons, Employees, And Invitees Of Same Prior To Entering The Businesses; Requiring Customers, Patrons, Employees And Invitees Of "Essential" Businesses, As Defined Herein, To Wear Masks; Making Legislative Findings Of Emergency And Supporting The Wearing Of Face Coverings As An Effective Measure Against The Spread Of Covid-19; Providing For Exceptions; Providing For Penalties; Providing For Sunset; Providing For Severability, Conflicts And Effective Date.

2. (Informational) Litter Ordinance (Casey)

**E. New Business:**

1. (Discussion/Action) Set Proposed Millage Rate and Public Hearing Dates for FY 2020-2021 Budget Adoption
2. (Discussion/Action) Request for Traffic Light at Watson/SR A1A

## **F. Administrative Reports:**

1. Town Manager Report
2. Town Attorney Report

## **G. Council Reports:**

## **H. Adjourn:**

**NOTICE:** PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS BOARD, AGENCY, OR COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, AFFECTED PERSONS MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION INTO EVIDENCE OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

**AMERICANS WITH DISABILITIES ACT:** PERSONS PLANNING TO ATTEND THE MEETING WHO NEED SPECIAL ASSISTANCE MUST NOTIFY THE OFFICE OF THE TOWN CLERK AT 321-723-2242 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

**Meeting Minutes**  
**Town of Indialantic**  
**Regular Meeting of the Town Council**  
**Wednesday, June 10, 2020 at 7:00 p.m.**  
**Council Chambers, 216 Fifth Avenue, Indialantic, FL 32903**

**A. Call to Order:**

A regular meeting of the Indialantic Town Council was called to order by Mayor Berkman on Wednesday, June 10, 2020 at 7:03 p.m. with the following members present:

Honorable Dave Berkman, Mayor  
Honorable Stu Glass, Deputy Mayor  
Honorable Simon Kemp, Councilmember  
Honorable Julie McKnight, Councilmember  
Honorable Doug Wright, Councilmember

Also present:

Michael Casey, Town Manager  
Paul Gougelman, Town Attorney  
Rebekah Raddon, Town Clerk  
Michael Connor, Chief of Police

1. Pledge of Allegiance was led by Mayor Berkman.
2. Changes to Agenda – The order of items under New Business was changed as follows: 1. Beach Parking; 2. Beach Trash and Littering; 3. Vacant lot at Wavecrest/Fifth Ave; 4. Interlocal Agreement with Brevard County for CARES Act funding.
3. Presentations and Proclamations: Deputy Mayor Glass read a proclamation recognizing the Town's appreciation of services provided by Waste Management/Harris Sanitation.
4. Public Comments, non-agenda items – None.
5. Mayor Berkman read the following Public Announcements:
  - There are openings on the Code Enforcement Board and the Board of Adjustment.
  - Town Hall will be closed on July 3<sup>rd</sup> in observance of Independence Day.

**B. Consent Agenda:**

1. Approve Council Meeting Minutes for May 13, 2020
2. Approve Board and Committee Appointments/Reappointments:
  - a) Zoning and Planning Board – Reappoint Les Hatter
  - b) Pension Board of Trustees/Police and Fire – Reappoint Bruce Bogert
3. Approve Solid Waste Rate Increase (0.33%)

4. Approve Resolution No. 06-2020 Temporarily waiving certain provisions of the Town code regarding signs and outdoor dining due to COVID-19
5. Approve Resolution No. 07-2020 Prohibiting single-use plastics and polystyrene products at special events
6. Approve Resolution No. 08-2020 Forming a Playground Advisory Committee
7. Approve Amendment to Interlocal Agreement with Town of Melbourne Beach for Fire Dispatch Services

**MOTION by Deputy Mayor Glass, seconded by Councilmember Wright, and vote unanimous to approve the consent agenda as written. Motion carried 5-0.**

### **C. Ordinances and Public Hearings:**

1. Ordinance 2020-06 Second/Final Reading:

Mr. Gougelman read the ordinance title:

An Ordinance of the Town of Indialantic, Brevard County, Florida, Relating to the Qualifying Date to Run for Town Council; Making Findings; Amending Section 2.02(4), Town Charter; Changing the Dates Prior to the Town Election to Qualify to Run for Town Council; Providing for Severability/Interpretation; Providing for Repeal of Ordinances and Resolutions Inconsistent Herewith; and Providing an Effective Date.

There were no comments from the public.

**MOTION by Councilmember Kemp, seconded by Councilmember McKnight, and vote unanimous to adopt Ordinance No. 2020-06 on second/final reading. Motion carried 5-0.**

2. Ordinance 2020-07 First Reading:

Mr. Gougelman read the ordinance title:

An Ordinance Of The Town Of Indialantic, Brevard County, Florida, Relating To The Time A Councilmember Takes Office; Amending Section 2.03, Town Charter; Making Findings; Providing For A Referendum Election And Ballot Language; Amending The Town Charter To Provide When Town Council Members, Including But Not Limited To The Mayor, Take Office After An Election And To Clarify The Duration Of A Council Member's Term; Providing For Coordination With The Supervisor Of Elections; Providing A Severability Clause; And Providing For An Effective Date.

There were no comments from the public.

**MOTION by Deputy Mayor Glass, seconded by Councilmember McKnight, and vote unanimous to approve Ordinance No. 2020-07 on first reading. Motion carried 5-0.**

### **D. Unfinished Business:**

1. Proposal for Hydrologic and Hydraulic Study

Mr. Casey explained that the cost for the proposed study is \$71,810 which is significantly higher than anticipated. He added that currently, no grant funding is available and this would require increasing the mileage rate in the next fiscal year budget if Council decides to have the study conducted.

**MOTION by Councilmember Kemp, seconded by Councilmember Wright to include funds in the upcoming fiscal year budget to conduct the study.**

There was discussion regarding revenue shortages due to COVID-19.

Brett Miller, 220 Cocoa Avenue, inquired if other vendors could be solicited to provide the study.

**Mayor Berkman called for a vote on the motion; MOTION FAILED 2-3; nay votes by Deputy Mayor Glass, Councilmember McKnight, and Councilmember Wright.**

Mayor Berkman suggested having the Town's lobbyist look for funding for the study.

## **E. New Business:**

### **1. Beach Parking**

Mayor Berkman spoke regarding the influx of beach visitors after the parking was reopened which lead to an increase in litter and trash accumulation. He asked if the council was interested in making changes such as limiting certain areas to permit-holders or residents only, or closing some areas for green space.

Mr. Gougelman provided the pros and cons for several options, and advised the council to listen carefully to the town manager regarding a potential loss in revenue. Lengthy discussion ensued regarding increasing the hourly parking meter rates, increasing millage for the purpose of assigning two parking permit decals per household, closing or designating certain areas to permit-holders only, removing some coin-operated meters, and how changes might impact the Town's budget.

Loren Goldfarb, 320 Deland Avenue, provided input on beach parking and suggested the Town focus on increasing littering fines and enforcement.

Paul Nevins, 1709 S. Miramar Avenue, thanked public works for their assistance in cleaning up a fish kill last year and thanked law enforcement for attending the meeting. He felt it was the Town's responsibility to provide beach access and parking to visitors, and suggested the Town not limit visitors.

Brett Miller, 220 Cocoa Avenue, commented on litter left by a large group of motorcyclists on a recent Saturday, and suggested that if council decides to limit certain parking areas, he recommends south of Eleventh Avenue and on Tampa Avenue.

Mayor Berkman asked the Town manager to look into this further and bring a recommendation to the council next month regarding parking areas and increasing the parking meter fees.

### **2. Beach Trash and Litter**

Mayor Berkman asked to increase the fine for littering, which is currently \$5.00. Police Chief Connor spoke regarding the Town's cost for court fees related to littering and the potential use of a certified litter patrol person.

**MOTION by Mayor Berkman, seconded by Councilmember McKnight, to increase the fine for littering to the maximum allowable amount and post signage indicating same. Motion carried unanimously 5-0.**

Mr. Casey indicated an ordinance would have to be drafted to implement the increase. There was discussion regarding signage and an awareness campaign.

### 3. Vacant Lot at Wavecrest/Fifth Avenue

Mayor Berkman gave background information on the property and said the owner inquired about developing the parcel. He asked if the council would consider creating a new "C-3" zoning category to allow mixed commercial-residential use, or if the parcel should remain in its current state which is a crumbling, concrete slab surrounded by chain link fencing. He felt a restaurant wouldn't be feasible unless the value of land dropped substantially and any other development wouldn't be likely with the current zoning restrictions. Mr. Casey noted the property is currently zoned C-2 and indicated there are issues that would need to be addressed regarding the flood plain and coastal construction line.

There was discussion regarding keeping the Town's commercial district intact and concerns raised regarding density, resiliency, and changing the character of the Town. Mr. Gougelman cautioned that this discussion does not provide any sort of commitment or vested rights and developers are urged to meet with the town manager and town planner to discuss any proposed development, rather than speaking with the elected officials individually to avoid any issues with Sunshine law or ex-parte communication. Mr. Casey cautioned about the implications of "spot zoning."

Mayor Berkman said he would instruct the owner to contact Mr. Casey if they want to pursue development.

Brett Miller, 220 Tampa Avenue, offered suggestions regarding mixed-use development design; further discussion ensued regarding parking.

### 4. Interlocal Agreement with Brevard County for CARES Act funding

Mr. Casey briefly explained the agreement which is intended to provide reimbursement for certain COVID-19 expenditures.

**MOTION by Mayor Berkman, seconded by Deputy Mayor Glass, and vote unanimous to approve the Interlocal Agreement for CARES Act fundign. Motion carried 5-0.**

**F. Administrative Reports:**

1. Town Manager Report – Mr. Casey summarized his written report.
2. Town Attorney Report – None.

**G. Council Reports:**

Councilmember McKnight said she distributed the “Support Local” flyers and encouraged the council to take posters and offer them to any businesses she may have missed. There wasn’t an overwhelming response to the “Support Local” Facebook page but hopes people will continue sharing their personal experiences to increase awareness and help draw more customers to the local businesses in Indialantic.

Mr. Casey stated the Witch Way 5K was cancelled but the Parks/Recreation/Beautification Committee expressed interest in helping local businesses. He noted the Long Dogger’s special event was also cancelled.

**H. Adjourn:**

There being no further discussion, the meeting was adjourned at 8:42 p.m.

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Dave Berkman, Mayor

ATTEST:

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Rebekah Raddon, CMC, Town Clerk

**TOWN OF INDIALANTIC**

**APPLICATION TO SERVE ON TOWN BOARDS**

- 1. Name: Michael Hill Home Phone: 904-254-0967
- 2. Home Address: 100 A. ORMOND DR, INDIALANTIC, FL 32903
- 3. Business: TUCKAWAY SHORES RESORT Bus. Phone: 321-723-3355
- 4. Business Address: 1441 S. MIRAMAR AVE, INDIALANTIC, FL 32903
- 5. Resume of Education and Experience: RESUME submitted  
(Use additional sheets or submit resume if you prefer)
- 6. Are you a registered voter? Yes  No
- 7. Are you a resident of the Town? Yes  No  *met*
- 8. Do you hold a public office? Yes  No
- 9. Do you serve on a Town Board at present? Yes  No

10/2023  


**10. PLEASE CHECK THE BOARDS OR COMMITTEES OF INTEREST TO YOU:**

- \*BOARD OF ADJUSTMENT
- BUDGET & FINANCE COMMITTEE
- CIVIL SERVICE BOARD
- \*CODE ENFORCEMENT BOARD
- HERITAGE COMMITTEE
- \*PENSION BOARD OF TRUSTEES POLICE/FIRE
- \*PENSION BOARD OF TRUSTEES GENERAL EMPLOYEES
- \*ZONING & PLANNING BOARD
- PARKS/RECREATION/BEAUTIFICATION COMMITTEE

How do you feel your experience has qualified you for service on this Board/Committee?

I have served on HOA Boards and feel that I can be of service to my community and be of value to it.

SIGNATURE: Michael Hill DATE: 6/10/20

Email: mike@Tuckawayshores.com

Do you wish to subscribe to the Town of Indialantic's email list? Yes  No

Note: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released to a public records request, please do not enter that information.

Please submit completed applications to: Joan Clark, MMC  
216 Fifth Avenue  
Indialantic, Fl. 32903

**\*Florida Statute requires Financial Disclosure Form upon appointment.**

NOTE: If you have any questions on the above, please call the Town Clerk's Office at 321-723-2242 or contact any of your Town Council members.

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**CAREER PROFILE**

A dynamic and self-motivated, results-driven professional sales leader with an extensive record of outstanding achievements and demonstrated management success providing solutions to local, state and government agencies along with the public sector. Possesses exceptional organizational, planning, technical, and execution skills in ever changing environments. Expert in Sales and Sales Leadership, Business Diversification and Development, Marketing, Ecommerce Operations, and Customer Experience Management. Extremely energetic and trusted professional with an exceptionally high degree of integrity and loyalty.

**Areas of expertise include:**

- |                                  |                                  |                           |
|----------------------------------|----------------------------------|---------------------------|
| ✓ Sales and Marketing Leadership | ✓ Strategic Planning             | ✓ New Channel Development |
| ✓ Business Diversification       | ✓ Ecommerce Management           | ✓ Technical Training      |
| ✓ Recruitment and Retention      | ✓ Customer Experience Management | ✓ Project Management      |

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**PROFESSIONAL EXPERIENCE**

**Vice President of Sales and Marketing** **2017 - 2020**

CC Distributors, Inc., Corpus Christi, TX

*Responsible for managing all brands, distribution channels, and deployment of Sales and Marketing for the organization. Responsible for overall operations of the eCommerce team and local retail store.*

- Led a geographically dispersed sales team in achieving greater than a 10% YOY revenue growth in 2019.
- Directed a focused strategic plan that increased ecommerce gross sales YOY 50% in 2019.
- Directed and captured local, state and government bid awards in excess of \$1,500,000 within one year.
- Implemented a full CRM Solution (Salesforce), increasing team close conversions by 25%.
- Restructured the sales division, hired and trained a new team within the first 12 months in position.

**Business Development Director** **2011 - 2017**

Industries for the Blind, Inc., West Allis, WI

*Responsible for developing and leveraging relationships with key government stakeholders and identifying new channels for business development. 100% responsible for Product Development and Product Launches.*

- Increased market sales over \$2,100,000, a YOY increase of 11% while travelling greater than 50% of time.
- Directly responsible for the addition of 2 new Ability One Base Supply Stores to the Ability One Procurement List which had not been accomplished in the previous 5 years.
- Expanded government customer base by 13% in assigned markets within one year by leveraging schedules.
- Created, planned and flawlessly executed 6 successful, multi-channel new product launches.

**National Sales Manager** **2009 -2011**

Industries of the Blind, Greensboro, NC

*Planned, developed, and executed policies and objectives for sales, marketing and customer service in accordance with the organization's objectives.*

- Responsible for the multi-year 19% growth and sustainment of over \$14,000,000 in annual sales.
- Developed and led inside sales team and customer service team members to account for their individual sales growth in excess of 7% YOY for each team member.
- Increased gross revenues 24% over a combined 36-month period.
- Responsible for the sale of \$2,500,000 of excess product inventory that was held for over 3 years.

**Director of Business Development****2008 -2009**

Advanced ATC, Inc., Valdosta, GA

*Promoted Advanced ATC, Inc. as the preferred private technical school for accelerated Air Traffic Control training and FAA CTO Certification. This encompassed the execution of nation-wide recruiting activities for placement, identification of new recruitment sources, and developing new business opportunities and strategies.*

- Recruited, qualified and captured over 25 candidates nationally with gross revenues equivalent to \$1,250,000.
- Responsible for the creative development and implementation of a new business development plan that included capturing student financing from national lenders such as Wells Fargo with an 89% approval rate.

**Regional Manager / Regional Business Consultant****2005 -2008**

Service Point USA, Woburn, MA

*Directed Regional Facility Management Operations and simultaneously protected and grew market share for the Southeastern and Western United States.*

- Directed regional account operations and increased revenues 33% over a 36-month period and maintained annual revenues at \$1,100,000 for more than 110 Reprographic and Document Management sites.
- Flawlessly organized and executed 125 multi-vendor implementations across region over 3 years.
- Maintained less than a 2% turnover by implementing and following a professional development program.
- Developed new performance and service metrics that streamlined operations which resulted in a decrease in equipment down time by more than 12%.

**Regional Sales Representative****2003 -2005**

National Industries for the Blind, Alexandria, VA

*Responsible for sales and marketing of products and services provided by blind workers within a region consisting of 8 Southeastern states.*

- Increased sales annually to \$51,000,000 by directing Government sales & marketing efforts for products and services produced by blind workers from 70 different agencies.
- Spearheaded 10 successful new product launches resulting in added revenues of more than \$5,000,000 in just twelve months.
- Conducted more than 48 training seminars with over 9,300 Government contracting and purchasing officials which increased sales through product knowledge.

**Director of Training and Development, Operations Manager****2001 - 2003**

US Army Recruiting and Retention School, FT Jackson, SC – US Army Retired Master Sergeant (E-8)

*Responsible for all training and curriculum development for the US Army Recruiting Command in addition to managing daily operations of the US Army Recruiting School.*

- Exceeded Recruiting Command annual goals for 3 consecutive years in excess of 104% by leading and mentoring a 130-member civilian and military team who graduated over 12,000 Recruiters.
- Enforced property accountability of over \$4,500,000 worth of government property with 0% losses.
- Recognized on 15 separate occasions by the US Army Recruiting Command and received awards for Top Recruiting Company, Top Recruiting Station and Top Regular Army Recruiter.

**District Recruiting Sales Manager****1999 -2001**

Syracuse Army Recruiting Company, Syracuse, NY

**Regional Master Sales Trainer****1997 -1999**

Syracuse Army Recruiting Battalion, Syracuse, NY

**Various US Army Assignment****1983 -1997**

Diverse geographical assignments with increasing responsibilities from Squad leader to First Sergeant

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**EDUCATION**

Columbia Southern University, Orange Beach, AL

94 semester hours completed towards B.S. in Business Administration, GPA 3.73



**TOWN OF INDIALANTIC**

216 Fifth Avenue, Indialantic, Florida 32903  
321-723-2242 Fax 321-984-3867

**MAYOR**  
David Berkman  
**DEPUTY MAYOR**  
Stuart Glass  
**COUNCIL MEMBERS**  
Simon Kemp  
Julie McKnight  
Doug Wright

Michael L. Casey, Town Manager  
Rebekah Raddon, CMC, Town Clerk

Safvat Kalaghchy  
715 North Riverside Drive  
Indialantic, Florida 32903

June 18, 2020

JUN 22 2020  
VICTORIA

Dear Mr. Kalaghchy:

On behalf of the Indialantic Town Council, we would like to thank you for your service on the Board of Adjustment.

Your term will expire on July 27, 2020, but we hope you are willing to be reappointed to this very important Board.

If you would like to continue serving, please sign below and return to Town Hall. Your reappointment will go before the Town Council on July 08, 2020.

*Attached to this letter you will find a "contact information update" form. It is requested that you return the form with any changes and your signed appointment confirmation.*

Again, thank you for your past service.

Sincerely,

*Victoria Mercer*

Administrative Assistant

Yes, I would like to be reappointed to the Board of Adjustment.

No, unfortunately I am unable to continue at this time.

*Safvat Kalaghchy*

6/22/2020

Signature

Date



**TOWN OF INDIALANTIC**  
216 Fifth Avenue, Indialantic, Florida 32903  
321-723-2242 Fax 321-984-3867

**MAYOR**  
David Berkman  
**DEPUTY MAYOR**  
Stuart Glass  
**COUNCIL MEMBERS**  
Simon Kemp  
Julie McKnight  
Doug Wright

Michael L. Casey, Town Manager  
Rebekah Raddon, CMC, Town Clerk

Christopher Mullen  
1309 South Ramona Avenue  
Indialantic, Florida 32903

June 18, 2020

Dear Mr. Mullen:

On behalf of the Indialantic Town Council, we would like to thank you for your service on the Zoning and Planning Board.

Your term will expire on July 10, 2020, but we hope you are willing to be reappointed to this very important Committee.

If you would like to continue serving, please sign below and return to Town Hall. Your reappointment will go before the Town Council on July 08, 2020.

*Attached to this letter you will find a "contact information update" form. It is requested that you return the form with any changes and your signed appointment confirmation.*

Again, thank you for your past service.

Sincerely,

*Victoria Mercer*  
Administrative Assistant

Yes, I would like to be reappointed to the Zoning and Planning Board

No, unfortunately I am unable to continue at this time.

*Christopher Mullen*  
Signature

*6/22/20*  
Date

**SUBJECT: Surplus Vehicles/Equipment: Declare as surplus and authorize the Town Manager to dispose of a 1999 Dodge Ram**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

Council is being requested to declare the following item as surplus and authorize the Town Manager to dispose of it:

- 1) 1999 Dodge Ram, VIN# 1B7HC16X9XS192988, purchased in FY-99

Vehicle unsafe and floor rusted thru. Replacement vehicle was in in 2019/2020 budget and was ordered but shipment delayed with COVID19, but expected in July this year.

**Recommendation:**

Declare the 1999 Dodge Ram as surplus and authorize the Town Manager to dispose of it.

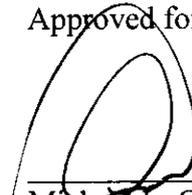
**MOTION: Declare the 1999 Dodge Ram as being surplus and authorize the Town Manager to dispose of it.**

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael L. Casey  
Town Manager



**TOWN OF INDIALANTIC**  
216 Fifth Avenue, Indialantic, Florida 32903  
321-723-2242 Fax 321-984-3867

**MAYOR**  
David Berkman  
**DEPUTY MAYOR**  
Stuart Glass  
**COUNCIL MEMBERS**  
Doug Wright  
Simon Kemp  
Julie McKnight  
Michael Casey, Town Manager  
Rebekah Raddon, MMC, Town Clerk

**TO:** Michael Casey Town Manager  
**FROM:** Joseph F. Gervais  
**DATE:** June 23, 2020  
**SUBJECT:** Deleted Vehicle

Mr. Casey I am writing this memo in reference to the deletion of Vehicle #53. I have deemed said vehicle as unsafe to drive on the roads due to the fact the floorboard has rusted out and the seat has fallen through.

Sincerely,

Joseph Gervais  
Director of Public Works

**SUBJECT: Resolution No. 09-2020 - Budget Adjustment #2 – FY-20**

**Staff Report – Town of Indialantic**

**Meeting Date: July 8, 2020**

**Summary:**

Council is being requested to approve Resolution No. 09-2020 adopting Budget Adjustment #2 for FY-20.

This amendment reflects grant income increase, donations for a bird bath, bench & speed cushions and certain other necessary budget adjustments.

**Recommendation:**

Approve Resolution No. 09-2020 adopting Budget Adjustment #2 for FY-20

MOTION:

**Approve Resolution No. 09-2020 adopting Budget Adjustment #2 for FY-20**

Submitted by:



Rebekah Raddon, CMC  
Town Clerk

Approved for agenda:



Michael Casey  
Town Manager

**RESOLUTION NO. 09-2020**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
INDIALANTIC, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET  
FOR THE TOWN OF INDIALANTIC FOR FISCAL YEAR 2019-2020;  
PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary to adjust certain line items of the FY 2019-2020 budget;

**NOW, THEREFORE**, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF INDIALANTIC, FLORIDA, AS FOLLOWS:

**Section 1.** That the adopted budget for the General Fund in the amount of \$4,241,100 be amended to increase the General Fund portion by \$19,071 for a total General Fund budget of \$4,260,171. That the adopted budget for the Enterprise Fund in the amount of \$396,042 be amended to increase the Enterprise Fund by \$16,760 for a total Enterprise budget of \$412,802.

**Section 2.** That the budget line items adjusted are listed in Attachment A & B.

**Section 3.** Severability/Interpretation Cause. In the event that any term, provision, clause, sentence or section of this Resolution shall be held by a court of competent jurisdiction to be partially or wholly unenforceable or invalid for any reason whatsoever, any such invalidity, illegality, or unenforceability shall not affect any of the other or remaining terms, provisions, clauses, sentences, or sections of this Resolution, and this Resolution shall be read and/or applied as if the invalid, illegal, or unenforceable term, provision, clause, sentence, or section did not exist.

**Section 4.** Effective Date. This resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on the 8th day of July, 2020.

TOWN OF INDIALANTIC

\_\_\_\_\_  
David Berkman  
Mayor

ATTEST:

\_\_\_\_\_  
Rebekah Raddon, CMC  
Town Clerk

**FY 19/20 BUDGET ADJUSTMENT #2**

**GENERAL FUND REVENUE ADJUSTMENTS**

<b>Acct. No.</b>	<b>Name</b>	<b>Increase/ (Decrease)</b>
338-1410	Firefighters Assistance Grant	32,501
366-1000	Miscellaneous	7,270
382-1000	Contributions - Enterprise Operations	(20,700)
	<b>Total revenue adjustments</b>	<b>19,071</b>

**GENERAL FUND EXPENSE ADJUSTMENTS**

<b>Acct. No.</b>	<b>Name</b>	<b>Increase/ (Decrease)</b>
514-3100	Legal Fees	25,000
522-6400	Capital	33,799
541-4630	Right-of-way Maintenance	5,800
541-6310	Street Drainage	(46,998)
541-7500	Orlando Park	500
541-7510	Douglas Park	970
	<b>Total expense adjustments</b>	<b>19,071</b>

**ENTERPRISE FUND REVENUE ADJUSTMENTS**

<b>Acct. No.</b>	<b>Name</b>	<b>Increase/ (Decrease)</b>
344-5001	Meter Revenue	(5,175)
344-5002	Parking Fines	(5,175)
359-1001	Meter Revenue	(5,175)
359-1002	Parking Fines	(5,175)
361-3001	Misc. Income	37,460
	<b>Total revenue adjustments</b>	<b>16,760</b>

**ENTERPRISE FUND EXPENSE ADJUSTMENTS**

<b>Acct. No.</b>	<b>Name</b>	<b>Increase/ (Decrease)</b>
545-3400	Charge for Services	(16,560)
545-4650	Boardwalk/Crossover Maint.	37,460
546-3400	Charge for Services	(4,140)
	<b>Total expense adjustments</b>	<b>16,760</b>

**SUBJECT: Request to Lower Speed Limit SRA1A 11<sup>th</sup> Ave. South**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

The FDOT recently lowered speed limit from Pineda Causeway south to 11<sup>th</sup> Ave. in Indialantic to 35 MPH. South of 11<sup>th</sup> Ave. thru Melbourne Beach is posted 40 MPH. In 2018 Council directed the Town Manager to write a letter to FDOT requesting lower speed limit but it never occurred. Currently Melbourne Beach is also requesting the lowering of speed limit to Ocean Ave.

**Recommendation:**

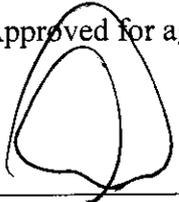
Request Town Manger to write letter and work with FDOT to request the lowering of the speed limit south of 11<sup>th</sup> Ave.

**MOTION: Request Town Manger to write letter and work with FDOT to request the lowering of the speed limit south of 11<sup>th</sup> Ave.**

Submitted by:

  
\_\_\_\_\_  
Rebekah Raddon  
Town Clerk

Approved for agenda:

  
\_\_\_\_\_  
Michael L. Casey  
Town Manager

**SUBJECT: (Second/Final Reading) Ordinance No. 2020-07 – Referendum for charter amendment clarifying term of office and swearing in dates for elected officials.**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

Ordinance No. 2020-07 creates a referendum to amend the Town charter to clarify language for the terms of office and swearing in dates for elected officials. The referendum specifies that the mayor and councilmembers shall take office at the beginning of the first regular December council meeting or following certification of all town council election results, whichever occurs later. The current language in the charter doesn't specify that members take office after certified results are received, allowing members to potentially start their term in either November or December. For clarity and to provide consistency, Town Clerk Raddon is requesting that these changes be made to have new members sworn in at the December council meeting which allows sufficient time for the Supervisor of Elections to remit the certified election results.

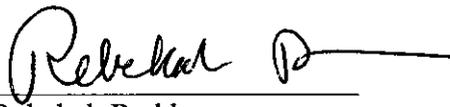
**Recommendation:**

**Adopt ordinance.**

MOTION:

**Adopt ordinance 2020-07 on second reading.**

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael Casey  
Town Manager

**ORDINANCE NO. 2020-07**

**AN ORDINANCE OF THE TOWN OF INDIALANTIC, BREVARD COUNTY, FLORIDA, RELATING TO THE TIME A COUNCILMEMBER TAKES OFFICE; AMENDING SECTION 2.03, TOWN CHARTER; MAKING FINDINGS; PROVIDING FOR A REFERENDUM ELECTION AND BALLOT LANGUAGE; AMENDING THE TOWN CHARTER TO PROVIDE WHEN TOWN COUNCIL MEMBERS, INCLUDING BUT NOT LIMITED TO THE MAYOR, TAKE OFFICE AFTER AN ELECTION AND TO CLARIFY THE DURATION OF A COUNCIL MEMBER'S TERM;; PROVIDING FOR COORDINATION WITH THE SUPERVISOR OF ELECTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town Charter is unclear as to precisely when a Council Member is deemed to have been elected; and

WHEREAS, the Town Charter is in need of revision to denote when a Council Member should be sworn; and

WHEREAS, pursuant to its home rule powers in Article VIII, Section 2, Florida Constitution of 1968 and Chapter 166, Florida Statutes; Sections 166.021 and 166.031, Florida Statutes, and the Town's Charter, the Town Council hereby adopts this Ordinance, subject to approval by the Town electorate.

BE IT ENACTED BY THE TOWN OF INDIALANTIC, FLORIDA:

SECTION 1. Incorporation of Recitals. Each and all of the foregoing recitals ("WHEREAS" clauses) are hereby incorporated herein.

SECTION 2. Referendum Election. A referendum election is hereby called and scheduled to be held concurrent with the general Town election on the 3rd day of November, 2020, to determine whether the amendment to the Charter of the Town of Indialantic/Charter Amendment Time of Taking Office.Ord

5/27/20

Indialantic, Florida, appearing in Section 3. hereof shall be approved by a majority of the votes cast in such election in which the qualified electors of the Town shall participate. Such referendum election shall be held and conducted in the manner prescribed by law for all elections. The places for voting in such referendum election shall be such locations as shall be otherwise established for the general election to elect the Council Members on November 3, 2020, or by early voting or by absentee ballot, as provided by law. All duly qualified electors of the Town of Indialantic shall be entitled to participate in said election.

SECTION 3. Amendment to Charter. In interpreting the amendment in this Section, language that is underlined is an addition to the existing text of the Town Charter. Language that is ~~stricken through~~ is a deletion from the existing text of the Town Charter. It is proposed that Section 2.03 of the Town Charter of the Town of Indialantic, Florida, shall be amended to read as follows:

**Sec. 2.03. Term of office [~~;- holding other offices~~].**

(1) Council members, including but not limited to the Mayor, shall take office at the beginning of the first regular December first regular Council meeting, or following certification of all town council election results in the manner provided by law, whichever event shall be later in time, following every municipal election or runoff as hereinafter provided. Council members, including the Mayor, Except as provided in Section 2.05 hereinbelow, they shall hold office for a term of two (2) years, or until their successors are certified as having been elected as provided by law and sworn into office elected and qualify, whichever event shall occur second in time.

SECTION 4. Ballot Question. Concurrent with the Town General Election scheduled for November 3, 2020, the following question shall be placed on the ballot

following the placement on the ballot of candidates for the office of Council Member, if any. The issue shall be worded substantially as follows:

**No. 1**

**INDIALANTIC TOWN CHARTER AMENDMENT**

**SECTION 2.03, TOWN CHARTER  
TOWN COUNCIL TERM OF OFFICE**

The Town Charter requires that Town Council Members, including the Mayor, shall take office at the first regular Council meeting following an election, which is normally in November. This proposed Charter amendment changes the time of taking office from the first regular Council meeting to the December Council meeting, or following the certification of election results in the manner provided by Florida law, whichever event occurs later in time.

YES (for approval) \_\_\_\_\_

NO (for rejection) \_\_\_\_\_

SECTION 5. Coordination with Supervisor of Elections. The Town Clerk is hereby authorized and directed to coordinate with the Supervisor of Elections of Brevard County to include the above-described question on the ballot concurrent with the general election to be held on November 3, 2020.

SECTION 6. Severability Clause. In the event that any term, provision, clause, sentence or section of this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly unenforceable or invalid for any reason whatsoever, any such invalidity, illegality, or unenforceability shall not affect any of the other or remaining terms, provisions, clauses, sentences, or sections of this Ordinance, and this Ordinance shall be read and/or applied as if the invalid, illegal, or unenforceable term, provision, clause, sentence, or section did not exist.

SECTION 7. Effective Date.

(a) Section 3. of this Ordinance shall become effective only if a majority of the registered electors of the Town of Indialantic, Florida, casting votes at the municipal election on November 3, 2020, on Town Charter Question No. 1 approve the amendment set forth in Section 3. of this Ordinance. If the amendment is approved by the registered electors, the Charter amendment embodied herein shall be immediately effective and shall be incorporated into the Town Charter. The Town Clerk is directed upon adoption of Section 3. of the Ordinance to promptly file the Charter with said amendment incorporated therein with the State of Florida, Secretary of State, as required by Section 166.031, Florida Statutes.

(b) Sections 1., 2., 4., 5., and 6. of this Ordinance shall become effective upon adoption of this Ordinance.

PASSED by the Town Council of the Town of Indialantic on first reading on the \_\_\_\_ day of \_\_\_\_\_, 2020, and ADOPTED by the Town Council of the Town of Indialantic, Florida on final reading on the \_\_\_\_ day of \_\_\_\_\_, 2020.

TOWN OF INDIALANTIC, FLORIDA

By: \_\_\_\_\_  
David Berkman, its Mayor

ATTEST: \_\_\_\_\_  
Rebekah Raddon, CMC,  
Town Clerk

**SUBJECT: (First Reading) Ord. 2020-08 Relating to Declaration of Emergencies**

**Staff Report – Town of Indialantic**

**Meeting Date: July 8, 2020**

**Summary:**

Town Attorney Gougelman drafted this ordinance to add language to the Town’s code implementing Sec. 252.31 – 252.60 and Sec. 870.041 – 870.047 of the Florida Statutes. The ordinance provides authority for calling emergencies and designates which officials can call them.

**Recommendation:**

Approve.

**MOTION:**  
Approve Ordinance 2020-08 on first reading.

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael L. Casey  
Town Manager

**ORDINANCE NO. 2020-08**

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**AN ORDINANCE OF THE TOWN OF INDIALANTIC, BREVARD COUNTY, FLORIDA; RELATING TO EMERGENCIES; MAKING FINDINGS; CREATING SECTIONS 10-100 THROUGH 10-105, ARTICLE VI., CHAPTER 10, TOWN CODE OF ORDINANCES; PROVIDING DEFINITIONS, PERSONS AUTHORIZED TO DECLARE AN EMERGENCY, AND TERM OF EMERGENCY DECLARATION; SETTING FORTH EMERGENCY POWERS; PROVIDING PENALTIES AND FOR LIBERALITY OF CONSTRUCTION; PROVIDING A SEVERABILITY/INTERPRETATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Sections 252.31-252.60, Florida Statutes, provide for calling civil emergencies, as defined herein; and

WHEREAS, Sections 870.041-870.047, Florida Statutes, provide authority for calling local emergencies, as defined herein; and

WHEREAS, it is recognized that some of the powers delegated by Sections 252.31-252.60, Florida Statutes, overlap with the powers set forth in Sections 870.041-870.047, Florida Statutes; and

WHEREAS, in light of the COVID-19 pandemic, the Town Council chooses to implement Sections 252.31-252.60 and 870.041-870.047, Florida Statutes, by providing authority for calling emergencies and designating the officials who will call such emergencies; and

WHEREAS, doing the aforementioned promotes the public health, safety, and welfare of the community,

NOW, THEREFORE, BE IT ENACTED BY THE TOWN OF INDIALANTIC, FLORIDA:

SECTION 1. Recitals. Each and all of the foregoing recitals ("WHEREAS" clauses) are hereby declared to be true and correct and are incorporated herein by this reference.

SECTION 2. That the Code of Ordinances of Indialantic, Florida, is hereby amended by adding a new section, to be numbered section 10-100, which said section reads as follows:

44 **ARTICLE VI. DECLARATION OF EMERGENCIES**

45  
46 **Sec. 10-100. Definitions.**

47  
48 The following words, terms and phrases, when used in this article, shall have the  
49 meanings ascribed to them in this section, except where the context clearly indicates a  
50 different meaning:

51  
52 (1) “Local emergency” means the existence or imminent threat of of a riot  
53 or unlawful assembly characterized by the use of actual force or violence or any threat to  
54 use force if accompanied by immediate power to execute by three or more persons acting  
55 together without authority of law.

56 (2) “Civil emergency” means the existence or imminent threat of any  
57 natural emergency, natural disaster, manmade emergency, or manmade calamity,  
58 including but not limited to pandemic, flood, conflagration, cyclone, tornado, hurricane,  
59 earthquake or explosion, within the corporate limits of the town resulting in the death or  
60 injury of persons or the destruction of property to such an extent that extraordinary  
61 measures must be taken to protect the public health, safety and welfare.

62 (3) “Curfew” means a prohibition against any person or persons walking,  
63 running, loitering, standing or motoring upon any alley, street, highway, public property or  
64 vacant premises within the corporate limits of the town, except the persons officially  
65 designated to perform duties with reference to the local emergency.

66 (4) “Disaster” means any natural, technological, or civil emergency that  
67 causes damage of sufficient severity and magnitude to result in a declaration of a state  
68 of emergency by a county, the Governor, or the President of the United States. Disasters  
69 shall be identified by the severity of resulting damage, as follows:

70 (A) “Catastrophic disaster” means a disaster that will require  
71 massive state and federal assistance, including immediate military involvement.

72 (B) “Major disaster” means a disaster that will likely exceed local  
73 capabilities and require a broad range of state and federal assistance.

74 (C) “Minor disaster” means a disaster that is likely to be within the  
75 response capabilities of local government and to result in only a minimal need for state  
76 or federal assistance. See s. 252.34(1), F.S.

77 (5) “Emergency” means any occurrence, or threat thereof, whether  
78 natural, technological, or manmade, in war or in peace, which results or may result in  
79 substantial injury or harm to the population or substantial damage to or loss of property.  
80 See s. 252.34(3), F.S.

81 (6) “Emergency management” means the preparation for, the mitigation  
82 of, the response to, and the recovery from emergencies and disasters. Specific  
83 emergency management responsibilities include, but are not limited to:

84 (A) Reduction of vulnerability of people and communities of this  
85 state to damage, injury, and loss of life and property resulting from natural, technological,  
86 or manmade emergencies or hostile military or paramilitary action.

87 (B) Preparation for prompt and efficient response and recovery to  
88 protect lives and property affected by emergencies.

89 (C) Response to emergencies using all systems, plans, and  
90 resources necessary to preserve adequately the health, safety, and welfare of persons  
91 or property affected by the emergency.

92 (D) Recovery from emergencies by providing for the rapid and  
93 orderly start of restoration and rehabilitation of persons and property affected by  
94 emergencies.

95 (E) Provision of an emergency management system embodying all  
96 aspects of pre-emergency preparedness and post-emergency response, recovery, and  
97 mitigation.

98 (F) Assistance in anticipation, recognition, appraisal, prevention,  
99 and mitigation of emergencies which may be caused or aggravated by inadequate  
100 planning for, and regulation of, public and private facilities and land use.

101 (7) "Manmade emergency" means an emergency caused by an action  
102 against persons or society, including, but not limited to, enemy attack, sabotage,  
103 terrorism, civil unrest, or other action impairing the orderly administration of government.  
104 See s. 252.34(6), F.S.

105 (8) "Natural emergency" means an emergency caused by a natural event,  
106 including, but not limited to, a pandemic, a hurricane, a storm, a flood, severe wave  
107 action, a drought, or an earthquake. See s. 252.34(7), F.S.

108 (9) "Technological emergency" means an emergency caused by a  
109 technological failure or accident, including, but not limited to, an explosion, transportation  
110 accident, radiological accident, or chemical or other hazardous material incident. See s.  
111 252.34(8), F.S.

112  
113 SECTION 3. That the Code of Ordinances of Indialantic, Florida, is hereby  
114 amended by adding a new section, to be numbered section 10-101, which said section  
115 reads as follows:

116  
117 **Sec. 10-101. Persons authorized to declare emergency.**

118  
119 (a) In cases of a local emergency, such as riots, general public disorder,  
120 widespread disobedience of the law, substantial injury to persons or property constituting  
121 an imminent threat to the public peace or order, or similar circumstances, as set forth in  
122 sections 870.041-870.047, the mayor, after consultation with the town manager and the  
123 chief of police, shall have the right to declare a local emergency by local emergency order  
124 or proclamation. In the event the mayor is absent, unavailable, or disabled and cannot  
125 perform the duties of mayor related hereto, the deputy mayor, or in the absence of the  
126 deputy mayor, the chief of police, shall have the right to declare a local emergency  
127 provided the declaration is in writing.

128  
129 (b) In cases of a civil emergency, as set forth in sections 252.31-252.60, the

130 mayor, after consultation with the town manager, shall have the right to declare a civil  
131 emergency by civil emergency order or proclamation. In the event the mayor is absent,  
132 unavailable, or disabled and cannot perform the duties of mayor related hereto, the  
133 deputy mayor, or in the absence of the deputy mayor, the town manager, shall have the  
134 right to declare a civil emergency provided the declaration is in writing.  
135

136 SECTION 4. That the Code of Ordinances of Indialantic, Florida, is hereby  
137 amended by adding a new section, to be numbered section 10-102, which said section  
138 reads as follows:  
139

140 **Sec.10-102. Emergency powers and measures.**  
141

142 (a) Whenever a local emergency is declared pursuant to section 10-101(a), the  
143 written instrument of the mayor, deputy mayor, or chief of police, shall set forth the nature  
144 of the local emergency, any lawful measures deemed necessary to preserve and protect  
145 the public health, safety, and welfare, and the duration said measures shall remain in  
146 effect. Any measure promulgated under this section shall have the force and effect of  
147 law. Such measures shall only be effective during the state of local emergency. Such  
148 measures may include, but are not limited to, the following:

149 (1) Establish curfews, including, but not limited to, the prohibition of or  
150 restrictions on pedestrian and vehicular movement, standing and parking, except for the  
151 provisions of designated essential services, such as fire, police, emergency medical  
152 services (including the transportation of patients and emergency calls by physicians or  
153 other approved medical personnel), and public works services (including utility  
154 emergency repairs). See s. 870.045(1), F.S.

155 (2) Utilize all available resources of the town government as reasonably  
156 necessary to cope with the local emergency, including emergency  
157 expenditures. However, in the case of a declaration of local emergency by the mayor,  
158 deputy mayor, or chief of police, such emergency expenditure shall not exceed  
159 \$50,000.00.

160 (3) Declare certain areas of the town off limits and closed to all  
161 nonessential personnel.

162 (4) Make provisions for the availability and use of temporary emergency  
163 housing and the emergency warehousing of materials.

164 (5) Establish an emergency operating center and employee shelter in  
165 addition to or in place of those provided for in the county's emergency plan.

166 (6) Enforcing price controls stop unconscionable price gouging as  
167 provided by s. 501.160, F.S.; provided, that unconscionable price gouging shall not be a  
168 violation of this code but will be enforced as provided by state law.

169 (7) Confiscate merchandise, equipment, vehicles, or property needed to  
170 alleviate the emergency. Reimbursement shall be within 60 days and at customary value  
171 charged for the items during the 90 days previous to the emergency.

172 (8) In cooperation with the county emergency management and on behalf

173 of the town, call on the National Guard or the Army, Coast Guard or other law  
174 enforcement divisions as necessary to assist in the mitigation of the emergency or to help  
175 maintain law and order, rescue and traffic control.

176 (9) Prohibit or limit the sale or other transfer of possession, with or without  
177 consideration, of gasoline or any other flammable or combustible liquid altogether or  
178 except by delivery into a tank properly affixed to an operable motor-drive vehicle, bike,  
179 scooter, boat, or airplane and necessary for propulsion thereof. See s. 870.045(5), F.S.

180 (10) Prohibit or limit the sale or distribution, with or without consideration,  
181 or possession of any portable container containing an alcoholic beverage. See s.  
182 870.045(2) and (3), F.S.

183 (11) Prohibit the possession in a public place of any portable container  
184 containing gasoline or any other flammable or combustible liquid. See s. 870.045(6),  
185 F.S.

186 (12) Closing of places of public assemblage with designated exceptions.  
187 See s. 870.045(4), F.S.

188 (13) Regulation of the use or display of firearms shall be as set forth by  
189 chapter 790, F.S. Violation of this sub-section (a)(13) shall not be a violation of this code  
190 but shall be enforced pursuant to state law.

191 (14) Prohibit or limit the public's use of *public* facilities including but not  
192 limited to, parks, government buildings, docks, rights-of-way, and beaches, or providing  
193 the manner in which the aforementioned public facilities may be used.

194  
195 (b) Whenever a civil emergency is declared pursuant to section 10-101(b), the  
196 written instrument of the mayor, deputy mayor, or the town manager, shall set forth the  
197 nature of the civil emergency, any lawful measures deemed necessary to preserve and  
198 protect the public health, safety, and welfare, and the duration said measures shall  
199 remain in effect. Any measure promulgated under this section shall have the force and  
200 effect of law. Such measures shall only be effective during the state of civil  
201 emergency. Such measures may include, but are not limited to, the following:

202 (1) Utilize all available resources of the town government as reasonably  
203 necessary to cope with the civil emergency, including emergency expenditures. However,  
204 in the case of a declaration of civil emergency by the mayor, deputy mayor, or town  
205 manager, such emergency expenditure shall not exceed \$50,000.00.

206 (2) Declare certain areas of  
207 the town off limits and closed to all nonessential personnel.

208 (3) Make provisions for the availability and use of temporary emergency  
209 housing and the emergency warehousing of materials.

210 (4) Establish an emergency operating center and employee shelter in  
211 addition to or in place of those provided for in the county's emergency plan.

212 (5) Enforcing price controls stop unconscionable price gouging as  
213 provided by s. 501.160, F.S.; provided, that unconscionable price gouging shall not be a  
214 violation of this code but will be enforced as provided by state law.

215 (6) Confiscate merchandise, equipment, vehicles, or property needed to

216 alleviate the emergency. Reimbursement shall be within 60 days and at customary value  
217 charged for the items during the 90 days previous to the emergency.

218 (7) In cooperation with the county emergency management and on behalf  
219 of the town, call on the National Guard or the Army, Coast Guard or other law  
220 enforcement divisions as necessary to assist in the mitigation of the emergency or to help  
221 maintain law and order, rescue and traffic control.

222 (8) Prohibit or limit the sale or other transfer of possession, with or without  
223 consideration, of gasoline or any other flammable or combustible liquid altogether or  
224 except by delivery into a tank properly affixed to an operable motor-drive vehicle, bike,  
225 scooter, boat, or airplane and necessary for propulsion thereof.

226 (9) Prohibit or limit the sale or distribution, with or without consideration, or  
227 possession of any portable container containing an alcoholic beverage.

228 (10) Closing of places of public assemblage with designated exceptions.

229 (11) Regulation of the use or display of firearms shall be as set forth by  
230 chapter 790, F.S. Violation of this sub-section (b)(11) shall not be a violation of this code  
231 but shall be enforced pursuant to state law.

232 (12) Prohibit or limit the public's use of public facilities including but not  
233 limited to, parks, government buildings, docks, rights-of-way, and beaches, or providing  
234 the manner in which the aforementioned public facilities may be used.

235  
236 (c) Nothing in sub-section (b), shall be construed to:

237 (1) Interfere with the course or conduct of a labor dispute, except that  
238 actions otherwise authorized by ss. 252.31-252.60 or other laws may be taken when  
239 necessary to forestall or mitigate imminent or existing danger to public health or safety.

240 (2) Interfere with dissemination of news or comment on public affairs; but  
241 any communications facility or organization, including, but not limited to, radio and  
242 television stations, wire services, and newspapers, may be required to transmit or print  
243 public service messages furnishing information or instructions in connection with an  
244 emergency.

245 (3) Affect the jurisdiction or responsibilities of police forces, firefighting  
246 forces, units of the Armed Forces of the United States, or any personnel thereof, when  
247 on active duty; but state, local, and inter-jurisdictional emergency plans shall place  
248 reliance upon the forces available for performance of functions related to emergencies.

249 (4) Limit, modify, or abridge the authority of the Governor to proclaim  
250 martial law or exercise any other powers vested in the governor under the constitution,  
251 statutes, or common law of this state independent of, or in conjunction with ss.  
252 252.31-252.60, F.S. See s. 252.33, F.S.

253  
254 SECTION 5. That the Code of Ordinances of Indialantic, Florida, is hereby  
255 amended by adding a new section, to be numbered section 10-103, which said section  
256 reads as follows:

257  
258 **Sec. 10-103. Duration and termination of emergency.**

259  
260 (a) Upon declaration of a local emergency pursuant to section 10-101(a)(riots,  
261 general public disorder, widespread disobedience of the law, or substantial injury to  
262 persons or property constituting an imminent threat to the public peace or order), the  
263 state of emergency shall commence immediately unless otherwise provided in the written  
264 emergency order or proclamation of the mayor, deputy mayor, or chief of police, and shall  
265 terminate when the declaration has been rescinded, terminated by resolution or written  
266 instrument of the town council, or 72 consecutive hours later, whichever event first occurs.  
267 In such cases, the state of emergency may be extended only by a request from the public  
268 official and approval by the town council by resolution or ordinance. See s. 870.047, F.S.  
269

270 (b) Upon declaration of a civil emergency pursuant to section 10-101(b), the state  
271 of emergency shall commence immediately unless otherwise provided in the written  
272 emergency order of the mayor, deputy mayor, or town manager, and shall terminate  
273 when the declaration has been rescinded, terminated by similar resolution or written  
274 instrument of the town council, or seven (7) consecutive days later, whichever event first  
275 occurs. In such cases, the state of emergency may be extended, as necessary, in  
276 increments, not exceeding seven (7) days each by the mayor, deputy mayor, or town  
277 manager, as provided in section 10-101(b). See s. 252.38(3)(a)5., F.S.  
278

279 SECTION 6. That the Code of Ordinances of Indialantic, Florida, is hereby  
280 amended by adding a new section, to be numbered section 10-104, which said section  
281 reads as follows:  
282

283 **Sec. 10-104. Violations and penalties.**  
284

285 A violation of any provision of this article is a violation of section 1-9 of the town  
286 code of ordinances, or may be enforceable as otherwise provided by law.  
287

288 SECTION 7. That the Code of Ordinances of Indialantic, Florida, is hereby  
289 amended by adding a new section, to be numbered section 10-106, which said section  
290 reads as follows:  
291

292 **Sec. 10-105. Liberality of construction.**  
293

294 Sections 10-100-10-105 shall be construed liberally in order to effectuate their  
295 purposes.  
296

297 SECTION 8. Severability Clause/Interpretation.  
298

299 (a) In the event that any term, provision, clause, sentence or section of  
300 this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly  
301 unenforceable or invalid for any reason whatsoever, any such invalidity, illegality, or

302 unenforceability shall not affect any of the other or remaining terms, provisions, clauses,  
303 sentences, or sections of this Ordinance, and this Ordinance shall be read and/or applied  
304 as if the invalid, illegal, or unenforceable term, provision, clause, sentence, or section did  
305 not exist.

306  
307 (b) That in interpreting this Ordinance, underlined words indicate  
308 additions to existing text, and ~~stricken through~~ words include deletions from existing text.  
309 Asterisks ( \* \* \* ) indicate a deletion from the Ordinance of text, which exists in the Code  
310 of Ordinances. It is intended that the text in the Code of Ordinances denoted by the  
311 asterisks and not set forth in this Ordinance shall remain unchanged from the language  
312 existing prior to adoption of this Ordinance.

313  
314 (c) Drafter's Comments shall not be codified.

315  
316 SECTION 9. Effective Date. This Ordinance shall become effective upon  
317 adoption of this Ordinance.

318  
319 PASSED by the Town Council of the Town of Indialantic on first reading on the  
320 \_\_\_\_\_ day of \_\_\_\_\_, 2020, and ADOPTED by the Town Council of the Town  
321 of Indialantic, Florida on final reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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TOWN OF INDIALANTIC

\_\_\_\_\_  
David Berkman  
Mayor

ATTEST: \_\_\_\_\_  
Rebekah Raddon, CMC  
Town Clerk

Agenda Item

**SUBJECT: (First Reading) Ordinance No. 2020-09 – Pay parking**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

Ordinance No. 2020-09 amends Section 15-8.1 of the Town Code to clarify paid parking areas, and changing the language that limits the use of parking meters and coins only. The changed language will allow the use of other devices and payment methods. The ordinance raises the hourly rate for paid parking to \$2.50 per hour and allows future changes by resolution. It allows council to create areas of paid parking, permit only zones by resolution.

**Recommendation:**

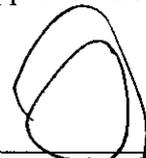
Approve Ordinance No. 2020-09

**MOTION:  
Approve Ordinance No. 2020-09**

Submitted by:

  
\_\_\_\_\_  
Rebekah Raddon  
Town Clerk

Approved for agenda:

  
\_\_\_\_\_  
Michael L. Casey  
Town Manager

ORDINANCE NO. 2020-09

AN ORDINANCE OF THE TOWN OF INDIALANTIC, BREVARD COUNTY, FLORIDA; RELATING TO PARKING; MAKING FINDINGS; AMENDING SECTION 15-18.1 OF THE TOWN CODE OF ORDINANCES, RELATING TO RATES OF COMPENSATION FOR PARKING IN DESIGNATED AREAS OF THE PUBLIC RIGHT-OF-WAY OR AREAS ADJACENT TO THE BEACH; DELETING THE REQUIREMENT THAT PARKING METERS MAY BE COIN OPERATED; PROVIDING THAT PARKINGS METERS MAY BE MECHANICALLY OR ELECTRONICALLY OPERATED OR OPERATED BY PAY-BY-PHONE SYSTEM; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CHANGE OF CERTAIN RATES BY RESOLUTION; AMENDING THE SCHEDULE OF FINES IN SECTION 15-23 OF THE TOWN CODE OF ORDINANCES, FOR FAILURE TO PARK HEAD IN; PROVIDING A SEVERABILITY/ INTERPRETATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 15-18.1 of the Town Code of Ordinances provides for metered parking rates for public parking in certain areas of the Town, and said rates need to be increased to account for inflation and costs of maintenance and enforcement; and

WHEREAS, the Town is given the authorized to regulate parking pursuant to Section 316.008, Florida Statutes; and

WHEREAS, the Town Council hereby finds that said amendments will promote the public health, safety, and welfare of the community, by providing for the recouping of costs of maintenance, inflation, and enforcement.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN OF INDIALANTIC, FLORIDA:

SECTION 1. Recitals. Each and all of the foregoing recitals ("WHEREAS" clauses) are hereby declared to be true and correct and are incorporated herein by this reference.

SECTION 2. That Section 15-18.1 of the Code of Ordinances of Indialantic, Florida, is hereby amended to read as follows:

**Sec. 15-18.1. Pay Metered parking.**

44 (a) *Definitions.* For the purposes of this section, the following definitions will  
45 apply:

46 (1) *Parking meter.* The words "parking meter" shall mean and include  
47 any mechanical or electronic device, device accepting valid credit cards or coins, or meter,  
48 or pay-by-phone parking system, not inconsistent with this section, placed or erected for  
49 the regulation of parking by authority of this section. Each parking meter installed shall  
50 indicate by proper legend, the legal parking time established by the town; and when  
51 operated, shall at all times indicate the balance of legal parking time, and at the expiration  
52 of such period shall indicate illegal or overtime parking.

53 (2) *Parking meter space.* The words "parking meter space" shall mean  
54 any space within the parking meter zone adjacent to or near a parking meter, and which  
55 is duly designated for the parking of a single vehicle by lines painted or otherwise durably  
56 marked on the curb or on the surface of the street adjacent to, near, or adjoining the  
57 parking meters.

58 (3) *Parking meter zone.* The words "parking meter zone" shall mean  
59 and include any restricted street, public property or right-of-way upon which parking  
60 meters are installed and in operation, or a permit only parking meter zone or area.

61  
62 (b) *Designation of metered zone.* The metered parking zones ~~zone~~ shall  
63 include the following areas:

64 (1) Zone 1: Watson Drive (Sunrise Park) lying east of SR A-1-A,  
65 area north of Watson Drive contained in lots 1, 2 and 3 of Block 1 of the resubdivision of  
66 Melbourne Beach (Maggie Johnson Plat); Tampa Avenue (Sea Park) lying east of SR  
67 A-1-A, both sides of Wavecrest Avenue south of Eighth Avenue to a point lying one  
68 hundred and ninety five (195) feet south of 11<sup>th</sup> Avenue and Lots 11 & 12, Block 28, Plat  
69 of Indialantic By the Sea, Plat Book 3, Page 35, Public Records of Brevard County,  
70 Florida (Sixth Avenue);

71 (2) Zone 2: That property lying north of Wavecrest Avenue known  
72 as Nance Sea Turtle Park (Lots 8-15, Block 66, Plat of Indialantic By the Sea, Plat Book  
73 3, Page 35, Public Records of Brevard County, Florida);

74 (3) Zone 3: The south side of Wavecrest Avenue from the  
75 boardwalk to the intersection of SR A-1-A and Fourth Avenue;

76 (4) Zone 4: The north side of Wavecrest Avenue from the  
77 intersection of SR A-1-A and Fourth Avenue to the boardwalk and then both sides of  
78 Wavecrest Avenue south to the southern boundary line of Lot 20, Block 38, Indialantic  
79 by-the-Sea, Plat Book 3, Page 35, Public Records of Brevard County, Florida; and

80 (5) Zone 5: On both sides of Wavecrest Avenue beginning at the  
81 northern boundary line of Lot 19, Block 38, Indialantic by-the-Sea, Plat Book 3, Page 35,  
82 Public Records of Brevard County, Florida, and continuing south to the south side of that  
83 portion of Eighth Avenue lying between SR A-1-A and Wavecrest Avenue.

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85 Parking in all or parts of any of the aforementioned zones may be discontinued from time  
86 to time, or permitted to resume, by resolution of the town council.

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(c) *Placement of meters.* The marking off of individual parking spaces in the metered parking zone described in paragraph (b), and the installation of parking meters in such spaces, is hereby authorized, ratified, and confirmed. The placement of the parking meters shall be in accordance with applicable town ordinances.

(d) *Payment for parking ~~Deposit of coin required; exceptions.~~* Except in a period of emergency determined by an officer of the fire or police department or the town manager or said manager's designee, or in compliance with the directions of a police officer, police aide or traffic control sign or signal, when any vehicle is shall be parked in any parking space regulated by alongside or next to which a parking meter is located, the operator of such vehicle, shall, upon entering the said parking meter space, immediately deposit or cause to be deposited or otherwise pay in or by use of said mechanical or electronic device, meter, or pay-by-phone parking system meter such proper monetary payment coin of the United States as is required for said parking meter and as is designated by proper directions on said metering device or as provided by said pay-by-phone system the meter; and when required by the directions on the meter device or as provided by said pay-by-phone system, the operator of such vehicle, after the deposit of the proper coin or coins, shall also set in operation the timing mechanism on such meter in accordance with directions properly appearing thereon or provided by pay-by-the phone system for the amount of time for which the operator's vehicle shall be parked in the public parking space; and failure to do so deposit such proper coin, and to set the timing mechanism in operation when so required, shall constitute a violation of this section. Upon the proper payment deposit of such coin (and the setting of the timing mechanism in operation, when so required) the parking space may be lawfully occupied by such vehicle during the period of time which has been prescribed for the part of the street in which said parking space is located; provided, that any person placing a vehicle in a parking meter space adjacent to a mechanical or electronic device, meter, or pay-by-phone parking system, which indicates that unused time has been left in the pay parking system meter by the previous occupant of the space shall not be required to pay for parking in said parking space for deposit a coin so long as his occupancy of said space does not exceed the indicated unused parking time. If said vehicle shall remain parked in any such parking space beyond the parking time limit set for such parking space, and if the parking meter shall indicate such illegal parking; then, and in that event, such vehicle shall be considered as parking overtime and beyond the period of legal parking time; and such parking Parking of such vehicle in the aforesaid instance shall be deemed a violation of this section.

(e) *Cost; acceptable coins; hours of operation:*  
(1) The cost of parking or standing a vehicle in a parking meter space located in the parking zone shall be as follows:  
(A) a. Zone 1: Minimum Two dollars fifty cents (\$2.50) One dollar twenty five cents (\$1.25) per hour or a fraction thereof;

- 130 (B) b. Zone 2: Minimum Two dollars fifty cents (\$2.50) One  
131 dollar twenty five cents (\$1.25) per hour or a fraction thereof;  
132 (C) c. Zone 3: Minimum Two dollars fifty cents (\$2.50) One  
133 dollar twenty five cents (\$1.25) per hour or a fraction thereof;  
134 (D) d. Zone 4: Minimum Two dollars fifty cents (\$2.50) One  
135 dollar twenty five cents (\$1.25) per hour or a fraction thereof; and  
136 (E) e. Zone 5: Minimum Two dollars fifty cents (\$2.50) One  
137 dollar twenty five cents (\$1.25) per hour or a fraction thereof.

138  
139 Parking meter rates in all or parts of any of the aforementioned zones may be increased  
140 from time to time by resolution of the town council.

141  
142 (2) The parking meters shall be operated in the parking meter zones  
143 every day including Sundays and holidays as follows:

144 (A) a. Zone 1: between the hours of 6:00 a.m. and 9:00 p.m.-  
145 for Town Council declared special events and for occasions authorized by the Town  
146 Manager the parking time shall be extended to 11:00 p.m. for those portions of the zone  
147 as set by the Town Manager

148 (B) b. Zone 2: between the hours of 6:00 a.m. and 1:30 a.m.

149 (C) c. Zone 3: between the hours of 6:00 a.m. and 1:30 a.m.

150 (D) d. Zone 4: between the hours of 6:00 a.m. and 1:30 a.m.

151 (E) e. Zone 5: between the hours of 6:00 a.m. and 9:00 p.m.

152 - for Town Council declared special events the parking time shall be extended to 11:00  
153 p.m.

154

155 (f) *Violations.* It shall be unlawful and a violation of the provisions of this section  
156 for any person:

157 (1) To cause, allow, permit or suffer any vehicle registered in said  
158 person's his name to be parked in a metered parking space overtime;

159 (2) To cause, allow, permit or suffer any vehicle registered in said  
160 person's his name to remain or be placed in any parking space controlled by any parking  
161 meter while said parking meter system provides is displaying a signal indicating that the  
162 vehicle occupying such parking space has already been parked beyond the period  
163 prescribed for such parking space;

164 (3) To cause, allow, permit or suffer any vehicle registered in said  
165 person's his name to be parked across any line or marking of a parking meter space or in  
166 such position that the vehicle shall not be entirely within the area designated by such lines  
167 or markings;

168 (4) To deface, injure, tamper with, open, break, destroy or impair the  
169 usefulness of any parking meter installed by the town under the provisions of this section;

170 (5) To deposit, or cause to be deposited, in any parking meter, any slugs,  
171 device or metal substance, or other substitute for lawful coins;

172 (6) To cause, allow, permit or suffer any vehicle registered in said  
173 person's his name to be parked in any manner except front end in toward the parking  
174 meter; or -

175 (7) To cause, allow, permit or suffer any vehicle registered in said  
176 person's his name to remain or be placed in any parking space contrary to instructions on  
177 a posted sign or direction.

178  
179 (g) *Collection of deposited money.* The town administration shall provide for the  
180 regular collection of any the money deposited in said parking meters or otherwise paid to  
181 said parking meter system.

182  
183 (h) *Penalties:*

184 (1) Any person violating the provisions of subsections (f)(1), (2), ~~or (3), (6),~~  
185 or (7) of this section shall be subject to a fine under the terms and conditions as set forth in  
186 section 15-23 of this chapter;

187 (2) Any person violating the provisions of subsections (f)(4) or (5) herein  
188 shall be subject to a fine in an amount not less than two hundred dollars (\$200.00) and not  
189 more than one thousand dollars (\$1,000.00).

190  
191 (i) *Enforcement.* Section 15-18.1(f)(1), (2), (3), (5) and (6) shall be enforced by  
192 parking enforcement specialists, hired specifically to provide parking enforcement, or by  
193 town police officers. Section 15-18.1(f)(4) and (7) shall be enforced by town police officers  
194 in accordance with state statutes, and the penalty for violation shall be in accordance with  
195 section 15-18.1(h)(2).

196  
197 (j) *Parking permits; issuance; display; use agreements.*

198 (1) Nontransferable, except as stated in sub-section (k) below, parking  
199 permits shall be issued by the town on a calendar year basis, expiring December 31 of the  
200 year issued for metered zones 1, 2, 3, 4 and 5. Display of such permit shall be by placing  
201 the permit on the rear of the vehicle, in a manner easily visible, as approved by the town  
202 manager in his reasonable discretion, shall constitute authorization by the town to park in  
203 the metered parking zone without complying with subsections (d), (e) and (f)(1) and (f)(2)  
204 herein.

205 (2) The town council ~~Town Council~~ may approve parking space use  
206 agreements with individuals or other legal entities for use of parking spaces within metered  
207 parking zones 3 and 4 for other than special events as defined in paragraph (j)(3) below;  
208 provided, that the Town Council finds that the application for the proposed parking space  
209 use agreement satisfies the following standards:

210 (A) A demonstrated need for the use agreement is shown to exist by  
211 the applicant and other evidence presented;

212 (B) The parking space use agreement will not be adverse to the  
213 public interest;

214 (C) The number of parking spaces subject to a parking space use

215 agreement shall not exceed the difference between the number of parking spaces a private  
216 property owner would be required by the town code ~~Town Code~~ to have to serve the  
217 property to be benefitted minus the number of off-street parking spaces available to serve  
218 the property to be benefitted by the parking space use agreement;

219 (D) The agreement shall provide a license for an individual or legal  
220 entity, said individual or legal entity's invitees, to utilize a public parking space for motor  
221 vehicular or motorcycle parking. The individual or legal entity executing the parking space  
222 use agreement with the Town shall be a licensee. The agreement shall not convey  
223 ownership or an easement interest in individual parking spaces, and the agreement shall  
224 be acceptable in form and substance to the town manager and town attorney;

225 (E) Compensation. During the term of the parking space use  
226 agreement, compensation shall be paid by the licensee to the Town for each hour between  
227 6:00 a.m. and 1:30 a.m. of each day that the meters are subject to the parking space use  
228 agreement. The rate of compensation shall be as follows:

229 (i) Zone 3: Individual parking spaces may be utilized at a rate  
230 of \$60 per parking space per calendar year. Said amount may be prorated for use  
231 agreements covering partial years provided the partial year is added to the following  
232 calendar year.

233 (ii) Zone 4: Minimum Two dollars fifty cents (\$2.50) ~~One~~  
234 ~~dollar twenty five cents (\$1.25)~~ per hour or a fraction thereof.

235 (F) The licensee shall properly maintain the parking spaces subject  
236 to the parking space use agreement. For the purposes of this provision, "maintenance"  
237 shall include keeping all of the parking spaces subject to the agreement clean, free of litter,  
238 debris, branches, tree limbs, brush, grass, trash, junk, refuse, inoperative motor vehicles,  
239 junk cars and complying with the standards established in the town code, from time to time,  
240 for maintenance of private properties;

241 (G) The parking space use agreement shall provide that it may be  
242 canceled at anytime for failure of the licensee to adhere to the provisions of said use  
243 agreement, or the need to make a public use of the area included within the parking spaces,  
244 all as reasonably determined by the town, or upon a valid public need of the Town for the  
245 parking spaces. Upon cancellation, the licensee shall have liability for compensation only  
246 until the date of cancellation;

247 (H) The licensee shall indemnify and save harmless the Town from  
248 and against any and all liability, claims, demands, damages, expenses, fees, fines,  
249 penalties, suits, proceedings, actions and causes of action of every kind and nature arising  
250 of or in any way connected with the licensee's negligent or other use, occupation,  
251 management or control of the parking spaces subject to the use agreement. The licensee  
252 will at its own cost and expense, defend any and all claims against the Town, or in which  
253 the Town may be impleaded with others in any such action or proceeding arising out of  
254 such use or occupancy. The licensee shall agree to satisfy, pay and discharge any and all  
255 judgments, orders and decrees that may be entered against the Town in any such action  
256 or proceeding to which the Town may be a party and the licensee shall be liable;

257 (I) The licensee shall continuously provide and maintain at all times

258 during the term of the parking space use agreement, without cost or expense to the Town,  
259 policies of insurance including public liability and property damage policies in the amount  
260 of \$1,000,000.00 single limit liability insuring the licensee and the Town, as an additional  
261 insured, against any and all claims, demands, action and causes of action whatsoever for  
262 injuries received and damage to the parking spaces or other property in connection with the  
263 use or occupancy of the parking spaces subject to the use agreement. All insurance shall  
264 be issued by a standard insurance company licensed to do business in the State of Florida  
265 by the Florida Insurance Commissioner, of a type and grade acceptable to the town  
266 manager/town attorney and shall provide for reasonable notice to the Town prior to  
267 cancellation or non-renewal. The licensee shall promptly supply the Town with proof of  
268 insurance;

269 (J) The agreement shall have a duration not to exceed two (2)  
270 years;

271 (K) The licensee shall pay all costs of recording the agreement in  
272 the Public Records of Brevard County, Florida; and

273 (L) The parking spaces subject to a use agreement must  
274 specifically and directly serve an operating business in the Town.

275 (3) The Town Council may approve parking space use agreements for  
276 special events with individuals or other legal entities for use of parking spaces within the  
277 metered parking zone; provided, that the Town Council finds that the application for and  
278 proposed parking space use agreement satisfies the standards set forth in this paragraph.

279 A special event is defined as including but not limited to the following: temporary events  
280 such as art shows, or events coinciding with recognized town holidays. The standards  
281 include:

282 (A) A demonstrated need for the use agreement is shown to exist  
283 by the applicant and other evidence presented;

284 (B) The parking space use agreement will not be adverse to the  
285 public interest;

286 (C) The agreement shall provide a license for an individual or  
287 legal entity, or said individual or legal entity's invitees, to utilize a public parking space for  
288 motor vehicular or motorcycle parking. The individual or legal entity executing the parking  
289 space use agreement with the Town shall be a licensee. The agreement shall not convey  
290 ownership or an easement interest in individual parking spaces, and the agreement shall  
291 be acceptable in form and substance to the town manager and town attorney;

292 (D) Compensation. During the term of the parking space use  
293 agreement, compensation shall be paid by the licensee to the Town for each hour, or  
294 fraction thereof, of each day that the town code ~~Town Code~~ requires parking meters to be  
295 operated in the portion of the metered parking zone in which the parking spaces subject  
296 to the parking space use agreement are located. The rate of compensation shall be paid  
297 to the Town at a rate of 50 cents per hour per parking space;

298 (E) The licensee shall properly maintain the parking spaces  
299 subject to the parking space use agreement. For the purposes of this provision,  
300 "maintenance" shall include keeping all of the parking spaces subject to the agreement

301 clean, free of litter, debris, branches, tree limbs, brush, grass, trash, junk, refuse,  
302 inoperative motor vehicles, junk cars and complying with the standards established in the  
303 town code, from time to time, for maintenance of private properties;

304 (F) The parking space use agreement shall provide that it may be  
305 canceled at anytime for failure of the licensee to adhere to the provisions of said use  
306 agreement, or the need to make a public use of the area included within the parking  
307 spaces, all as reasonably determined by the town. Upon cancellation, the licensee shall  
308 have liability for compensation only until the date of cancellation;

309 (G) The licensee shall indemnify and save harmless the Town  
310 from and against any and all liability, claims, demands, damages, expenses, fees, fines,  
311 penalties, suits, proceedings, actions and causes of action of every kind and nature  
312 arising of or in any way connected with the licensee's negligent or other use, occupation,  
313 management or control of the parking spaces subject to the use agreement. The  
314 licensee will at its own cost and expense, defend any and all claims against the Town, or  
315 in which the Town may be impleaded with others in any such action or proceeding arising  
316 out of such use or occupancy. The licensee shall agree to satisfy, pay and discharge any  
317 and all judgments, orders and decrees that may be entered against the Town in any such  
318 action or proceeding to which the Town may be a party and the licensee shall be liable;

319 (H) The licensee shall continuously provide and maintain at all  
320 times during the term of the parking space use agreement, without cost or expense to the  
321 Town, policies of insurance including public liability and property damage policies in the  
322 amount of \$1,000,000.00 single limit liability insuring the licensee and the Town, as an  
323 additional insured, against any and all claims, demands, action and causes of action  
324 whatsoever for injuries received and damage to the parking spaces or other property in  
325 connection with the use or occupancy of the parking spaces subject to the use agreement.  
326 All insurance shall be issued by a standard insurance company licensed to do business  
327 in the State of Florida by the Florida Insurance Commissioner, of a type and grade  
328 acceptable to the town manager/town attorney and shall provide for reasonable notice to  
329 the Town prior to cancellation or non-renewal. The licensee shall promptly supply the  
330 Town with proof of insurance; and

331 (I) The parking spaces subject to a use agreement must serve  
332 and benefit a special event actively being held within the Town.

333  
334 (k) *Establishment of annual fee and discount for parking permit; Limitations*  
335 *generally.* The town council, from time to time, may establish by resolution the price for  
336 an annual fee for a parking permit. Said annual fee schedule may include a discount  
337 schedule for permits purchased after a certain date. Annual permits may be issued for  
338 parking in metered zones 1, 2, 3, 4 and 5. Unless otherwise specified by resolution of the  
339 Town Council, rates for an annual permit (January 1st to December 31st), or for a partial  
340 year, shall be as follows:

341 (1) a- Members of town ~~Town~~ boards and committees and  
342 councilmembers: Two permits per household for free, except in zone 2;

343 (2) b- Full-time and regular part-time employees of the town ~~Town~~: one

344 permit per employee free, except in Zone 2;  
 345 (3) ~~e.~~ Town residents and non-residents of the ~~town~~ Town: minimum of  
 346 \$40 per calendar year \$30;

347 (4) ~~e.~~ Permits issued after May 31<sup>st</sup> for ~~town~~ Town residents and  
 348 non-residents: minimum of \$30 for remainder of the calendar year. \$20 ~~town~~ Town  
 349 residents may be issued separate permits for each individual car owned by them or  
 350 resident members of their family. A ~~Town~~-business physically located and operating in  
 351 the town contiguous with in metered parking zones 3 and 4, and non-residents of the  
 352 ~~town, Town~~ may obtain not more than one (1) permit at any one time. Should a permit  
 353 holder wish to transfer a permit to a different vehicle, this transfer may be accomplished  
 354 by returning the originally issued permit to town hall to be destroyed, revoked and  
 355 exchanged for another permit.

357 SECTION 3. That Section 15-23(a) of the Code of Ordinances of Indialantic,  
 358 Florida, is hereby amended to read as follows:

359  
 360 **Sec. 15-23. Penalties.**

361  
 362 (a) Any person cited for a violation of this article shall be deemed to be charged  
 363 with a noncriminal violation and shall be assessed a civil penalty according to the  
 364 following schedule:

365		<i>Within 10</i>	<i>After</i>	<i>After</i>	<i>After</i>
366	<i>Violation</i>	<i>days</i>	<i>10 days</i>	<i>20 days</i>	<i>30 days</i>
367	(1) Meter violation	\$20.00	\$25.00	\$30.00	\$45.00
368	(2) Parking overtime	\$20.00	\$25.00	\$30.00	\$45.00
369	(3) Parking over line	\$20.00	\$25.00	\$30.00	\$45.00
370	(4) Parking in a manner contrary to posted directions				
371		\$20.00	\$25.00	\$30.00	\$45.00
372	(5) No parking zone	\$20.00	\$25.00	\$30.00	\$45.00
373	(6) Loading zone	\$20.00	\$25.00	\$30.00	\$45.00
374	(7) Parked double	\$25.00	\$35.00	\$35.00	\$45.00
375	(8) Obstructing traffic	\$25.00	\$35.00	\$35.00	\$45.00
376	(9) Parked on sidewalk	\$25.00	\$35.00	\$35.00	\$45.00
377	(10) Blocking fire hydrant	\$32.00	\$32.00	\$32.00	\$32.00
378	(11) Disabled permit only	\$100.00	\$100.00	COURT	COURT
379	(12) <u>Failure to park front end within head in parking spaces</u>				
380		\$20.00	\$25.00	\$30.00	\$45.00

381  
 382 SECTION 4. Severability Clause/Interpretation.

383  
 384 (a) In the event that any term, provision, clause, sentence or section of  
 385 this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly  
 386 unenforceable or invalid for any reason whatsoever, any such invalidity, illegality, or

387 unenforceability shall not affect any of the other or remaining terms, provisions, clauses,  
388 sentences, or sections of this Ordinance, and this Ordinance shall be read and/or applied  
389 as if the invalid, illegal, or unenforceable term, provision, clause, sentence, or section did  
390 not exist.

391  
392 (b) That in interpreting this Ordinance, underlined words indicate  
393 additions to existing text, and ~~stricken through~~ words include deletions from existing text.  
394 Asterisks (\* \* \* \*) indicate a deletion from the Ordinance of text, which exists in the Code  
395 of Ordinances. It is intended that the text in the Code of Ordinances denoted by the  
396 asterisks and not set forth in this Ordinance shall remain unchanged from the language  
397 existing prior to adoption of this Ordinance.

398  
399 SECTION 5. Effective Date. This Ordinance shall become effective upon  
400 adoption of this Ordinance.

401  
402 PASSED by the Town Council of the Town of Indialantic on first reading on the  
403 \_\_\_\_\_ day of \_\_\_\_\_, 2020, and ADOPTED by the Town Council of the  
404 Town of Indialantic, Florida on final reading on the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

405  
406  
407 TOWN OF INDIALANTIC  
408  
409  
410  
411 \_\_\_\_\_  
412 David Berkman  
413 Mayor

414 ATTEST: \_\_\_\_\_  
415 Rebekah Raddon, CMC  
416 Town Clerk

**SUBJECT: COVID19**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

Councilman Kemp would like to have discussion about the increased cases of COVID19 in Brevard County and Florida. Some items of discussion are beaches and a proclamation encouraging the wearing of mask per CDC guidelines.

**Recommendation:**

Discussion

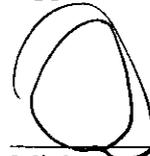
MOTION:

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael L. Casey  
Town Manager

**EMERGENCY ORDINANCE NO. 2020-10**

**AN EMERGENCY ORDINANCE OF THE TOWN OF INDIALANTIC, BREVARD COUNTY, FLORIDA, REQUIRING FACE COVERINGS AT ALL INDOOR TOWN FACILITIES TO MINIMIZE THE SPREAD OF COVID-19; MAKING LEGISLATIVE FINDINGS OF EMERGENCY AND SUPPORTING THE WEARING OF FACE COVERINGS AS AN EFFECTIVE MEASURE AGAINST THE SPREAD OF COVID-19; PROVIDING FOR FACE COVERING REQUIREMENTS; PROVIDING FOR EXCEPTIONS; PROVIDING FOR PENALTIES; PROVIDING FOR SUNSET; PROVIDING FOR SEVERABILITY, NON-CODIFICATION, AND EFFECTIVE DATE.**

WHEREAS, Governor DeSantis issued Executive Order No. 20-51 on March 1, 2020 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, the State of Florida Surgeon General and State Health Officer declared on March 1, 2020 that a public health emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, Governor DeSantis issued Executive Order No. 20-52 on March 9, 2020 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, President Donald J. Trump and the Centers for Disease Control and Prevention ("CDC") issued the 15 Days to Slow the Spread guidance on March 16, 2020 advising individuals to adopt far-reaching social distancing measures, and avoiding gatherings of more than 10 people; and

WHEREAS, Governor DeSantis issued Executive Order No. 20-68 on March 17, 2020, in partial response to information reflecting individuals were not adhering to the CDC's social distancing measures and gathering limitations; and

WHEREAS, between March 17, 2020 and the date hereof, Governor DeSantis issued several Executive Orders placing numerous restrictions on individuals and businesses in response to the Statewide level and threat of the COVID-19 virus; and

WHEREAS, President Donald J. Trump updated and extended the previously issued 15 Days to Slow the Spread guidance on March 31, 2020, renamed it 30 Days to Slow the Spread, and along with the White House Coronavirus Task Force urged Americans to continue to adhere to the guidelines and expand community mitigation efforts; and

WHEREAS, the Town of Indialantic (“the Town”) adopted Local Emergency Order No. 2020-01 declaring a local state of emergency and closing the beaches for the Town regarding the COVID-19 emergency; and

WHEREAS, this Local Order has been extended several times due to the COVID-19 emergency; and

WHEREAS, as part of the Local Order which the Town Council later ratified, the Town Council authorized the exercise of its authority and powers regarding the COVID-19 emergency to be exercised under the direction of the Mayor or the Deputy Mayor in the absence of the Mayor to the extent necessary to protect the public health, safety and welfare and the best interests of the Town; and

WHEREAS, on April 29, 2020, Governor DeSantis issued Executive Order No. 20-112 as modified by Executive Order No. 20-120 on May 9, 2020, and Executive Order No. 20-123 on May 14, 2020, in response to the recommendations set forth in Phase One of the Plan issued by the Task Force to Re-Open Florida, and adopted a phased approach to remove or decrease certain restrictions imposed pursuant to the Executive Order No. 20-91, Safer-At-Home Order; and

WHEREAS, on June 3, 2020, Governor DeSantis issued Executive Order No. 20-139, moving all counties in Florida, other than Miami-Dade, Broward, and Palm Beach counties, into Phase Two issued by the Task Force to Re-Open Florida, which order supersedes Executive Order No. 20-91, the Safer-At-Home Order, and supersedes in part, and extends and modified, other provisions of Executive Order No. 20-112; and

WHEREAS, guidance released by the CDC on June 15, 2020 states that (i) the COVID-19 virus is mostly spread by respiratory droplets released when people cough, sneeze and talk and (ii) that a person can get COVID-19 by touching a surface or object that has the virus on it and then by touching their mouth, nose or possibly their eyes. This guidance goes on to state that “personal prevention practices (such as staying home when sick, social distancing, wearing a cloth face covering, and handwashing) and environmental prevention practices (such as cleaning and disinfection) are important are important ways to prevent the spread of COVID-19; and

WHEREAS, the CDC has expressly found that “COVID-19 spreads mainly from person to person through respiratory droplets produced when a person coughs, sneezes or talks. These droplets can land on the mouths or noses of people nearby and possibly inhaled into the lungs. Studies and evidence on infection control report that these droplets usually travel around 6 feet (about “2 arms’ length”); and

WHEREAS, the CDC therefore specifically recommends that as businesses and

communities reopen, and people resume their daily activities, people should wear face coverings to slow the spread of COVID-19 particularly in “public settings where other social distancing measures are difficult to maintain”; and

WHEREAS, on June 20, 2020, the State of Florida Surgeon General, Scott A. Rivkees, M.D., issued a Public Health Advisory recommending the wearing of face coverings in any setting where social distancing is not possible, except under certain circumstances; and

WHEREAS, Sections 876.12 through 876.15 of the Florida Statutes, make it unlawful to wear a mask, however, pursuant to Section 876.155, Florida Statutes, this prohibition of mask wearing only applies when there is also evidence that there is an intent to intimidate other people, deprive them equal protection under the law, or engage in criminal conduct; and

WHEREAS, based on the information provided by the Florida Department of Health in Brevard County, and updated daily, the COVID-19 in the Town of Indialantic has been rising substantially since the re-opening of the State of Florida; and

WHEREAS, based on the advice of medical professionals, the number of COVID-19 cases will continue to rise unless measures are instituted to stop the spread of the COVID-19 virus; and

WHEREAS, on July 7, 2020, the Governor of the State of Florida issued Executive Order No. 20-166, which extends until September 5, 2020, the state of emergency declared by the Governor pursuant to Executive Order No. 20-52; and

WHEREAS, Section 166.041(3)(b) and (4), Florida Statutes, provides that emergency ordinances may be adopted by a 2/3rds vote of the Town Council; and

WHEREAS, the Town Council makes a legislative finding that an emergency situation exists because of COVID-19, the increase in COVID-19 cases in Florida and Brevard County, and the issuance of Executive Order No. 20-166, that an “emergency” exists supporting the approval of this Ordinance as an Emergency Ordinance pursuant to Section 166.041(3)(b) and (4), Florida Statutes; and

WHEREAS, the Town Council resolves that it is in the best interest of the residents and businesses of the Town of Indialantic, and it is in furtherance of the public health, safety, and welfare, to formally adopt this Ordinance to require face coverings in indoor Town owned and operated facilities as specified herein on an emergency basis in accordance with Section 2.09 of the Town Charter.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN OF INDIALANTIC, FLORIDA:

Section 1. Recitals. Each and all of the recitals (“WHEREAS” clauses) are hereby incorporated herein.

Section 2. Definitions.

“Face Covering” shall mean a uniform piece of material that securely covers a persons’ nose and mouth and remains affixed in place without the use of one’s hands, whether store-bought or homemade, concurrent with CDC guidelines.

“Social Distancing” shall mean keeping space between yourself and other people by staying at least 6 feet (or approximately 2 arms’ length) from other people.

Section 3. Face Coverings Required. Every Person living, working, or visiting the Town of Indialantic shall wear a face covering in every indoor Town owned and operated facility.

Section 4. Exceptions. The following exceptions to Section 3. Of this Ordinance are hereby adopted:

- (a) Persons under the age of 6 years old; and
- (b) Persons observing social distancing under the CDC guidelines; and
- (c) Persons for whom a face covering would cause impairment due to an existing health condition; and
- (d) Persons working in a business or profession who do not have contact with other people; and
- (e) Persons working in a business or profession who maintain social distancing from another person; and
- (f) Persons working in a business or profession where working with a face covering would prevent them from performing the duties of the business or profession; and
- (g) Persons exercising while maintaining social distancing; and
- (h) Persons eating or drinking; and
- (i) Public safety, fire, and other life safety and public health personnel, as their personal protection equipment will be governed by their respective agencies; and
- (j) This requirement shall not apply when a person who is hearing impaired and needs to see the mouth of someone wearing a face covering in order to communicate.

Section 5. Penalties; Civil Citation. Any person violating the terms of this Emergency Ordinance and found in violation may be punished and fined up to \$500.00

by either the Police Department or Code Enforcement. The fine for a first offence shall be \$100.00; the fine for a second offense shall be \$250.00 and the fine for a third or more offense shall be \$500.00 for each of the third and successive offense(s). This provision is provided as an exception to the penalties set forth in Section 1-9, Town of Indialantic Code of Ordinances. Each day a violation by any person occurs of any provision of this Ordinance shall constitute a separate offense, and each act in violation by any person of the provisions of this Ordinance shall be considered a separate and distinct offense.

Section 6. Severability. In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected and it will be presumed that the Town Council for the Town of Indialantic did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the Town Council would have enacted the remainder of this Ordinance without said invalid and unconstitutional provision thereby causing said remainder to remain in full force and effect.

Section 7. Codification. This Ordinance shall not be codified.

Section 8. Effective Date and Sunset. This Emergency Ordinance shall become effective on July 9, 2020 at 8 a.m., and shall sunset upon repeal of this Ordinance by the Town Council, or at 12:01 a.m. on August 13, 2020, whichever event first occurs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town to be affixed at Indialantic, Florida, this 8th day of July, 2020.

\_\_\_\_\_  
David Berkman, Mayor

(Seal)

ATTEST:

\_\_\_\_\_  
Rebekah Raddon, CMC, Town Clerk

**EMERGENCY ORDINANCE NO. 2020-11**

**AN EMERGENCY ORDINANCE OF THE TOWN OF  
INDIALANTIC, BREVARD COUNTY, FLORIDA,  
REQUIRING ALL BUSINESSES TO POST THEIR MASK  
POLICY AT THE ENTRY OF THE BUSINESS TO ADVISE  
CUSTOMERS, PATRONS, EMPLOYEES, AND INVITEES  
OF SAME PRIOR TO ENTERING THE BUSINESSES;  
REQUIRING CUSTOMERS, PATRONS, EMPLOYEES AND  
INVITEES OF “ESSENTIAL” BUSINESSES, AS DEFINED  
HEREIN, TO WEAR MASKS; MAKING LEGISLATIVE  
FINDINGS OF EMERGENCY AND SUPPORTING THE  
WEARING OF FACE COVERINGS AS AN EFFECTIVE  
MEASURE AGAINST THE SPREAD OF COVID-19;  
PROVIDING FOR EXCEPTIONS; PROVIDING FOR  
PENALTIES; PROVIDING FOR SUNSET; PROVIDING FOR  
SEVERABILITY, CONFLICTS AND EFFECTIVE DATE.**

WHEREAS, Governor DeSantis issued Executive Order No. 20-51 on March 1, 2020 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, the State of Florida Surgeon General and State Health Officer declared on March 1, 2020 that a public health emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, Governor DeSantis issued Executive Order No. 20-52 on March 9, 2020 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the 15 Days to Slow the Spread guidance on March 16, 2020 advising individuals to adopt far-reaching social distancing measures, and avoiding gatherings of more than 10 people; and

WHEREAS, Governor DeSantis issued Executive Order No. 20-68 on March 17, 2020, in partial response to information reflecting individuals were not adhering to the CDC’s social distancing measures and gathering limitations; and

WHEREAS, between March 17, 2020 and the date hereof, Governor DeSantis issued several Executive Orders placing numerous restrictions on individuals and businesses in response to the Statewide level and threat of the COVID-19 virus; and

WHEREAS, President Donald J. Trump updated and extended the previously issued 15 Days to Slow the Spread guidance on March 31, 2020, renamed it 30 Days to Slow the Spread, and along with the White House Coronavirus Task Force urged Americans to continue to adhere to the guidelines and expand community mitigation efforts; and

WHEREAS, the Town of Indialantic (“the Town”) adopted Local Emergency Order No. 2020-01 declaring a local state of emergency and closing the beaches for the Town regarding the COVID-19 emergency; and

WHEREAS, this Local Order has been extended several times due to the COVID-19 emergency; and

WHEREAS, as part of the Local Order which the Town Council later ratified, the Town Council authorized the exercise of its authority and powers regarding the COVID-19 emergency to be exercised under the direction of the Mayor or the Deputy Mayor in the absence of the Mayor to the extent necessary to protect the public health, safety and welfare and the best interests of the Town; and

WHEREAS, on April 29, 2020, Governor DeSantis issued Executive Order No. 20-112 as modified by Executive Order No. 20-120 on May 9, 2020, and Executive Order No. 20-123 on May 14, 2020, in response to the recommendations set forth in Phase One of the Plan issued by the Task Force to Re-Open Florida, and adopted a phased approach to remove or decrease certain restrictions imposed pursuant to the Executive Order No. 20-91, Safer-At-Home Order; and

WHEREAS, on June 3, 2020, Governor DeSantis issued Executive Order #20-139, moving all counties in Florida, other than Miami-Dade, Broward, and Palm Beach counties, into Phase Two issued by the Task Force to Re-Open Florida, which order supersedes Executive Order No. 20-91, the Safer-At-Home Order, and supersedes in part, and extends and modified, other provisions of Executive Order 20-112; and

WHEREAS, guidance released by the CDC on June 15, 2020 states that (i) the COVID-19 virus is mostly spread by respiratory droplets released when people cough, sneeze and talk and (ii) that a person can get COVID-19 by touching a surface or object that has the virus on it and then by touching their mouth, nose or possibly their eyes. This guidance goes on to state that “personal prevention practices (such as staying home when sick, social distancing, wearing a cloth face covering, and handwashing) and environmental prevention practices (such as cleaning and disinfection) are important are important ways to prevent the spread of COVID-19; and

WHEREAS, the CDC has expressly found that “COVID-19 spreads mainly from person to person through respiratory droplets produced when a person coughs, sneezes or talks. These droplets can land on the mouths or noses of people nearby and possibly

inhaled into the lungs. Studies and evidence on infection control report that these droplets usually travel around 6 feet (about “2 arms’ length”); and

WHEREAS, the CDC therefore specifically recommends that as businesses and communities reopen, and people resume their daily activities, people should wear face coverings to slow the spread of COVID-19 particularly in “pubic settings where other social distancing measures are difficult to maintain”; and

WHEREAS, on June 20, 2020, the State of Florida Surgeon General, Scott A. Rivkees, M.D., issued a Public Health Advisory recommending the wearing of face coverings in any setting where social distancing is not possible, except under certain circumstances; and

WHEREAS, Sections 876.12 through 876.15 of the Florida Statutes, make it unlawful to wear a mask, however, pursuant to Section 876.155, Florida Statutes, this prohibition of mask wearing only applies when there is also evidence that there is an intent to intimidate other people, deprive them equal protection under the law, or engage in criminal conduct; and

WHEREAS, based on the information provided by the Florida Department of Health in Brevard County, and updated daily, the COVID-19 in the Town of Indialantic have been rising substantially since the re-opening of the State of Florida; and

WHEREAS, based on the advice of medical professionals, the number of COVID-19 cases will continue to rise unless measures are instituted to stop the spread of the COVID-19 virus; and

WHEREAS, the State of Florida has the highest percentage of population in the United States 65 years of age and older, as well as the second largest population of that demographic; and

WHEREAS, based upon recent updated census estimates, the demographic of residents 65 years of age and older living in the Town of Indialantic is approximately 20%; and

WHEREAS, according to the CDC, the vast majority of persons that test positive for the COVID-19 virus that are hospitalized or die from the virus are persons over the age of 65 years and/or have underlying health conditions; and

WHEREAS, according the CDC, overall, 31% of cases, 45% of hospitalizations, 53% of ICU admissions, and 80% of deaths associated with COVID-19 were among adults aged 65 years of age and older with the highest percentage of severe outcomes among persons aged 85 years of age and older; and

WHEREAS, on July 7, 2020, the Governor of the State of Florida issued Executive Order No. 20-166, which extends until September 5, 2020, the state of emergency declared by the Governor pursuant to Executive Order No. 20-52; and

WHEREAS, Section 166.041(3)(b) and (4), Florida Statutes, provides that emergency ordinances may be adopted by a 2/3rds vote of the Town Council; and

WHEREAS, the Town Council makes a legislative finding that an emergency situation exists because of COVID-19, the increase in COVID-19 cases in Florida and Brevard County, and the issuance of Executive Order No. 20-166, that an “emergency” exists supporting the approval of this Ordinance as an Emergency Ordinance pursuant to Section 166.041(3)(b) and (4), Florida Statutes; and

WHEREAS, the Town Council has determined that it is in the best interest of the residents of the Town of Indialantic and it is the furtherance of the public health, safety, and welfare, to formally adopt this Ordinance to require all businesses to post their face covering policy to alert older persons and persons with underlying conditions of whether or not all other persons within a business will have face coverings as a way to make informed decisions to enter a business; as specified herein on an emergency basis in accordance with Section 2.09 of the Town Charter and Section 166.041(3)(b) and (4), Florida Statutes, and to require businesses that are deemed “essential” by this Ordinance to the needs of all residents to require face coverings for all patrons.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN OF INDIALANTIC, FLORIDA:

Section 1. Recitals. Each and all of the recitals (“WHEREAS” clauses) are hereby incorporated herein.

Section 2. Definitions. As used in this Ordinance, the following term shall be defined as follows: “Face Covering” shall mean a uniform piece of material that securely covers a persons’ nose and mouth and remains affixed in place without the use of one’s hands, whether store-bought or homemade, concurrent with CDC guidelines.

Section 3. Businesses Required to Post Face Coverings Policy on their Doorway.

(a) Every business in the Town of Indialantic with a storefront or business front that allows customers or invitees in their building for the purpose of purchasing goods or services, is required to post in writing their Policy requirements for Face Coverings for their customers, patrons and employees at the entrance to the storefront or business front. The Policy shall be posted on the entry doorway in a clearly visible and conspicuous manner for all customers or other invitees to read prior to entering the business. The business shall regularly maintain the posted Policy so that it remains clear, visible, and easily readable.

(b) All businesses are encouraged to prohibit entry of any person who is not wearing a face covering with the exception of the below listed persons:

1. Persons under the age of 6 years old; and
  2. Persons observing social distancing under the CDC guidelines;
- and
3. Persons for whom a face covering would cause impairment due to an existing health condition; and
  4. Persons exercising while maintaining social distancing; and
  5. Persons while eating or drinking; and
  6. When a person who is hearing impaired and needs to see the mouth of someone wearing a face covering in order to communicate.

Section 4. "Essential" businesses required to mandate Face Coverings for all customers, invitee, and employees.

(a) Every business in the Town of Indialantic with a storefront or business front that allows customers or invitees in their building for the purpose of purchasing goods or services that are deemed to be "essential" by this Ordinance shall require all customers, patrons, invitees, and employees, to utilize Face Coverings at all times while in the store or business. This requirement shall apply to the following businesses or stores which are deemed "essential" pursuant to this Ordinance: gas stations (if any); convenience stores, grocery stores, and drug stores.

(b) Every business deemed essential by this Ordinance in the Town of Indialantic with a storefront or business front that allows customers or invitees in their building for the purpose of purchasing goods or services, is required to post in writing the Policy requirements set forth in this Ordinance for Face Coverings for their customers, patrons, invitees, and employees at the entrance to the storefront or business front. The Policy shall be posted on the entry doorway in a clearly visible and conspicuous manner for all customers, patrons, employees, or other invitees, to read prior to entering the business. The business shall regularly maintain the posted Policy so that it remains clear, visible, and easily readable.

(c) Essential businesses are required to immediately prohibit entry of any person who is not wearing a face covering with the exception of the below listed persons:

1. Persons under the age of 6 years old; and
2. Persons observing social distancing under the CDC guidelines; and
3. Persons for whom a face covering would cause impairment due to an existing health condition; and
4. Persons while eating or drinking; and

5. When a person who is hearing impaired and needs to see the mouth of someone wearing a face covering in order to communicate.

Section 5. Penalties. Civil Citation. Any person violating the terms of this Emergency Ordinance and found in violation may be punished and fined up to \$500.00 by either the Police Department or Code Enforcement. The fine for a first offence shall be \$100.00; the fine for a second offense shall be \$250.00 and the fine for a third or more offense shall be \$500.00 for each of the third and successive offense(s). This provision is provided as an exception to the penalties set forth in Section 1-9, Town of Indialantic Code of Ordinances. Each day a violation by any person occurs of any provision of this Ordinance shall constitute a separate offense, and each act in violation by any person of the provisions of this Ordinance shall be considered a separate and distinct offense.

Section 6. Severability. In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected and it will be presumed that the Town Council for the Town of Indialantic did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the Town Council would have enacted the remainder of this Ordinance without said invalid and unconstitutional provision thereby causing said remainder to remain in full force and effect.

Section 7. Codification. This Ordinance shall not be codified.

Section 8. Effective Date and Sunset. This Emergency Ordinance shall become effective on July 9, 2020 at 8 a.m., and shall sunset upon repeal of this Ordinance by the Town Council, or at 12:01 a.m. on August 13, 2020, whichever event first occurs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town to be affixed at Indialantic, Florida, this 8th day of July, 2020.

---

David Berkman, Mayor

(Seal)

ATTEST:

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Rebekah Raddon, CMC, Town Clerk

**SUBJECT: Littering**

**Staff Report – Town of Indialantic      Meeting Date: July 8, 2020**

**Summary:**

After last month’s discussion on littering and researching the matter the current ordinance is outdated and needs revision. There is currently no Florida State Statute that would address the issue of a small amount of littering on the beach by a person. Samples from other Brevard Municipalities have been given to the Town Attorney and he is currently working on a updated ordinance to come before Council which would increase the fine and be enforceable.

**Recommendation:**

Town Attorney to provide updated ordinance in near future.

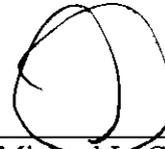
MOTION:

Submitted by:



\_\_\_\_\_  
Rebekah Raddon  
Town Clerk

Approved for agenda:



\_\_\_\_\_  
Michael L. Casey  
Town Manager

**SUBJECT: Proposed millage and budget hearings for FY-21**

**Staff Report – Town of Indialantic**

**Meeting Date: July 8, 2020**

**Summary:**

Council is being requested to set the proposed millage for FY-21 at a recommended rate of 6.0923, which is a 6.09% increase over the rolled back rate of 5.7423, in addition, there is the millage rate of 1.0 mills for the voted bond for stormwater improvement for a total millage rate of 7.0923; set the first public hearing on the FY-21 budget for the regular meeting on Wednesday, September 9, 2020, at 7:00 p.m.; set the second public hearing for a special meeting on Monday, September 21, 2020, at 5:30 p.m.; and establish a 6:00 p.m. meeting time for the Council's budget workshop, which is set for Wednesday, August 12, 2020. The FY-20 millage rate is 5.9484.

These meeting dates are consistent with the requirements set forth in the Budget Preparation and adoption schedule.

The Budget & Finance Committee will meet on July 7, 2020

Please note that once the proposed millage is set, it cannot be increased; however, it may be reduced at either public hearing.

**Recommendation:**

Set the proposed millage rate at 6.0923; in addition, there is the millage rate of 1.0 mills for the voted bond for stormwater improvement for a total millage rate of 7.0923; set the first public hearing on the FY-21 budget for the regular meeting on Wednesday, September 9, 2020, at 7:00 p.m.; set the second public hearing for a special meeting on Monday, September 21, 2020, at 5:30 p.m.; and establish a 6:00 p.m. meeting time for the Council's budget workshop, which is set for Wednesday, August 12, 2020.

**MOTION #1: Set the proposed millage rate at 6.0923 for FY 2020-2021 budget**

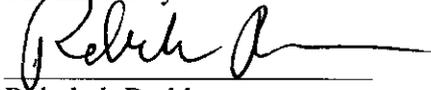
**MOTION #2: Approve workshop and hearing dates for budget adoption:**

**Council Budget Workshop on Wednesday, August 12, 2020 at 6:00 p.m.;**

**First public hearing on Wednesday, September 9, 2020, at 7:00 p.m.;**

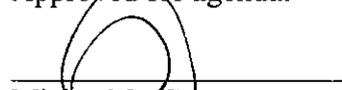
**Second public hearing on Monday, September 21, 2020, at 5:30 p.m.**

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael L. Casey  
Town Manager

# INDIALANTIC

FY-21  
PROPOSED BUDGET

JUNE 30, 2020

**MEMORANDUM**

TO: Mayor & Council

FROM: Michael L. Casey  
Town Manager

RE: FY-21 Budget

DATE: June 30, 2020

The proposed FY-21 Budget for the Town of Indialantic is provided setting forth a total budget of \$6,420,167 with the General Fund portion being \$4,314,077 the Enterprise Fund portion being \$404,610, and the Bond Fund portion being \$1,701,480. The recommended millage rate is 6.0923 which is two and four tenths percent (2.4%) above the FY-20 millage rate of 5.9484.

The FY-20 approved budget is \$7,449,393 with the General Fund portion being \$4,229,804, the Enterprise Fund portion being \$396,042, and the Bond Fund portion being \$2,823,547.

The various funds cover different operations of the Town. The General Fund portion addresses the costs of the routine operation of governmental services by the Town. This includes the cost to provide police and fire/rescue services. Additionally, it covers public works, planning and engineering consultant costs, as well as legal representation for the Town. The Enterprise Fund addresses the cost of providing beach access for the general public. The Bond Fund covers the revenue and expenditure of monies related to the one-mill needed to retire the debt for monies borrowed to address storm sewer pipe failures and the poor condition of the pipes (note: debt to be retired within ten years from date of issuance).

While the overall budget proposes few changes, points of interest might center on the following:

- 1) the Town Council approved hiring of a lobbyist to begin next fiscal year, the increase in professional services (513.3210) is to cover these services;

- 2) the Town Council approved the codification process of town code to make sure it has been properly updated and available electronically, this is reason for increase funding in codification (519.4710);
- 3) the County which maintains the 800 mhz radio system has increased the cost for users is the increased line item (521.4120);
- 4) replacing one police car that went out of service this fiscal year, a 2012 Chevy that has been surplused this fiscal year, new vehicle will be put in service in the 2020-2021 fiscal year (521.6400);
- 5) with new regulations with the fire department that involves bunker gear, the requirement is with replacement every ten years and laundering twice a year and after every fire and increase in this line item to cover mandated cost (522.5200);
- 6) include the local share of costs (522.5260) needed should the Fire department be able to secure a grant to replace the existing emergency generator for the fire house;
- 7) purchase of an enclosed trailer to secure from elements and transport barricades and cones as needed by public works and public safety departments. Also the purchase of a paint stripping machine to help stripe areas needed and mark spaces at beach, this is service we currently pay for and will save money by buying equipment for public works to complete task (541.5260);
- 8) replacing the pick-up truck used at the beach—an older truck will be rotated to the beach, the existing 2004 Ford Ranger pick-up will be deemed surplus and the new truck pressed into service (541.6400);
- 9) fully fund the local share as anticipated today for the Fifth Avenue median landscaping effort (541.7610);
- 10) the Town will need to implement some of the Comprehensive Plan goals and objectives particularly as they relate to storm surge and sea level rise as reflected in recent Comprehensive Plan adjustments (515.3100 and 515.3110);
- 11) purchase one kiosk for Wavecrest to replace some parking meters (545.6400);
- 12) the Bond Fund portion of the budget reflects the collection of a mill to address the need to meet principal and interest payments on the borrowed money as well as the Town's efforts to proceed with replacing the pipes under pavement, addressing obvious pipe failure, and focusing on the individual basin outfalls (which includes replacing pipes to channel water toward the outfall and efforts to treat the water);
- 13) The roof within the town hall complex have some areas which are original roofs with only repairs, we have replaced a few sections and need to continue replacement for safety reasons, also air conditioner units are aging needing replacement (590.1000)

# **TOWN OF INDIALANTIC**

## **PROPOSED BUDGET**

**OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

## **INDIALANTIC TOWN COUNCIL**

**Dave Berkman, Mayor**

**Stuart Glass, Deputy Mayor**

**Simon Kemp, Councilmember**

**Julie McKnight, Councilmember**

**Doug Wright, Councilmember**

## **BUDGET AND FINANCE COMMITTEE**

**Lorraine Schulte, Chairperson**

**Karen Turja, Member**

**Vince Benevente, Member**

**Bruce Bogert, Member**

**Mike Melhado, Member**

**Michael Casey, Town Manager**

**Rebekah Raddon, Town Clerk**

**Jennifer Small, Finance Director**

**2020/2021 BUDGET  
Personnel Schedule**

<b>Department</b>	<b>Position Classification</b>	<b>19/20 Current</b>	<b>New</b>	<b>20/21 Total</b>
Administrative	Town Manager	1	0	1
	Town Clerk	1	0	1
	Finance Director	1	0	1
	Administrative Assistant	2	0	2
Police	Police Chief	1	0	1
	Office Manager	1	0	1
	Administrative Assistant	1	0	1
	Police Sergeant	3	0	3
	Police Officer	6	0	6
	Police Detective	1	0	1
	Community Policing Officer	1	0	1
	Senior Communications Officer	1	0	1
	Communications Officer	3	0	3
	Communications Officer (PT)	4	0	4
	School Crossing Guard (PT)	1	0	1
	Fire	Fire Chief	1	0
Fire Fighter/Paramedic		3	0	3
Fire Fighter/EMT		3	0	3
Fire Fighter (Volunteer)		13	3	16
Protective Inspection	Building Official/Code Enforcement	1	0	1
Public Works	Public Works Director	1	0	1
	Maintenance Worker II	1	0	1
	Maintenance Worker	4	0	4
	Maintenance Worker (PT)	1	0	1
	Parking Enforcement (PT)	3	1	4
Total Full Time		37	0	37
Total Part Time		9	1	10
Total Volunteer		<u>13</u>	<u>3</u>	<u>16</u>
Total		59	4	63

**TOWN OF INDIALANTIC**  
**BUDGET PREPARATION AND ADOPTION SCHEDULE**  
**FISCAL YEAR 2020/2021**

**MAY**

- 29 Proposed budgets submitted by Department Heads

**JUNE**

- 30 Certification of taxable value by Property Appraiser (form 420)

**JULY**

- 7 Budget and Finance Committee meeting
- 8 Town Council meeting - set proposed millage rate
- 9 Notification to Property Appraiser of the proposed millage rate, rolled-back rate, and date, time and place of the tentative budget hearing (DR 420)

**AUGUST**

- 12 Town Council budget workshop – 6:00 p.m.
- NLT 24 Property Appraiser mails notice of proposed property taxes (DR 474 trim notice)

**SEPTEMBER**

- 9 First tentative budget and millage rate public hearing (7:00 p.m.)
- 18 Advertise the tentative budget and millage rate
- 21 Second public hearing - adopt final millage and budget (5:30 p.m.)
- 22 Mail copy of millage resolution to Property Appraiser, the Tax Collector and the Department of Revenue

After the value adjustment board Property Appraiser delivers form DR 422 (final adjusted tax roll)

Within 3 days of the above Complete and certify form DR 422 and deliver to Property Appraiser

**OCTOBER**

- 22 Complete and submit form DR 487 with TRIM compliance package within 30 days following the final budget hearing

## FUNDS

The Town's operating budget is divided into different funds. Each fund is considered a separate accounting entity with resources allocated based on the purposes for which they are to be used. In effect, the Town has several distinct budgets which must be balanced separately within the one operating budget. The Town's funds are:

**General Fund** - This fund is the general operating fund of the Town. All general tax revenues and other revenues that are not allocated by law or contractual agreement to another fund are received into the general fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the general fund.

**Debt Service Fund** - This fund is used to account for the accumulation of resources for, and the payment of, principal and interest on general long-term debt, other than bonds payable from the operations of enterprise funds.

**Enterprise Fund** - This fund is used to account for operations that provide service to citizens, financed primarily by a user charge. The net income is measured on a periodic basis and deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Trust and Agency Funds** - These funds are used to account for assets held by the Town as trustee or agent for individuals, private organizations, other governmental units and/or other funds.

**Special Investigative Trust Fund** - Monies seized by law enforcement officers in connection with drug activities pursuant to Florida statutes.

## REVENUE SOURCES

The Town's municipal revenues are utilized to pay for the services provided to its citizens.

Revenues collected by the Town are ad valorem taxes, municipal utility taxes, franchise fees, user fees, intergovernmental revenues, local option taxes, occupational license taxes, fines and forfeitures, investment income, contributions and donations, miscellaneous revenue, assessments and grants. A general description of each follows:

**Ad Valorem Property Taxes** - The property tax is the only local tax source authorized by the Constitution of the State of Florida and it is capped at 10 mills. The property tax is based on the value of real and personal property. The value of residential property represents only the value of the real estate, which includes buildings and improvement; while commercial property includes these values in addition to all relevant personal property. Example: If the single family median taxable value is \$132,000 after exemptions the number should be multiplied by 6.0923 mills, then divided by 1,000 to reach the Town ad valorem tax amount - \$804.18.

**Municipal Utility Taxes** - The municipal utility tax is levied by the municipality on specific utility services and collected by the utility provider through the utility bill, even if the provider is the municipality itself. The Communications Services Tax (also referred to as Telecommunications Tax) has replaced utility taxes on telephone service and cable providers.

**Franchise Fees** - The franchise fee is levied on a company or utility for the privilege of doing business within the municipality's jurisdiction and/or for utilizing municipal rights-of-way to do business. The Communications Services Tax (also referred to as Telecommunications Tax) has replaced franchise fees from telephone and cable television service providers.

**User Fees** - User fees are voluntary payments based on direct, measurable consumption of publicly provided goods and services.

**Intergovernmental Revenues** - These revenues are collected by one government, typically the State, and shared with other governmental units. State-shared revenue programs require the local government to meet specific conditions in order to receive such monies and to spend the monies for specific purposes.

**Local Option Taxes** - These taxes may only be levied in those municipalities where statutory requirements for their imposition have been met. The Town receives local option gasoline taxes and infrastructure sales tax under this option.

**Business Tax Receipts** - The business tax is levied for the privilege of engaging in or managing any business, profession or occupation within the jurisdiction of the Town.

**Fines and Forfeitures** - These receipts are collected from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty.

**Investment Income** - Investment income is derived from the investment of cash receipts and idle funds through cash management.

**Contributions and Donations** - Monies received from various sources such as gifts, pledges, requests or grants from non-governmental entities.

**Assessment** - Revenue generated for certain public improvements authorized by Section 170.01, Florida Statutes which is levied on individual property based on benefit.

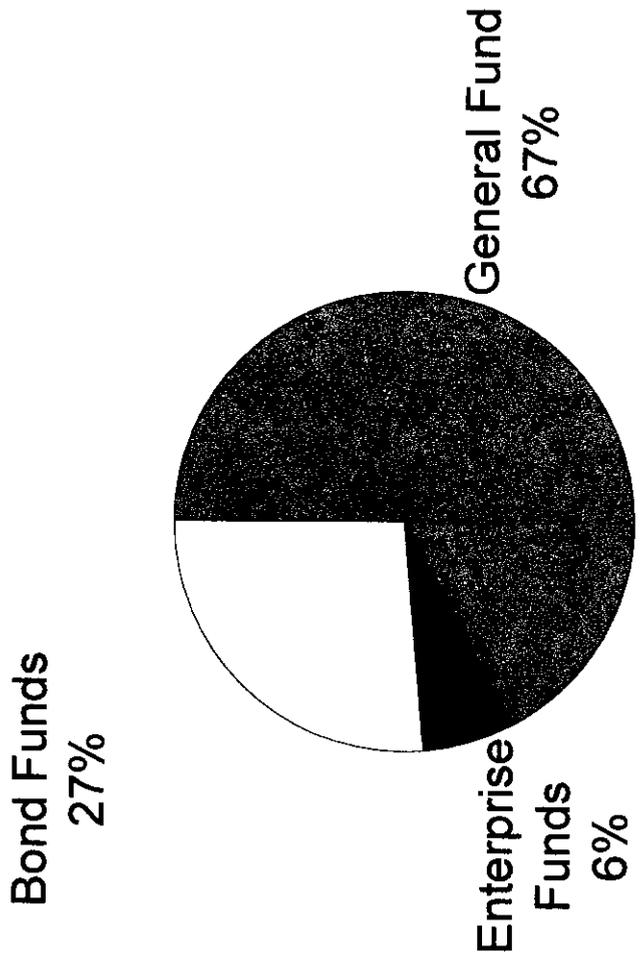
**Grant** - Revenues received by various entities to fund in full or in part certain projects.

**Miscellaneous Revenue** - Miscellaneous revenues may be received from a variety of other non-designated sources that do not fit any of the aforementioned categories.

2020/2021 BUDGET BY DEPARTMENT

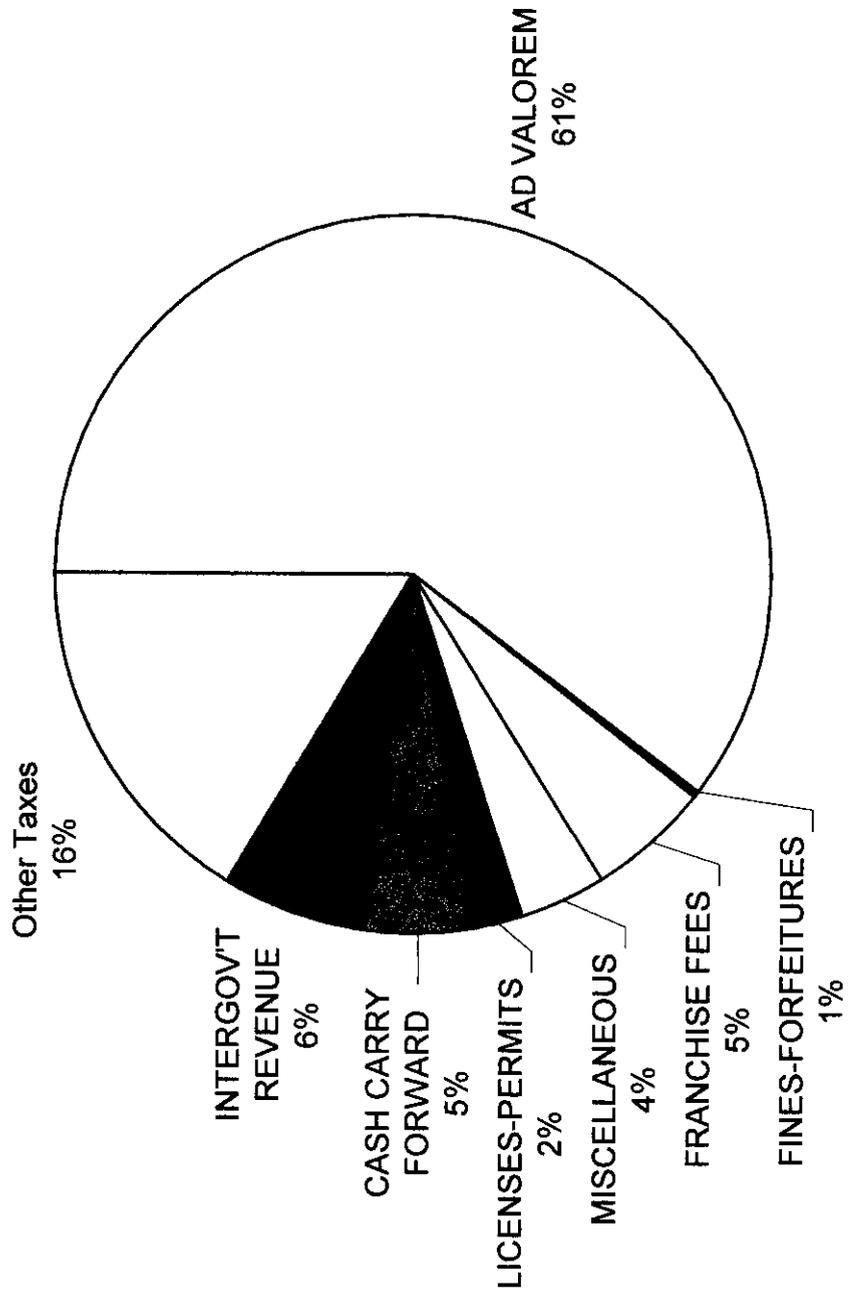
GENERAL FUND					
Department	Personnel	Operating	Capital	Transfer/Reserve	Total
Town Council	10,335	3,610	-	-	13,945
Administration	363,741	14,400	-	-	378,141
Professional Services	-	151,875	-	-	151,875
Other General Services	46,000	166,005	-	-	212,005
Law Enforcement	1,478,050	133,385	49,995	-	1,661,430
Fire Control	729,206	70,448	-	-	799,654
Protective Inspection	140,451	12,190	-	-	152,641
Roads, Streets, Parks	336,414	444,695	72,677	-	853,786
Recreation/Beautification	-	30,600	-	-	30,600
Capital Improvement	-	-	60,000	-	60,000
<b>TOTAL GENERAL FUND</b>	<b>3,104,197</b>	<b>1,027,208</b>	<b>182,672</b>	<b>-</b>	<b>4,314,077</b>
ENTERPRISE FUND					
Department	Personnel	Operating	Capital	Transfer	Total
Enterprise 1	103,347	185,887	8,000	2,566	299,800
Enterprise 2	24,812	79,998	-	-	104,810
<b>TOTAL</b>	<b>128,159</b>	<b>265,885</b>	<b>8,000</b>	<b>2,566</b>	<b>404,610</b>
TRUST AND AGENCY FUNDS					
Department	Personnel	Operating	Capital	Transfer	Total
Debt Service Fund	-	426,943	-	-	426,943
Construction Fund	-	1,274,537	-	-	1,274,537
<b>TOTAL</b>	<b>-</b>	<b>1,701,480</b>	<b>-</b>	<b>-</b>	<b>1,701,480</b>
	Personnel	Operating	Capital	Transfer	Total
<b>TOTAL ALL FUNDS</b>	<b>3,232,356</b>	<b>2,994,573</b>	<b>190,672</b>	<b>2,566</b>	<b>6,420,167</b>

**20/21**  
**BUDGET SUMMARY**



## GENERAL FUND

2020-2021  
REVENUES



REVENUES

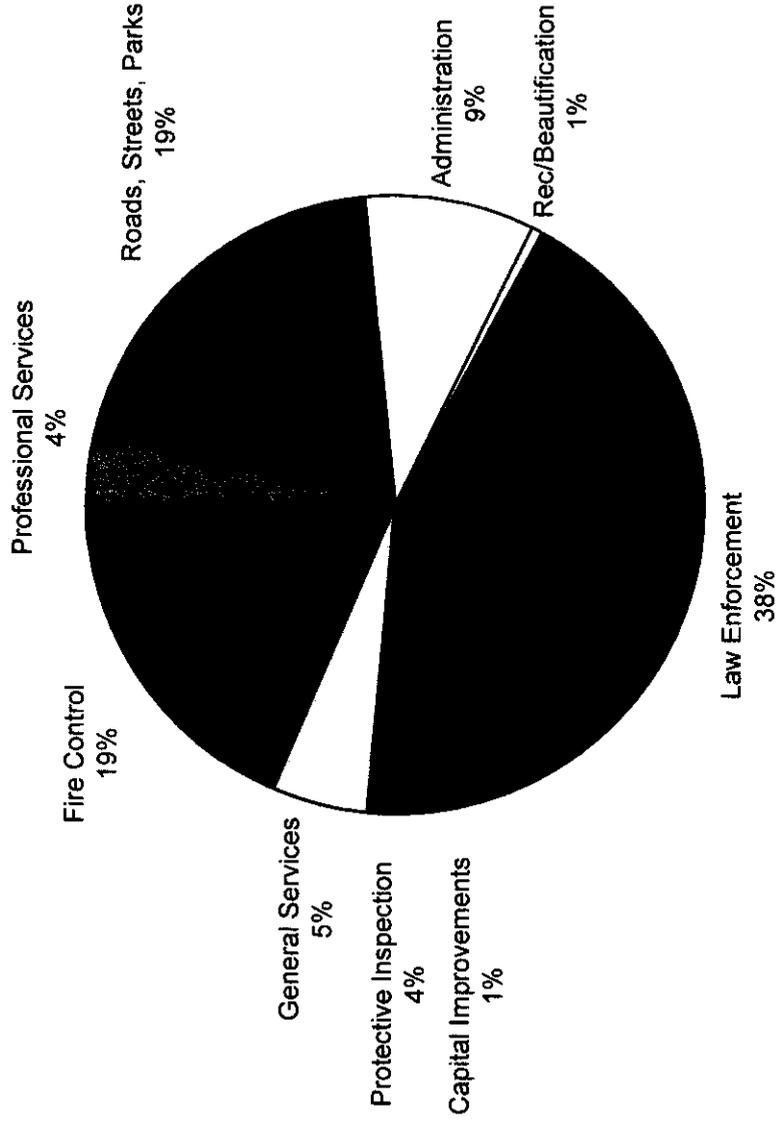
ACCT	GENERAL FUND	19-20	20-21
	TAXES	ADOPTED	PROPOSED
311.1000	Ad Valorem Taxes	2,466,502	2,594,669
312.4000	Local Option Gas Tax	115,000	120,000
312.5100	Fire Insurance Premium Tax (Pension)	39,000	39,000
312.5200	Casualty Insurance Premium Tax (Pension)	41,000	41,000
323.1000	Electric Franchise Fee	200,000	186,750
323.7000	Solid Waste Franchise Fee	47,000	50,000
314.1000	Electric Utility Tax	288,000	271,750
314.3000	Water Utility Tax	61,000	61,000
314.4000	Gas Utility Tax	10,000	9,000
323.3200	Telecommunications Tax	163,000	167,000
	<b>Total Taxes</b>	<b>3,430,502</b>	<b>3,540,169</b>
	LICENSES-PERMITS		
316.0000	Business Tax	31,000	31,000
322.1000	Building Permits	60,000	65,000
	<b>Total Licenses &amp; Permits</b>	<b>91,000</b>	<b>96,000</b>
	INTERGOVERNMENTAL REVENUE		
335.1200	State Revenue Sharing Proceeds	80,000	80,000
335.1500	Alcoholic Beverage Licenses	3,300	3,300
335.1800	Local Government Half-Cent Sales Tax	174,000	174,000
338.1100	County Business Tax	1,500	1,300
338.1200	League of Cities Safety Grant	2,948	2,948
338.1300	Local Law Enforcement Grant	1,000	-
338.1600	FDOT Maintenance	6,772	8,000
338.1610	FDOT Signal Maintenance	7,075	7,653
	<b>Total Intergovernmental</b>	<b>276,595</b>	<b>277,201</b>

REVENUES

ACCT	GENERAL FUND	19-20	20-21
	SERVICE CHARGES	ADOPTED	PROPOSED
341.2000	Variance Fees	800	800
341.4000	Copying	500	500
	<b>Total Charges for Services</b>	<b>1,300</b>	<b>1,300</b>
	<b>FINES-FORFEITURES</b>		
351.1000	Judgments and Fines	24,000	20,000
351.2000	Surplus Property	1,000	1,000
351.3000	Police Education Fund	2,500	2,500
	<b>Total Fines &amp; Forfeitures</b>	<b>27,500</b>	<b>23,500</b>
	<b>MISCELLANEOUS</b>		
366.1000	Miscellaneous Income	25,303	25,303
369.2000	Harris Recycling	3,600	3,600
382.1000	Contributions - Enterprise Operations	124,204	124,204
382.4000	Witch Way 5k	15,000	15,000
382.5000	Pavers	1,000	1,500
387.0035	Cash Carry Forward	233,800	206,300
	<b>Total Miscellaneous</b>	<b>402,907</b>	<b>375,907</b>
	<b>TOTAL GENERAL FUND</b>	<b>4,229,804</b>	<b>4,314,077</b>

# GENERAL FUND EXPENDITURES 2020/2021

## BY DEPARTMENT



EXPENDITURES

SUMMARY			
ACCT	NAME	18-19	19-20
		ADOPTED	ADOPTED
511	Town Council	16,528	13,945
514	Professional Services	107,375	151,875
541	Roads, Streets, Parks	868,967	853,786
513	Administration	357,168	378,141
572	Rec/Beautification	30,600	30,600
521	Law Enforcement	1,615,100	1,661,430
590	Capital Improvements	30,000	60,000
524	Protective Inspection	194,549	152,641
519	General Services	210,205	212,005
522	Fire Control	799,312	799,654
	<b>TOTAL</b>	<b>4,229,804</b>	<b>4,314,077</b>

EXPENDITURES

GENERAL FUND			
TOWN COUNCIL			
ACCT.	NAME	19-20 ADOPTED	20-21 PROPOSED
511.1200	Council Compensation	12,000	9,600
511.2100	Fica	918	735
	<b>Subtotal</b>	<b>12,918</b>	<b>10,335</b>
511.4000	Functions/Travel	3,510	3,510
511.5100	Photos/Plaques	100	100
	<b>Subtotal</b>	<b>3,610</b>	<b>3,610</b>
	<b>TOTAL</b>	<b>16,528</b>	<b>13,945</b>

## ADMINISTRATION

This Department is responsible for the day-to-day operation of the Town and provides a central point of contact for the public. Administration coordinates the financial operation of the Town, administers the merit pay system, processes payroll and benefits, administers the Town's Personnel/Civil Service Manual, supervises municipal elections, updates the Code of Ordinances and is custodian of the Town's official records.

Administration also issues business tax receipts, publishes the quarterly newsletter and provides current information for the Town's website. In addition, the Department provides administrative support for the Town Council, Boards and Committees and other departments.

Personnel consist of the Town Manager, Town Clerk, Finance Director and two full-time Administrative Assistants.

FY-21 Personnel Related	\$ <u>363,741</u>
Operating	\$ <u>14,400</u>
Capital	\$ <u>0</u>
TOTAL	\$ <u>378,141</u>

EXPENDITURES

GENERAL FUND			
ADMINISTRATION		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
513.1200	Salaries	246,246	264,371
513.1400	Overtime	500	500
513.2100	Fica	18,838	20,272
513.2200	Retirement	37,768	36,306
513.2300	Life/Health Insurance	39,604	41,432
513.2400	Workers' Comp	860	860
	<b>Subtotal</b>	<b>343,816</b>	<b>363,741</b>
513.4000	Functions/Travel	3,156	4,000
513.4100	Telephone	3,150	3,400
513.4600	Equipment Maintenance	400	400
513.4650	Computer Maintenance	800	800
513.4700	Printing	500	500
513.5100	Office Supplies	4,246	4,200
513.5400	Dues/Memberships	1,100	1,100
	<b>Subtotal</b>	<b>13,352</b>	<b>14,400</b>
	<b>TOTAL</b>	<b>357,168</b>	<b>378,141</b>

EXPENDITURES

GENERAL FUND			
PROFESSIONAL SERVICES		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
LEGAL SERVICES			
514.3100	Legal Fees	40,000	50,000
514.3110	Labor Attorney	4,000	18,000
	<b>Subtotal</b>	<b>44,000</b>	<b>68,000</b>
ENGINEERING SERVICES			
552.3100	Professional Services	2,000	3,500
	<b>Subtotal</b>	<b>2,000</b>	<b>3,500</b>
FINANCIAL MANAGEMENT			
513.3200	Audit	18,975	22,975
513.3210	Professional Services	13,000	28,000
513.3220	Bookkeeping	9,400	9,400
516-3110	Web maintenance	2,000	2,000
	<b>Subtotal</b>	<b>43,375</b>	<b>62,375</b>
PLANNING SERVICES			
515.3100	Professional Services	11,000	11,000
515.3110	Comprehensive Plan	7,000	7,000
	<b>Subtotal</b>	<b>18,000</b>	<b>18,000</b>
	<b>TOTAL</b>	<b>107,375</b>	<b>151,875</b>

EXPENDITURES

GENERAL FUND		19-20	20-21
OTHER GENERAL GOVERNMENT SERVICES		ADOPTED	PROPOSED
ACCT.	NAME		
519.1200	Personnel Related Expenses	45,000	45,000
519.2500	Unemployment	1,000	1,000
	<b>Subtotal</b>	<b>46,000</b>	<b>46,000</b>
519.4100	Postage	3,000	3,000
519.4110	United Parcel Service	1,000	1,000
519.4310	Electricity	5,400	5,400
519.4315	Water/Sewer	500	500
519.4500	Insurance	116,505	116,505
519.4610	Safety Committee - repairs/maintenance	200	200
519.4620	Building cleaning/maintenance	2,000	1,000
519.4650	Computer maintenance	10,300	10,300
519.4700	Newsletter	4,000	4,000
519.4710	Codification	200	6,000
519.4930	Election Expense	5,000	1,000
519.4950	Legal Notices	5,000	6,000
519.5200	Copier Expense	2,000	2,000
519.5210	Maintenance Supplies	100	100
519.5220	Computer Supplies	1,100	1,100
519.5400	Books/Subscriptions/Dues	1,400	1,400
519.5500	Training/Education	6,500	6,500
	<b>Subtotal</b>	<b>164,205</b>	<b>166,005</b>
519.9000	Reserve	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>
	<b>TOTAL</b>	<b>210,205</b>	<b>212,005</b>

## POLICE DEPARTMENT

The Indialantic Police Department is a full time operation, providing police and dispatch services 24 hours a day, 365 days a year. In calendar year 2019 the Department recorded 9,277 calls for service.

The Department consists of 18 full time employees and 6 part-time employees. Sworn law enforcement personnel include the Chief of Police, 3 Sergeants, 1 Detective and 6 Patrol officers and 1 Community Policing Officer. The Communications Center includes 1 Senior Communications Officer, 3 Communications Officers, and 5 part-time Communications Officers. The full-time Office Manager (records, property and evidence), 1 full-time Administrative Assistant and 1 part-time School Crossing Guard complete the compliment of employees.

The vehicle fleet includes 7 marked police sedans, 1 marked supervisor vehicle (SUV), 1 unmarked detective vehicle, 1 unmarked vehicle for the Chief of Police and 2 police bicycles. Combined patrol mileage for the last year was approximately 52,800 miles.

The Police Department is responsible for providing the following services:

- Response to calls for police services
- Enforcement of applicable federal, state and local laws
- Investigation of criminal activity
- Traffic enforcement and control
- Crime prevention and public education programs
- Dispatch services for police, fire and public works

Other services provided by the Police Department include vacation house checks, child I.D. and fingerprinting, home and business security surveys, crime prevention and neighborhood watch programs, elderly well-being program, personal property identification and recording program.

*Calendar year	2014	2015	2016	2017	2018	2019
Arrests	329	359	327	361	342	365
Traffic Citations	1803	1,587	1,175	1,927	2,442	1,999
Warnings	1285	1,179	1,391	1,753	2,066	2,308
Sexual Battery	0	2	0	0	0	0
Burglary	11	15	16	11	6	4
Robbery	2	1	1	0	0	0
Assault/battery	31	24	17	16	8	12
Larceny	65	59	59	68	36	48
Auto Theft	1	4	2	4	0	9
Vandalism	12	10	13	15	8	12
Arson	0	0	0	0	0	0
Narcotics	66	60	42	50	106	54
DUI	32	33	18	23	10	12
Alarms	191	203	235	203	139	203
Traffic Crashes	162	179	207	194	152	169
Disturbances	146	193	218	230	166	216
Ordinance Violations	85	112	81	88	74	52
Suspicious Violations	746	888	845	879	719	844
Assists	504	578	580	719	709	687
All Other	1,322	1,352	6,199	5,841	7,339	6,955
<b>Total Calls</b>	<b>3,376</b>	<b>3,713</b>	<b>8,533</b>	<b>8,341</b>	<b>9,472</b>	<b>9,277</b>

FY-21 Personnel Related	\$ 1,478,050
Operating	\$ 133,385
Capital	\$ 49,995
<b>TOTAL</b>	<b>\$ 1,661,430</b>

EXPENDITURES

GENERAL FUND			
LAW ENFORCEMENT			
ACCT.	NAME	19-20 ADOPTED	20-21 PROPOSED
521.1200	Salaries	819,362	823,221
521.1210	Part-time salaries	19,000	19,000
521.1220	Holiday	36,000	36,000
521.1230	Crossing Guard	11,261	11,711
521.1400	Overtime	53,000	53,000
521.1500	Special Pay (Incentive)	12,720	12,720
521.2100	Fica	72,950	73,000
521.2200	Retirement- General	36,470	32,747
521.2210	Retirement - Police/Fire Town	135,330	126,444
	State	45,000	45,000
521.2300	Life/Health Insurance	195,085	200,103
521.2400	Workers' Comp.	45,104	45,104
	<b>Subtotal</b>	<b>1,481,282</b>	<b>1,478,050</b>
521.3100	Professional Services	1,100	1,100
521.3110	Medical	1,300	1,500
521.4100	Telephone	8,000	8,000
521.4110	800 MHZ. lines	7,800	9,960
521.4120	800 MHZ. Maintenance	5,848	11,500
521.4310	Electricity	5,300	5,400
521.4315	Water/sewer	450	450
521.4600	Communication Maintenance	4,000	4,000
521.4610	Equipment Maintenance	3,500	3,500
521.4620	Building Cleaning/Maintenance	100	100
521.4630	Vehicle Maintenance	14,000	14,000
521.4650	Computer Maintenance	20,000	20,000
521.4700	Printing	750	750
521.5100	Office Supplies/copier	2,600	2,600
521.5200	Operating Supplies	3,800	3,800
521.5201	Vehicle Fuel	17,000	17,000
521.5210	Uniforms	8,500	8,500
521.5230	Investigative Expenses	5,000	4,500
521.5240	Photographs	100	100
521.5250	Crime Watch Program	300	300
521.5260	Other Equipment	2,500	3,500
521.5400	Memberships	825	825
521.5500	Training	8,000	10,000
521.8000	Law Enf. Grant	2,000	2,000
	<b>Subtotal</b>	<b>122,773</b>	<b>133,385</b>
521.6400	Capital	11,045	49,995
	In-car camera - 6,095		
	Vehicles - 43,900		
	<b>Subtotal</b>	<b>11,045</b>	<b>49,995</b>
	<b>TOTAL</b>	<b>1,615,100</b>	<b>1,661,430</b>

## FIRE RESCUE

The Department of Fire Rescue, established January 18, 1966, is a combination department consisting of seven (7) paid firefighters including the Fire Chief and sixteen (16) volunteer firefighters.

The firehouse is manned 24 hours a day, seven days a week with one (1) Firefighter/Paramedic and one (1) Firefighter/EMT and a reserve of sixteen (16) on-call volunteer firefighters. The Fire Chief is on duty 7:00 am. to 4:00 pm. Monday thru Friday and on call after hours and weekends. All but one of the career firefighters are certified by the state of Florida as Fire Safety Inspectors and are therefore authorized to conduct fire and life safety inspections on commercial and multi-residential properties in accordance with Florida Statute 633.216.

The Departments equipment consists of one (1) 1999 Pierce Pumper; one (1) Crimson 75 ft. Aerial Ladder Truck, one (1) squad, which carries water rescue equipment; one (1) jet ski; one (1) four-wheel drive all-terrain vehicle used for beach rescue; one (1) staff vehicle and one (1) fourteen foot enclosed trailer that houses rescue and recovery tools and equipment.

Indialantic Fire Rescue proudly provides fire suppression, advanced life support emergency medical services, water rescue both in the Indian River Lagoon and the Atlantic Ocean, commercial fire safety inspections, free home fire safety surveys and free blood pressure testing. The fire station is a designated Safe Place for Children, a Safe Baby Point and a community sharps drop-off point.

The Volunteers continue to provide support to the Witch-Way 5K race, the Town's annual Halloween Party, Holiday Tree Lighting Ceremony, Easter Egg Hunt as well as driving Santa around the Town on Christmas Eve.

	FY-13	FY-14	FY-15	FY-16	FY-17	FY-18	FY-19
Building Fires	1	3	6	4	8	4	4
Vehicle Fires	3	1		4	2	3	1
Other Fires	4	5	8	9	18	2	6
Rescue Calls	557	238	305	311	308	365	311
Water Rescues		7	5	24	8	5	9
Vehicle Accidents			37	54	32	37	30
Hazardous Condition Calls	8	11	31	21	49	16	28
False Alarms		22	67	72	41	36	43
Good Intent			6	79	55	41	19
Fire Safety Inspections		282	233	276	232	295	129
Assist Other Agency			58	8	20	19	17
Hydrant Inspections			91	90	90	90	89
Other Type Incidents			68	20	71	62	63
<b>Total Calls</b>	<b>867</b>	<b>932</b>	<b>915</b>	<b>972</b>	<b>934</b>	<b>975</b>	<b>749</b>

FY-21 Personnel Related	\$ 729,206
Operating	\$ 70,448
Capital	\$ 0
<b>TOTAL</b>	<b>\$ 799,654</b>

EXPENDITURES

GENERAL FUND			
	FIRE RESCUE		
		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
522.1200	Full time Salaries	358,698	366,377
522.1400	Overtime/Holiday/FSLA	91,800	91,800
522.1500	Special Pay (Incentive)	19,420	19,420
522.2100	Fica	35,949	36,536
522.2200	Retirement - Police/Fire - Town	79,968	73,759
	State	32,000	32,000
522.2300	Life/Health Insurance	68,677	63,540
522.2400	Workers' Comp	45,774	45,774
	<b>Subtotal</b>	<b>732,286</b>	<b>729,206</b>
522.3100	Medical Supplies/Equipment	4,200	4,200
522.3110	Infection control	390	390
522.3120	Physicals/Immunizations	3,430	3,430
522.3410	Volunteers	4,300	4,300
522.4100	Telephone	1,290	1,290
522.4120	800 MHZ. Maintenance	3,268	3,382
522.4310	Electricity	5,000	5,000
522.4315	Water/Sewer	1,800	1,800
522.4600	Communications Maintenance	2,580	2,508
522.4610	Equipment Maintenance	4,768	4,848
522.4620	Building Maintenance	3,500	3,500
522.4630	Vehicle Maintenance	8,000	8,000
522.4650	Computer Maintenance	500	500
522.5100	Office Supplies	600	600
522.5200	Operating Supplies	7,500	11,500
522.5201	Vehicle Fuel	3,800	3,800
522.5210	Uniforms	2,500	2,500
522.5260	Other Equipment	-	3,500
522.5400	Books/Subscriptions/Dues	600	900
522.5410	License/permits ALS	2,000	1,000
522.5500	Training	3,500	3,500
	<b>Subtotal</b>	<b>63,526</b>	<b>70,448</b>
522.6400	Capital	3,500	-
	<b>Subtotal</b>	<b>3,500</b>	<b>-</b>
	<b>TOTAL</b>	<b>799,312</b>	<b>799,654</b>

## PROTECTIVE INSPECTION

Protective Inspection includes the building and code enforcement programs for the Town, more commonly referred to as the building department. The building department is administered by the building official. The building official is responsible for administration and enforcement of the Florida Building Code and the Town codes and ordinances regulating building construction activities. This is accomplished through the building permitting and inspections process. The building official also acts as the Town's code enforcement officer, as prescribed by Florida Statute Chapter 162 and the Town code of ordinances. The building official participates in the Town's Technical Review Committee (TRC), which reviews site plan applications, and attends the Town's Zoning and Planning Board, Board of Adjustment and Code Enforcement Board meetings.

Expenditures include funding for the building department office expenses, purchase of code books, training and associated travel expenses, building department vehicle, fuel and maintenance, and department uniforms. These expenses are partially offset by the collection of permit fee revenues. The table below lists data consisting of historical figures of building department activity:

	FY-15	FY-16	FY-17	FY-18	FY-19
No. of permits issued	428	420	491	524	557
Total construction value	9.74m	9.5m	7.87m	11.26m	15.05m
New single family residences	5	9	5	5	4
New commercial buildings	0	1	0	0	1
New multi-family buildings	1	1	0	0	0

FY-21 Personnel Related	\$ <u>140,451</u>
Operating	\$ <u>12,190</u>
Capital	\$ <u>0</u>
<b>TOTAL</b>	<b>\$ <u>152,641</u></b>

EXPENDITURES

GENERAL FUND			
	PROTECTIVE INSPECTION		
		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
524.1200	Salaries	102,587	104,639
524.2100	Fica	7,848	8,005
524.2200	Retirement	17,471	15,118
524.2300	Life/Health Insurance	9,859	9,845
524.2400	Workers' Comp	2,844	2,844
	<b>Subtotal</b>	<b>140,609</b>	<b>140,451</b>
524.3100	Professional Services	1,000	2,000
524.4100	Telephone	680	680
524.4110	Postage	500	500
524.4630	Vehicle Maintenance	400	400
524.4650	Computer Maintenance	160	160
524.4700	Printing	100	100
524.4910	Permit Surcharge - state	1,000	2,000
524.5100	Office Supplies	200	200
524.5200	Operating Supplies	6,700	2,300
524.5201	Vehicle Fuel	400	400
524.5210	Uniforms	200	200
524.5400	Books/Subscriptions/Dues	600	600
524.5500	Training/Education	2,000	2,650
	<b>Subtotal</b>	<b>13,940</b>	<b>12,190</b>
524.6400	Capital	40,000	-
	<b>Subtotal</b>	<b>40,000</b>	<b>-</b>
	<b>TOTAL</b>	<b>194,549</b>	<b>152,641</b>

## PUBLIC WORKS DEPARTMENT

The Department of Public Works is assigned responsibility to maintain 18.1 miles of Town streets, curbs along portions of streets, sidewalks, a closed and open drainage system, public buildings and grounds, and Town parks. Town personnel patch streets as needed, recommend streets for the annual resurfacing effort and maintain all traffic related signs on Town streets. Assistance is provided through contract services for street resurfacing, removing material from storm sewer inlets, mowing, pest control of certain areas, replacing stormwater pipes, street sweeping, and maintaining building systems.

The Town contracts with Brevard County government to maintain traffic signals and with the Florida Department of Transportation (FDOT) enabling the Town to be compensated for maintaining FDOT rights-of-way other than the driving surface.

The Town has the following park properties: Dewey, Douglas, Gus Carey, Indialantic Ocean Beach, Indian River, Lily, Nance, Orlando, Ernest Kouwen-Hoven Riverside, Sea Park, Sunrise, Vincent Benevente Sunset, Tradewinds, Wavecrest, and Wavecrest Extended. The parks differ in terms of amenities that are provided and the level of care that is required. Additionally, the Town has 445 metered parking spaces.

Staffing is provided as follows: Director, Maintenance Worker II (1), Maintenance Worker I (4), part-time Maintenance Worker I (1), Administrative Assistant, and (4) part-time parking enforcement specialists, (1) part-time maintenance worker I, some positions are necessitated for Enterprise Fund operations.

The department provides required management over the two enterprise funds that address activities at Indialantic Ocean Beach, Nance, Sea (aka Tampa Avenue), and Sunrise parks. The management of the enterprise fund facilities requires personnel to be available to perform a multitude of duties including cleaning restrooms; emptying trash containers; removing litter; maintaining vegetation, facilities, and equipment; and enforcing parking regulations in the parks.

The department functions with the following vehicles/major equipment: four pick-up trucks, dump truck, two slow speed vehicles, tractor, and loader.

FY-21 Personnel Related	\$ <u>336,414</u>
Operating	\$ <u>475,295</u>
Capital	\$ <u>132,677</u>
TOTAL	\$ <u>944,386</u>

EXPENDITURES

GENERAL FUND		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
	<b>PUBLIC WORKS</b>		
541.1200	Salaries	194,364	200,953
541.1210	Part-time salaries	12,106	16,564
541.1400	Overtime	2,000	2,000
541.2100	Fica	16,073	16,640
541.2200	Retirement	33,100	29,821
541.2300	Life/Health Insurance	48,046	46,756
541.2400	Workers' Comp	23,680	23,680
	<b>Subtotal</b>	<b>329,369</b>	<b>336,414</b>
541.3100	Contractual services/street sweeping	11,775	11,775
541.3110	Engineering	23,275	23,275
541-3115	Medical	-	500
541.4100	Telephone	600	600
541.4300	Street/Traffic Lights	57,500	57,240
541.4310	Electricity	1,800	1,800
541.4315	Water/Sewer	800	700
541.4400	Equipment Rental	1,000	1,000
541.4600	Traffic Signal Maintenance	6,000	9,000
541.4610	Equipment Repairs	9,000	9,000
541.4615	Generator Maintenance	1,000	1,000
541.4620	Bldg/Grounds Maintenance	7,000	10,000
541.4630	Right-of-way Maintenance	5,000	6,000
541.4640	Street drainage maintenance	9,000	9,000
541.4650	Computer maintenance	400	500
541.5200	Operating Supplies	10,000	12,000
541.5201	Gas & Diesel Fuel	5,400	5,400
541.5210	Uniforms	1,500	2,000
541.5220	Small Tools	1,500	2,000
541.5230	Sign Materials	3,000	3,500
541.5240	Lawn Maintenance Equipment	1,500	2,000
541.5241	Solid waste	300	300
541.5260	Other Equipment	2,000	7,987
541.5500	Training	1,500	1,500
	<b>Subtotal</b>	<b>160,850</b>	<b>178,077</b>
541.6300	Street Improvements	40,000	23,839
541.6310	Street Drainage	50,000	28,838
541.6400	Capital - Truck	22,130	20,000
	<b>Subtotal</b>	<b>112,130</b>	<b>72,677</b>

EXPENDITURES

GENERAL FUND			
		PUBLIC WORKS	
ACCT.	NAME	19-20 ADOPTED	19-20 PROPOSED
541.7500	Orlando Park	8,100	8,100
541.7510	Douglas Park	3,460	3,460
541.7520	Riverside Park	3,000	3,000
541.7530	Lily Park	4,158	4,158
541.7540	Gus Carey Park	1,170	1,170
541.7550	Dewey Park	850	850
541.7560	Wavecrest Park	900	900
541.7570	Sunset Park	1,200	1,200
541.7580	Town Hall Maintenance	2,190	2,190
541.7590	Causeway Maintenance	5,700	5,700
541.7600	Equipment Repair/Replacement	15,500	15,500
541.7601	Plant/mulch	4,000	4,000
541.7610	5th Ave. Median Plants	206,300	206,300
541.7620	Tradewinds Park	1,170	1,170
541.7630	5th Ave. Median Maintenance	8,820	8,820
541.7640	Indian River Park	100	100
	<b>Subtotal</b>	<b>266,618</b>	<b>266,618</b>
	<b>TOTAL</b>	<b>868,967</b>	<b>853,786</b>

EXPENDITURES

GENERAL FUND			
		RECREATION/BEAUTIFICATION	
		19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
572.4400	Holiday Lighting	6,000	6,000
572.4810	Halloween Party	5,000	5,000
572.4820	Heritage Committee	600	600
572.4900	Recreation Events	3,000	3,000
	<b>Subtotal</b>	<b>14,600</b>	<b>14,600</b>
572.9200	Parks projects	7,500	7,500
572.9300	Witch Way 5k	7,500	7,500
572.9400	Pavers	1,000	1,000
	<b>Subtotal</b>	<b>16,000</b>	<b>16,000</b>
	<b>TOTAL</b>	<b>30,600</b>	<b>30,600</b>

EXPENDITURES

GENERAL FUND			
	IMPROVEMENTS	19-20	20-21
ACCT.	NAME	ADOPTED	PROPOSED
590.1000	Buildings and equipment	30,000	60,000
	<b>Total</b>	<b>30,000</b>	<b>60,000</b>

## ENTERPRISE FUNDS

	ENTERPRISE 1	19-20	20-21
ACCT #	NAME	ADOPTED	PROPOSED
REVENUE			
329.1001	Permits	33,280	34,000
344.5001	Meter Revenue	206,000	212,700
359.1001	Parking Fines	53,000	53,000
361.1001	Interest	100	100
361.3001	Miscellaneous income	0	0
	<b>TOTAL</b>	<b>292,380</b>	<b>299,800</b>
GENERAL EXPENSES			
545.1200	Full time salaries	41,489	43,149
545.1210	Part time salaries	20,344	31,400
545.2100	Fica	4,418	4,595
545.2200	Retirement	6,384	5,780
545.2300	Life/health insurance	15,641	15,469
545.2400	Workers' Comp	2,954	2,954
	<b>Subtotal</b>	<b>91,230</b>	<b>103,347</b>
545.3100	Professional Services	400	400
545.3110	Medical	0	240
545.3200	Audit	4,100	4,100
545.3210	Accounting Service	1,200	1,200
545.3400	Charge for Services	99,363	99,363
545.3410	Lifeguards	30,040	31,524
545.3420	Computer Maintenance	2,600	2,970
545.4110	UPS	250	50
545.4400	Equipment Rental	100	100
545.4500	Liability insurance	6,840	6,840
545.4700	Printing	1,300	1,500
545.4950	Legal ads	500	250
545.5100	Office Supplies	250	250
545.5200	Operating Supplies	4,000	4,000
545.5201	Vehicle fuel	700	700
545.5210	Uniforms	500	750
545.5240	Other equipment	200	200
545.5500	Training	200	100
	<b>Subtotal</b>	<b>152,543</b>	<b>154,537</b>
METER ENFORCEMENT			
545.4600	Meter repair/maintenance	10,000	7,500
545.4605	Kiosks fees/maintenance	0	3,000
545.4610	Vehicle repair/maintenance	1,350	1,000
	<b>Subtotal</b>	<b>11,350</b>	<b>11,500</b>
BEACHFRONT			
545.4310	Electricity	1,500	1,250
545.4320	Solid Waste	4,300	4,300
545.4620	Beachfront maintenance	6,000	6,000
545.4630	Beautification	200	200
545.4640	Park maintenance	4,000	4,000
545.4650	Boardwalk/crossover maintenance	500	1,100
545.5300	Street maintenance	900	500
545.5310	Signs	500	2,500
545.5400	Meter replacement	1,000	0
	<b>Subtotal</b>	<b>18,900</b>	<b>19,850</b>
CAPITAL EXPENSE			
545.6400	Capital - 1 kiosk	0	8,000
545.9100	Enterprise 2 transfer	18,357	2,566
	<b>Subtotal</b>	<b>18,357</b>	<b>10,566</b>
	<b>GRAND TOTAL</b>	<b>292,380</b>	<b>299,800</b>

	ENTERPRISE 2	19-20	20-21
ACCT #	NAME	ADOPTED	PROPOSED
<b>REVENUE</b>			
329.1002	Permits	8,320	8,320
344.5002	Meter Revenue	51,000	69,000
359.1002	Parking Fines	15,830	15,830
361.3002	Miscellaneous income	10,155	9,094
381.1000	Enterprise 1 Transfer	18,357	2,566
	<b>TOTAL</b>	<b>103,662</b>	<b>104,810</b>
<b>GENERAL EXPENSES</b>			
546.1200	Full time salaries	9,372	9,747
546.1210	Part time salaries	5,086	7,850
546.2100	Fica	1,113	1,158
546.2200	Retirement	1,596	1,445
546.2300	Life/health insurance	3,905	3,873
546.2400	Workers' Comp	739	739
	<b>Subtotal</b>	<b>21,811</b>	<b>24,812</b>
546.3100	Professional Services	300	300
546.3110	Medical	0	100
546.3200	Audit	1,025	1,025
546.3400	Charge for services	24,841	24,841
546.3410	Lifeguards	7,510	7,882
546.3420	Computer maintenance	675	775
546.4110	UPS	75	75
546-4400	Equipment rental	200	200
546.4500	Liability insurance	1,700	1,700
546.4700	Printing	475	600
546.4950	Legal ads	50	50
546.5100	Office supplies	50	50
546.5200	Operating supplies	2,800	3,000
546.5201	Vehicle fuel	250	250
546.5210	Uniforms	250	350
	<b>Subtotal</b>	<b>40,201</b>	<b>41,198</b>
<b>METER ENFORCEMENT</b>			
546.4600	Kiosk repair/maintenance	2,000	2,000
546.4605	Kiosks fees	2,300	12,000
546.4610	Vehicle repair/maintenance	300	300
	<b>Subtotal</b>	<b>4,600</b>	<b>14,300</b>
<b>PUBLIC WORKS</b>			
546.4310	Electricity	4,450	1,500
546.4315	Water/sewer	5,100	6,600
546.4320	Solid waste	1,100	1,100
546.4620	Beachfront maintenance	100	100
546.4630	Beautification	100	100
546.4640	Park Maintenance	10,000	10,000
546.4650	Boardwalk/crossover maintenance	700	700
546.4660	Building Maintenance	1,000	4,000
546.5310	Signs	400	400
	<b>Subtotal</b>	<b>22,950</b>	<b>24,500</b>
<b>CAPITAL EXPENSE</b>			
546-6400	Capital	14,100	0
	<b>Subtotal</b>	<b>14,100</b>	<b>0</b>
	<b>GRAND TOTAL</b>	<b>103,662</b>	<b>104,810</b>

## DEBT SERVICE AND CONSTRUCTION FUNDS

**Debt Service Fund 20-21**

Town of Indialantic, Florida Limited Ad Valorem Tax Note, Series 2018

	19-20 ADOPTED	20-21 PROPOSED
<b>Revenues</b>		
201.311.2000 Ad Valorem (voted at 1.000)	410,330	425,893
201.311.2100 Interest	2,052	1,050
<b>Total</b>	<b>412,382</b>	<b>426,943</b>
<b>Expenses</b>		
201.517.7100 Principal	263,060	272,140
201.517.7200 Interest	93,909	84,833
201.517.9000 Reserve	55,413	69,970
<b>Total</b>	<b>412,382</b>	<b>426,943</b>

## Construction Fund 20-21

Town of Indialantic, Florida Limited Ad Valorem Tax Note, Series 2018

	19-20 ADOPTED	20-21 PROPOSED
<b>Revenues</b>		
301.384.0000 Bond Monies	-	-
301.384.7200 Interest	10,000	6,000
301.384.9000 Cash Carry Forward	2,401,165	1,268,537
<b>Total</b>	<b>2,411,165</b>	<b>1,274,537</b>
<b>Expenses</b>		
301.541.3110 Engineering	100,000	50,000
301.541.6300 Construction	1,685,000	1,224,537
301.541.9000 Reserve	626,165	-
<b>Total</b>	<b>2,411,165</b>	<b>1,274,537</b>

**SUBJECT: Traffic Light SRA1A/Watson**

**Staff Report – Town of Indialantic Meeting Date: July 8, 2020**

**Summary:**

A resident that lives at 601 N. Miramar Ave. has requested a traffic light at the intersection of SRA1A and Watson Ave. with the increased traffic of the new Publix. The decision of a traffic light would be up to FDOT.

**Recommendation:**

If Council wishes to explore a traffic light at SRA1A and Watson Ave. direct the Town Manager to write a letter to FDOT requesting they look at the feasibility of adding a traffic light to that intersection.

MOTION:

Submitted by:



Rebekah Raddon  
Town Clerk

Approved for agenda:



Michael L. Casey  
Town Manager

# TOWN MANAGER'S REPORT

July 8 2020

## 1. Intergovernmental Activity:

- a. **US-192/SR-500 Resurfacing:** FDOT is proposing to resurface US-192/SR-500 (aka Fifth Avenue) from the easternmost relief bridge to SR-A1A in FY-22. (04/16/18) FDOT has agreed to analyze the mid-block crossings and determine if Rectangular Rapid Flashing Beacons (RRFBs) are warranted. (06/18/18) FDOT has determined that pedestrian counts indicate that Rapid Rectangular Flashing Beacons (RRFBs) are not warranted at the Fifth Avenue mid-block pedestrian crossings. However, FDOT did recommend improving the lighting and signage at these locations which will be factored into the resurfacing project that should commence in FY-22. (04/16/19) FDOT has determined that pedestrian activated crossing signals are not warranted for mid-block crossings on Fifth Avenue at this time. (05/08/19) Resurfacing scheduled for FDOT fiscal year 2023, scheduled for 11/22 (2/3/20)
- b. **SR-A1A Pedestrian Crossing at 2<sup>nd</sup> Avenue:** Is to be modified in FY-20 and include Rectangular Rapid Flashing Beacons; however, FWA prohibits the use of RRFBs. (01/10/18) FWA now allows RRFBs; however, FDOT has had to re-apply to use them. (04/16/18) Was notified work is starting on SRA1A between US192 and SR518 (10/1/19). Was notified work is starting on SRA1A between US192 and SR518 (10/1/19). Modifications made to MOT while work is being performed (10/15/19) Barrels have been removed and waiting on flashing lights and roadway markings. (12/30/19) Light is active and FDOT placed new signage speed limit lowered to 35 mph from Pineda to Eleventh Ave. (5/8/20)
- c. **SR-A1A South of US-192:** FDOT has been requested to lower the posted speed limit from 40 mph to 35 mph. (05/09/18) FDOT will conduct a speed study after the safety improvements have been completed. (01/09/19) Council approved Resolution 19-2019 12/8/19 asking FDOT to lower speed limits on Beachside on State Roadways (12/30/19) FDOT is discussing possible lower speed limits now after controversy on pedestrian crossing (3/3/20) Speed limit lowered south of US-192 to 11<sup>th</sup> Ave to 35 MPH (6/3/20)
- d. **Pedestrian Crossing Signals:** FDOT inspected the US-192 intersections at Riverside Drive and SR-A1A on 2/22/19 and are evaluating possible audible pedestrian signal improvements. (03/13/19) Spoke to DOT sent Jay email 8/15/19. FDOT looking at updating traffic lights and crossing conducting study to work into the resurfacing in 22/23 FDOT fiscal year (2/27/20)

## 2. Fiscal Activity:

- a. **Fifth Avenue median:** The Town is soliciting proposals from Registered Landscape Architects for consideration to develop a plan to replace the existing plants in the Fifth Avenue median. (06/18/18) A recommendation will be presented to Council for 8/8/18. (08/08/18) Staff is negotiating a contract with Susan Hall Landscape Architecture, Inc. (09/12/18) Workshop

# TOWN MANAGER'S REPORT

will be held 10-18-18 at 6:30 p.m. (10-10-18) Options will be presented to Council at the January meeting for approval. (01/09/19) Some coonties in the median are being relocated to Nance and Douglas parks and to the Fifth Avenue median east of SR-A1A to determine if the areas are suitable for relocation once the new plants are installed in the median. (02/13/19) The grant application was sent to FDOT on 3/7/19. (04/16/19) FDOT has approved the application with funding projected in FY-23. (05/08/19) FDOT contacted me and we are on schedule for FY-23 and working with Susan Hall Landscape Architecture, Inc on first past review of submission (7/29/19). Ryan from Susan Hall's sent preliminary information state approved first pass. Working with Ryan on Bid documents (8/1/19) Received initial Project Schedule, Landscape Plans, ITB and Opinion of Project Costs from Susan Halls office for initial submission to DOT for review and I submitted them to FDOT for first review 8/20/19. Heard from DOT Dawn Latchum assigned project number is **442883-2-58-01** for submission (8/21/19). Received comments from FDOT and Susan Hall Landscaping Architecture, Inc is reviewing comments (9/30/19) Spoke with Ryan and his is looking into if lighting can be used (10/28/19) Ryan responded to comments from FDOT on median plans (11/1/19). FDOT wants meeting with landscape acrchitect and town (11/15/19). Meeting wet with FDOT and Susan Hall on 1/28/20 at 2 PM FDOT Deland (11/25/19) Attending meeting and project is still moving forward. Nothing can be done until after repaving is done. Project funded in FDOT 2023 fiscal year earliest project could happen in 8/22 (2/3/20)

**b. Budget Committee**

Budget committee is scheduled to meet on 07/07/20 to review 2020/2021 budget (6/30/20)

**3. Organizational Activity:**

**a. Swale:** Public Works has installed swales at 205 S. Ramona Avenue on the 7<sup>th</sup> Avenue side. (05/15/17) A swale was improved at 810 Wavecrest Avenue and a swale was added at 305 S. Ramona Avenue. (10-10-18) A swale was added at 812 Wavecrest Avenue. (11/07/18) A swale was added at 425 Second Avenue. (02/13/19) A swale was added at 435 Twelfth Avenue. (03/13/19) A swale was added to the west side of S. Riverside Place. (07/10/19) Swale ordinance is presented to town council March 2020 meeting (3/4/20). Waiting on Environmental Task Force to review and make further recommendations (7/1/20)

**b. Meters:** Kiosk have been ordered and expected around the end of January 2020 (12/3/19). Kiosk expected to be shipped in a next few weeks for Nance Park (3/4/20). Kiosk is active and working as of this date (5/8/20). Kiosk are operating still some tweaking in signage (6/16/20).

## TOWN MANAGER'S REPORT

- c. Pipes Under Pavement:** Placed legal ad for both north and south pipes under pavement project with bids being received from 7/16/19 thru 8/16/19. Had preconstruction meeting with prospective bidders and town engineer on 7/22/19 (7/31/19). Received bids from 4 contractors and have meeting on lowest bidder and BSE on 9/10/19 (9/5/19). Council asked to approve low bidder PRP at 10/9/19 council meeting (10/1/19). Have signed agreement with PRP and received all paperwork. Worked out agreement with City of Melbourne for laydown site on S. Palm old water tower property during project for PRP. Waiting on start date (11/7/19) Start date approximately the second week of January 2020 (12/30/19) PRP is working on project is underway at this time, should last until mid-July (2/3/20) Project is underway and work expected to be completed by July 2020 (3/4/20). Work is progressing and July is expected finish date (5/8/20). PRP is still proceeding and expect to finish south residential this month and move to north residential (6/3/20). Project still proceeding and scheduled by end of summer completion (6/30/20).
- d. Website Redesign:** Have been working with the Web Designer the last few months on bringing the town's website in ADA compliance. Had meeting on 7/31/19 with her on latest update and saw mockup of rough current page. Still more work to bring new design active and being ADA compliant (7/31/19). Current Web Designer is stating ADA compatible website is expected by beginning of December, 2019. Also have quote from MuniCode and had conference call and demo of their product. Will present to council options (9/5/19) Met with Robin on 10/1/19 and expects soft site ready in next few weeks (10/2/19). Still working with Robin and hoping for website to be ready sometime in December (11/7/19). Meeting with Robin and expect ADA complainant site up and running mid December (12/3/19) Test site working now and Web Designer is finishing up (2/3/20) We met with Web Designer this past week and expect soft release of website in next week (3/4/20) New ADA compliant website is up but still being updated (5/8/20). Website up and running with small tweaking (6/30/20)
- e. Code Codification:** Signed agreement and issued purchase order for with Municode for codification and hosting of Town Codes. Project approved by Council at the October 2019 meeting. Project will take in excess of year and working with staff, Town Attorney and Municode to review, update and make sure all corrections are made for the codification and web hosting (11/7/19). Received email last week from Municode and they have assigned personnel at this time but project is expected to be in excess of one year. Municode has been in contact with clerk and time table is still in line for next year (3/4/20). First review received from Municode and being reviewed by staff and town attorney (5/8/20) Hade meeting with Municode and proceeding with codification (6/3/20)
- f. B-4 10<sup>th</sup> Ave to Ramona Ave Storm Sewer Replacement awarded (2/17/20) Contractor notified waiting on start time (5/8/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)**

## TOWN MANAGER'S REPORT

- g.** B-5 2nd Ave/Riverside Drive off-line retention area (2/17/20) Waiting on approval of grants from council (5/8/20). Grants have been awarded and BSE is working with Atlantic Development to begin constructions (6/3/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)
- h.** 2<sup>nd</sup> Avenue/Riverside Drive to Ramona Avenue Sewer Replacement (2/17/20) Contractor notified waiting on start time (5/8/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)
- i.** B-3 Orlando Boulevard/Ramona Drive Storm Sewer Replacement (2/17/20) Contractor notified waiting on start time (5/8/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)
- j.** B-6 Outfall Repair II at Wayne Ave. and Riverside Dr. Sewer Replacement (2/17/20) Contractor notified waiting on start time (5/8/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)
- k.** B-4 Bike Path/9<sup>th</sup> Ave. to Melbourne Ave. Storm Water Replacement/Bike Path Relocation (2/17/20) Contractor notified waiting on start time (5/8/20) Preconstruction meeting held 6/26/20 construction begins in next few months (7/1/20)
- l.** B-2 Miami Ave bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- m.** B-3 Orlando Blvd bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- n.** B-3 Ramona Ave bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- o.** B-4 Melbourne Ave bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- p.** B-4 Palm Ct bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- q.** B-5 Ramona Ave bids opened 3/3/20 and given to BSE for evaluation (4/6/20)
- r.** Met with Software Company about replacing outdated building software which had been budgeted for this fiscal year. After review and meeting several other municipalities already using this company staff decided on BSA Software. Contract has been signed and we came in under budget able to additionally include Building Department, Code Enforcement, and Business Tax Receipt in the package. Price came in under budgeted amount. Expect delivery of software complete with data conversion from old software in next six months. (6/3/20) Had several meetings with company to include conversion of data, software and hardware compatibility. Staff is explored other municipalities using software to seek training. Time table is to go live in October 2020 (6/30/20)

# Indialantic Police Department

## Monthly Activity Report

May 2020

### OPERATIONS:

\* The Department Responded to 1111 Incidents.

\* 19 Subpoenas were issued.

\* Activity      31    Arrests  
                              8 Felony  
                              14 Misdemeanor  
                              9 Traffic  
  
                              2 DUI & 0 Drug  
  
                              94 Traffic Citations  
                              199 Traffic Stops  
                              128 Verbal Warnings  
                              0 Capias Filed

### TRAINING:

Indianalantic Police Department  
 Monthly Crime Index  
 May 2020

Part i	Reported	Cleared	Prior	Total	%
Murder	0				0%
Sexual Battery	0				0%
Robbery	0				0%
Agg Assault	0				0%
Burglary	1	1		1	100%
Larceny	5	3		3	60%
Veh Theft	1	1		1	100%
Assault/Battery	1	1		1	100%
Arson	0				0%
<b>Total Part I</b>	<b>8</b>				
<b>Part II</b>					
Kidnapping	0				
Fraud/Forgery	1				
Criminal Mischief	0				
Weapons	0				
Sex Offenses	0				
Narcotics	0				
DUI	1				
Liquor Laws	0				
Disorderly	0				
Ordinance	17				
Trespass	6				
Other Traffic	0				
<b>Total Part II</b>	<b>25</b>				
<b>Part III &amp; IV</b>					
Patrol Area	579				
911 Investigations	187				
Citizen Contact	0				
Juvenile	0				
Warrant	0				
Misc Traffic	86				
Traffic Accidents	15				
Sick/Injured	2				
Death	0				
Mentally Ill	1				
Suicide/Attempt/Threat	0				
Animal	5				
Information	23				
Alarm/Open Door	17				
Fire	0				
Lost/Found	17				
Disturbances	7				
Susp Incidents	79				
Assists	52				
Details	8				
Missing Persons	0				
<b>Total III &amp; IV</b>	<b>1078</b>				
<b>Grand Total</b>	<b>1111</b>				

Indialantic Police Department  
YTD Information Report  
May 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Value Stolen	\$ 66	\$ 418	\$ 2,430	\$ 22	\$ 52,740								\$ 55,676
Value Recovered	\$ -	\$ 24	\$ 2,160	\$ 22	\$ 51,300								\$ 53,506
Traffic Warnings	1	0	0	0	3								4
Equip Warnings	0	0	0	0	0								0
Verbal Warnings	181	192	148	5	128								654
Field Interrogation	0	0	0	0	0								0
Parking Violations	0	2	5	11	16								34
Parking Fines	\$ -	\$ 45	\$ 100	\$ 220	\$ 330								\$ 695
Traffic Citations	212	276	108	18	94								708
Arrests	10	15	8	8	31								72
DUI Charges	0	0	0	2	2								4
Drug Charges	0	0	0	0	0								0
Wavecrest Activity	42	47	67	115	99								370

## Indialantic Fire Rescue Monthly Report for June 2020

<b>FIRES</b>		
Structure Fires		3
Brush Fires		
Vehicle Fires		
Trash Fires		
Other Fire Calls		
<b>RESCUE &amp; EMERGENCY MEDICAL</b>		
Medical		19
Well Being Check		
Water Rescue		3
Motor Vehicle/Pedestrian Accident with injuries		
Motor Vehicle with no injuries		3
<b>HAZARDOUS CONDITIONS (No Fire)</b>		
Electrical Wiring/Equipment Problem/Gas Leak		2
<b>GOOD INTENT CALL</b>		
Dispatched and Cancelled Enroute		4
Dispatched and Cancelled on Scene		
<b>FALSE ALARM &amp; FALSE CALLS</b>		
False Alarm or False Call		3
Smoke Detector activation due to smoke or dust		1
<b>SPECIAL INCIDENT TYPE</b>		
Fire Inspection/Business Tax Receipt (BTR)		3
Public Service Calls		6
Assist Other Government Agency		2
Special Type of Incident		
Hydrant Inspections		
<b>TOTAL CALLS</b>		<b>49</b>
<b>RUNNING TOTAL OF PREVIOUS MONTHS</b>		<b>298</b>
<b>TOTAL CALLS YEAR TO DATE</b>		<b>347</b>
<b>MUTUAL AIDE</b>		
	GIVEN	8
	RECEIVED	0

<b>AVERAGE RESPONSE TIME</b>	INDIALANTIC FIRE	2.45
	BREVARD COUNTY	8.72

<b>VOLUNTEER HOURS</b>	115.75
SAVINGS REALIZED BY THE TOWN	\$2,315

<b>VOLUNTEER F/F ACTIVITY</b>	Volunteers conducted their monthly business meeting on 6/2/20 and training meetings on 6/9/20, 6/16/20 & 6/23/20. Training included SCBA's, Personal Protective Equipment and airway training.
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<b>CAREER F/F ACTIVITY</b>	Five new SCBA's purchased through the State of Florida Firefighter Assistance grant were placed into service. Dr. McPherson provided advanced airway/intubation class for career firefighters on 6/17/20 & 6/18/20. On-duty crew replaced three batteries on Trk 57 on 6/6/20. On-duty crews completed 138 hrs of EMS and fire training.
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## TOWN OF INDIALANTIC BUILDING REPORT

June-20

	<u>CURRENT</u>	<u>YTD 20</u>	<u>YTD 19</u>
NO. OF PERMITS ISSUED	60	437	445
TOTAL PERMIT FEES	\$8,550.00	\$96,151.00	\$75,644.00
TOTAL CONSTRUCTION VALUE	\$970,919.00	\$15,442,498.00	\$8,327,657.00
PLAN REVIEW FEES	\$512.50	\$15,284.50	\$1,886.50
TOTAL SIGN FEES	\$335.00	\$2,997.00	\$620.00
NO. OF SIGN PERMITS ISSUED	2	2	12
NEW CONVENTIONAL HOMES	0	1	6
NEW MULTI FAMILY HOMES	0	0	0
NEW COMMERCIAL BUILDINGS	0	0	0
MISC. ADDITIONS/ALTERATIONS	1	1	17
CERTIFICATE OF OCCUPANCY	0	5	6
BUILDING CODE INSPECTIONS	81	529	719

# Building Department Permits Issued

PermitNo	Company Name	Owner Name/Address	Construction Value	Permit Fee	Plan Fee	Surcharge Fee		
IND20_240	5/11/2020	SERVICE OVER TO UNDER	FRISBEE, LUKE A	334 FIRST AV	\$1,550.00	\$75.00	\$0.00	\$4.00
IND20_261	5/13/2020	REPLACE SEAWALL	WAGNER	1414 RIVERSIDE DR S	\$92,325.00	\$530.00	\$0.00	\$15.90
IND20_280	5/8/2020	HVAC CONDENSER ONLY	SHAVER	601 MIRAMAR AVE N 3	\$4,433.00	\$75.00	\$0.00	\$4.00
IND20_311	5/22/2020	REPLACE FRONT AND REAR DOOR WIT	LEGGIERO, STEPHEN	315 ORMOND DR	\$3,602.00	\$85.00	\$0.00	\$4.00
IND20_321	5/12/2020	HVAC	SINGIAN, TRACY	601 MIRAMAR AVE N 2	\$2,990.00	\$75.00	\$0.00	\$4.00
IND20_324	5/13/2020	FENCE	PRUSEK	420 THIRD AV	\$5,676.00	\$95.00	\$0.00	\$4.00
IND20_328	5/27/2020	ADDITION OF FRONT PORCH TO SFR	MCHENRY	331 ORLANDO BLVD	\$10,000.00	\$115.00	\$57.50	\$5.17
IND20_329	5/13/2020	REPLACE WINDOWS AND DOORS WITH I	CRAFT, ROBERT	124 THIRTEENTH AVE	\$13,207.00	\$135.00	\$0.00	\$4.05
IND20_331	5/1/2020	REPLACE GARAGE DOORS	MANNAIN	325 SIXTH AVE	\$1,705.00	\$75.00	\$0.00	\$4.00
IND20_332	5/8/2020	HVAC CHANGEOUT	HURD	601 MIRAMAR AVE N 2	\$3,987.00	\$75.00	\$0.00	\$4.00
IND20_333	5/1/2020	POOL CAGE	MCGOUGH	130 SEVENTH AV	\$3,150.00	\$85.00	\$0.00	\$4.00
IND20_334	5/6/2020	RE ROOF	JOHNSON, ROBERT L JR	500 WATSON DR	\$17,500.00	\$155.00	\$0.00	\$4.65
IND20_336	5/1/2020	RE ROOF	VICKERS, SCOTT	432 MELBOURNE AV	\$18,900.00	\$160.00	\$0.00	\$4.80
IND20_337	5/1/2020	RE ROOF	WAHL	210 FOURTH AV	\$21,940.00	\$175.00	\$0.00	\$5.25
IND20_339	5/4/2020	HVAC	ZEINFELD, PAUL	505 MIRAMAR AVE S 2	\$6,476.00	\$75.00	\$0.00	\$4.00
IND20_340	5/8/2020	SIX FOOT HIGH ALUMINUM FENCE	PEPAJ	1505 MIRAMAR AV S	\$4,650.00	\$90.00	\$0.00	\$4.00
IND20_341	5/12/2020	HVAC	GIBSON, STEVEN P	304 PALM CT	\$11,421.00	\$75.00	\$0.00	\$4.00
IND20_342	5/13/2020	DETACHED MONUMENT SIGN	HILL GRAY SEVEN LLC	500 MIRAMAR AV N	\$9,700.00	\$115.00	\$57.50	\$5.17
IND20_344	5/6/2020	REPLACE SERVICE	HARRIGAN, GREGORY	120 ORLANDO BLVD	\$1,700.00	\$75.00	\$0.00	\$4.00
IND20_345	5/5/2020	REPLACE GARAGE DOOR	MASTEN	135 TENTH AVE	\$1,675.00	\$75.00	\$0.00	\$4.00
IND20_346	5/8/2020	TWO 120 GALLON LP TANKS FOR POOL	MELCHER	418 OAKLAND AV	\$1,622.00	\$75.00	\$0.00	\$4.00
IND20_347	5/5/2020	RE ROOF	ROSS	331 MELBOURNE AV	\$12,665.00	\$130.00	\$0.00	\$4.00
IND20_348	5/5/2020	RE ROOF	ROSATI, PAUL N JR	117 TRADEWINDS TER	\$11,999.00	\$125.00	\$0.00	\$4.00
IND20_349	5/18/2020	REPLACE WINDOWS AND SGD'S WITH I	TURSE	1302 RIVERSIDE DR S	\$40,000.00	\$265.00	\$0.00	\$7.95
IND20_350	5/8/2020	REPLACE WINDOWS WITH IMPACT	MCKNIGHT, JASON	607 RIVERSIDE DR S	\$18,691.00	\$160.00	\$0.00	\$4.80
IND20_353	5/13/2020	RE ROOF	WESTENHOFER, CHARLES	1326 RIVERSIDE DR S	\$23,097.00	\$185.00	\$0.00	\$5.55
IND20_354	5/29/2020	RE ROOF	PENCE	1037 WAVE CREST AV	\$15,000.00	\$140.00	\$0.00	\$4.20
IND20_356	5/12/2020	RE ROOF	MAXWELL, GEORGE W	305 TWELFTH TER	\$20,600.00	\$170.00	\$0.00	\$5.10
IND20_357	5/18/2020	RE ROOF	MADDEN, DAVID	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_358	5/18/2020	RE ROOF	HARRIS, RONALD D	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_359	5/18/2020	RE ROOF	WILE	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_360	5/18/2020	RE ROOF	PARKS	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_361	5/18/2020	RE ROOF	VANDERHEE, DAVID	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_362	5/18/2020	RE ROOF	VANDERHEE	1310 MIRAMAR AVE S	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_363	5/18/2020	RE ROOF	VANDERHEE, DAVID	1310 MIRAMAR AV S 1	\$4,250.00	\$90.00	\$0.00	\$4.00
IND20_364	5/13/2020	REPLACE SGD WITH IMPACT	THROCKMORTON, GEOFF	151 TAMPA AV	\$3,475.00	\$85.00	\$0.00	\$4.00
IND20_365	5/13/2020	REPLACE GARAGE DOOR	couture, jacob	421 SEVENTH AVE	\$1,060.00	\$75.00	\$0.00	\$4.00
IND20_366	5/18/2020	NEW POOL	PRUSEK	420 THIRD AV	\$25,000.00	\$190.00	\$95.00	\$8.55
IND20_367	5/28/2020	HVAC	BERNSTEIN	601 MIRAMAR AVE N 1	\$3,987.00	\$75.00	\$0.00	\$4.00
IND20_368	5/18/2020	RE ROOF	PROPERTY MGMT ADVAN	601 MIRAMAR AV N	\$289,899.00	\$1,325.00	\$0.00	\$39.75

PermitNo	Company Name	Owner Name/Address	Construction Value	Permit Fee	Plan Fee	Surcharge Fee		
IND20_372	5/18/2020	HVAC - 2 SYSTEMS	DARBY	404 WAYNE AVE	\$7,450.00	\$150.00	\$0.00	\$4.50
IND20_373	5/18/2020	REPLACE EXISTING SIGNS WITH NEW	SCCU FIFTH AVE	200 FIFTH AV	\$11,286.00	\$125.00	\$0.00	\$4.00
IND20_374	5/20/2020	ELECTRICAL PV SOLAR SYSTEM	BAUGHN	460 WATSON DR	\$21,500.00	\$175.00	\$0.00	\$5.25
IND20_375	5/18/2020	HVAC	WEBB, DARRELL W	401 PALM AV S	\$6,597.00	\$75.00	\$0.00	\$4.00
IND20_376	5/28/2020	RE ROOF	KLIMAS	306 NINTH TER	\$15,000.00	\$140.00	\$0.00	\$4.20
IND20_377	5/20/2020	RE ROOF	CRAIG, ROBERT P	434 TENTH AV	\$13,500.00	\$135.00	\$0.00	\$4.05
IND20_378	5/26/2020	MODIFY POOL CAGE	ADAMS, SUSAN	134 EIGHTH AVE	\$5,298.00	\$95.00	\$47.50	\$4.27
IND20_379	5/22/2020	DEMO ENTIRE SITE	BAYSWATER DEVELOPME	718 WAVE CREST AVE	\$3,500.00	\$100.00	\$0.00	\$4.00
IND20_380	5/22/2020	REPLACE WINDOWS WITH IMPACT 325 A	MANNAIN	325 SIXTH AVE	\$11,602.00	\$125.00	\$0.00	\$4.00
IND20_381	5/22/2020	SIGNS FOR STARBUCKS	HILL GRAY SEVEN LLC	500 MIRAMAR AV N	\$29,000.00	\$210.00	\$105.00	\$9.45
IND20_382	5/26/2020	REPLACE WINDOWS (HOUSE HAS EXIST	GRECO	418 SEVENTH AV	\$1,300.00	\$75.00	\$0.00	\$4.00
IND20_383	5/26/2020	ACCORDIAN SHUTTER FOR SGD	Russo	130 DELAND AV	\$1,950.00	\$75.00	\$0.00	\$4.00
IND20_384	5/26/2020	PARTIAL RE PIPE OF POTABLE WATER	LAMMEIER, PETER	323 SECOND AVE	\$2,500.00	\$80.00	\$0.00	\$4.00
IND20_385	5/29/2020	HVAC	NEELY	123 SECOND AV	\$5,000.00	\$75.00	\$0.00	\$4.00
IND20_386	5/26/2020	RE ROOF	SPRATT, ROBERT C. AND	1001 MIRAMAR AVE. S	\$12,250.00	\$130.00	\$0.00	\$4.00
IND20_387	5/26/2020	REPLACE GARAGE DOOR	OSTERBLOM, ROBERT	411 TWELFTH AVE	\$2,830.00	\$80.00	\$0.00	\$4.00
IND20_389	5/28/2020	NEW POOL	GATESMAN	300 TENTH TER	\$46,470.00	\$300.00	\$150.00	\$13.50
IND20_390	5/27/2020	RE ROOF	RYAN	401 RIVERSIDE DR N	\$11,000.00	\$120.00	\$0.00	\$4.00
IND20_391	5/27/2020	HVAC	ROTENBERG, MORRIS	810 WAVE CREST AVE	\$9,454.00	\$75.00	\$0.00	\$4.00
IND20_394	5/28/2020	REPLACE WINDOWS AND DOOR WITH I	PAOLUCCI	403 TWELFTH AV	\$20,000.00	\$165.00	\$0.00	\$4.95
			<b>Grand Total</b>		\$970,919.00	\$8,550.00	\$512.50	\$323.06
<b>Permits:</b>	60							

<u>Location:</u>	<u>Extra Information:</u>	<u>Date:</u>	<u>Code:</u>	<u>Description:</u>	<u>Status:</u>	<u>Notes</u>
<b>Zone 1</b>						
330 Michigan Avenue	Boat/RV Storage	01/15/20	17-103(b)(3)	Boat on trailer in front	Complied	observed 01/15/20, 02/24/20@1108a, 02/25/20@4:06p, 02/26/20@10:29a, Letter
458 Oakland Avenue	Boat/RV Storage	02/20/20	17-103(b)(3)	Boat on trailer in front	Complied	Citizen Complaint/observed 02/24/20@1139, 02/25/20@4:08p, 02/26/20@10:33a, 03/09/20@2:46pm, letter 02/26/20, certified letter sent 03/11/20
604 North Riverside Drive	Boat/RV Storage	02/24/20	17-103(b)(3)	Trailer in front yard	Outstanding	Observed 02/24/20@11:11, 02/25/20@4:05p, 02/26/20@10:26a, Letter, MC observed 05/26/20 and 05/27/20, letter sent 05/27/20
604 North Riverside Drive	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS
435 Michigan Avenue	Boat/RV Storage	02/24/20	17-103(b)(3)	Trailer in front yard	Complied	Observed 02/24/20@11:10, 02/25/20@4:10p, 02/26/20 @ 10:28a, Letter
405 North Ramona Avenue	Boat/RV Storage	02/24/20	17-103(b)(3)	Boat on trailer in front	Complied	observed 02/24/2020@1101, 02/25/20@4:11p, 02/26/20@10:27a, Letter
334 Fifth Avenue	Prohibited Signs	02/26/20	17-106.2	Obsolete Signs	Complied	Letter sent 02/26/2020
346 Third Avenue	BTR Required	03/19/20	Sec 9-1, 9-6, 9-7	BTR not on file	In the Process	letter sent 03/19/2020
418 Oakland Avenue	Pool Drainage hoses in front of house	04/08/20			Complied	concerned storm drain is getting blocked with silt from pool drainage, needs silt barrier
333 Wayne Avenue	Debris in ROW	05/04/20	8-21	Debris in ROW	Complied	Citizen compl recv'd 05/04/2020, MLC observed 05/04/2020, letter sent 05/05/2020
710 North Riverside Drive	Landscaping	05/13/20	5.5-68	Veg in ROW	Reported	bushes blocking sidewalk
458 Oakland Avenue	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS
1000 North Riverside Drive	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS
201 North Riverside Drive	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS
103 North Riverside Drive	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS
615 North Riverside Drive	Loc of res Trash Receptacles	05/28/20	Sec 8-12, 13-7	trash carts in roadway	Unfounded	compl from Cheryl Kleving on 05/28/20@ 10:53 am, MC on 05/28/20 @ 1145am, observed 3 trash cans at address, all three had rear wheels in the grass and were not impeding trash and were at curb at appropriate time
<b>Zone 2</b>						
241 Third Avenue	Boat/RV Storage	02/24/20	17-103(b)(3)	Boat on trailer in front	Outstanding	Observed 02/24/20@1052, 02/25/20@4:02p, 02/26/20@10:22a, Letter
203 Grosse Pointe	POD	03/11/20	17-116	POD without permit	Complied	Observed 03/10/20@ 2:50pm, Letter and POD App sent 03/11/20

<b>Zone 3</b>						
1438 South Riverside Drive	Boat/RV Storage	01/15/20	17-103(b)(3)	Boat on trailer in front	Outstanding	observed 01/15/20, 02/24/2020@1248, 02/25/20@4:17p, 02/26/20@10:39a, 03/09/20@3:20pm, Letter 02/26/20, certified letter 03/11/20
1411 South Riverside Drive	Boat/RV Storage	01/15/20	17-103(b)(3)	Boat on trailer in front	Outstanding	observed 01/15/20, 02/24/2020@1247, 02/25/20@4:17p, 02/26/20@10:38a, 03/09/20@3:20pm, Letter 02/26/20, certified letter 03/11/20
321 Seventh Avenue	Landscaping	03/25/20	5.5-68	Veg in ROW	Outstanding	Letter sent 03/25/2020, homeowner at 313 7th Ave voiced concerns @ council meeting spoke w/resident and he advised it will be move (01/24/20) / certified letter mailed out 02/19/2020
321 Seventh Avenue	POD	01/24/20	17-116	POD without permit	Outstanding	
400 South Ramona Avenue	Boat/RV Storage	03/16/20	17-103(b)(3)	Boat on trailer in front	Complied	03/16/20@10:45am by MLC
445 Fifth Avenue	Standards governing permitted use	05/12/20	17-126(2)(e)	food truck in parking lot	Complied	05/11/2020 by Chief Flamm, observed by MC 05/11/2020@ 1300 spoke with Kelly Bowling 321-446-6575
517 South Palm Avenue	Boat/RV Storage	05/12/20	17-103 (3)(d)	Boat parked in cul de sac	TOT PD/Complied	anon compl/ IPD met with h/o Ms Fleming who advised the boat will be moved by EOD, they were having a new concrete pad poured. CR 2020-4843
<b>Zone 4</b>						
162 Miami Avenue	Commercial Vehicle	12/18/19	Sec. 15-20	Commercial Veh Parked overnight	Complied	IPD#4 confirmed all commercial marking removed from van 05/10/2020
974 South Shannon Avenue	Boat/RV Storage	02/24/20	17-103(b)(3)	RV in front	Outstanding	observed 02/24/2020@1205, 02/25/20@4:23p, 02/26/20@10:56a, 03/09/20@3:14pm Letter 02/26/20
157 Miami Avenue	POD	03/05/20	17-116	POD without permit	Outstanding	Citizen Complaint/ POD in Driveway over a week, 03/09/2020@3:04pm, letter & POD app sent 03/10/20
S. Palm Ave/Seventh Ave (s/w corner)	Prohibited Sign	03/18/20	17-106.3(1)(b)	Sign within ROW	Complied	spoke with realtor, advised to move sign 03/18/2020@9:15am
150 Fifth Avenue	BTR Required	03/19/20	Sec 9-1, 9-6, 9-7	BTR not on file	In the Process	letter mailed 03/19/2020
235 Ormond Avenue	Landscaping	05/04/20	5.5-68	Veg in ROW	TOT PW	owner emailed and will comply within 30 days/ owner cut back veg but it needs to be removed/ JG calling her
210 South Shannon Avenue	Obstruction of street view	05/06/20	17-97	trees blking street view	Complied	letter mailed 05/06/2020 per JG
116 Miami Avenue	Boat/RV Storage	05/18/20	17-103(b)(3)	RV in front	Complied	boat in driveway, in front casey observed 05/26/2020 @848am
<b>Zone 5</b>						

<b>Zone 6 (Miramar &amp; Wave Crest)</b>						
612 Wave Crest Ave	Hydrant Clearance	03/11/20	FFPC 18.3.4.1	landscaping blking view of hydrant	Outstanding	Spoke with owner, conveyed clearance requirements, owener will have cut back within a week 03/11/20
101 South Miramar Avenue	Landscaping	03/16/20	Sec. 5.5-68	General disrepair of building and property	Complied	lot over grown
101 South Miramar Avenue	Landscaping	03/16/20	Sec. 5.5-68	General disrepair of building and property	Complied	post coming out of fence
101 South Miramar Avenue	Turtle Light	05/21/20	Division 3	Turtle Light Violation	TOT/PD Complied	comp advised bright lights shining on beach/ IPD# 5 invesigated and observed no violation CR# 2020-5200
200 South Miramar Avenue	over sized real estate sign	05/27/20	17-106.3(1)	Oversized real estate sign	Reported	Letter sent 05/27/2020 observed by CPS