

**TOWN OF INDIALANTIC**

**APPLICATION TO SERVE ON TOWN BOARDS**

1. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_
2. Home Address: \_\_\_\_\_
3. Business: \_\_\_\_\_ Bus. Phone: \_\_\_\_\_
4. Business Address: \_\_\_\_\_
5. Resume of Education and Experience: \_\_\_\_\_  
(Use additional sheets or submit resume if you prefer)
6. Are you a registered voter? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Are you a resident of the Town? Yes \_\_\_\_\_ No \_\_\_\_\_
8. Do you hold a public office? Yes \_\_\_\_\_ No \_\_\_\_\_
9. Do you serve on a Town Board at present? Yes \_\_\_\_\_ No \_\_\_\_\_

**10. PLEASE CHECK THE BOARDS OR COMMITTEES OF INTEREST TO YOU:**

- \_\_\_\_\_ \*BOARD OF ADJUSTMENT  
\_\_\_\_\_ BUDGET & FINANCE COMMITTEE  
\_\_\_\_\_ CIVIL SERVICE BOARD  
\_\_\_\_\_ \*CODE ENFORCEMENT BOARD  
\_\_\_\_\_ HERITAGE COMMITTEE  
\_\_\_\_\_ \*PENSION BOARD OF TRUSTEES POLICE/FIRE  
\_\_\_\_\_ \*PENSION BOARD OF TRUSTEES GENERAL EMPLOYEES  
\_\_\_\_\_ \*ZONING & PLANNING BOARD  
\_\_\_\_\_ PARKS/RECREATION/BEAUTIFICATION COMMITTEE

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How do you feel your experience has qualified you for service on this Board/Committee?

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SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Email: \_\_\_\_\_

Do you wish to subscribe to the Town of Indialantic's email list? Yes \_\_\_\_\_ No \_\_\_\_\_

*Note: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released to a public records request, please do not enter that information.*

Please submit completed applications to: Joan Clark, MMC  
216 Fifth Avenue  
Indialantic, Fl. 32903

**\*Florida Statute requires Financial Disclosure Form upon appointment.**

NOTE: If you have any questions on the above, please call the Town Clerk's Office at 321-723-2242 or contact any of your Town Council members.

**\* BOARD OF ADJUSTMENT**

A five-member 2 alternate board with 1-year terms. The board reviews and grants variances; hears and decides appeals of decisions made by the Building Official and the Zoning and Planning Board and determines the meaning, intent and purpose of the Code.

Meets on-call at 5:30 PM in the Council Chamber.

**BUDGET & FINANCE COMMITTEE**

A five-member committee with 1-year terms. The committee is watch dog of the budget and financial status of the Town; in conjunction with the Town Manager, prepares the annual Town budget for presentation to the Town Council; makes recommendations regarding finances to the Town Council.

Meets on-call in the Council Chamber.

**CIVIL SERVICE BOARD**

A five-member board with 2-year terms. This board functions as an advisory board to the Town Council in matters relating to the conduct of the personnel administration of the Town. The board also monitors the development of policies, rules and regulations and coordinates their implementation with the Town Manager. They also serve, when requested, as a review board for permanent employees who have been involuntarily terminated, demoted or suspended with loss of compensation as well as settle grievances brought before them.

Meets as such time as the membership of the board determines.

**\* CODE ENFORCEMENT BOARD**

A five-member two-alternate board with 3-year terms. The board holds hearings on code violations as presented by the Code Enforcement Officer and issues orders necessary to bring violations into compliance.

Meets on-call, first Wednesday of the month at 7:00 pm in the Council Chamber.

**PARKS, RECREATION AND BEAUTIFICATION COMMITTEE**

A 10 – member limited committee with 1-year terms. The committee sponsors recreational events and acts in an advisory capacity to the Town Council relating to beautification.

Meets on 4th Monday of each month at 9:00 am in the Council Chamber.

**\*POLICE/FIRE PENSION BOARD OF TRUSTEES**

A five-member board with 2-year terms. Two members appointed by Council, two employee members elected from Police and Fire Departments and one elected by the four members. The board is designated plan administrator for the retirement plan for Police Officers and Firefighters.

Meets quarterly in the Council Chamber.

**\*GENERAL EMPLOYEES PENSION BOARD OF TRUSTEES**

A five-member board with 2-year terms. Two members appointed by Council, two elected employee members and one selected by the four members. The board is designated plan administrator for the retirement plan for general employees.

Meets quarterly in the Council Chamber.

**\*ZONING BOARD**

A five-member, 2 alternate board with 1-year terms. The board acts in an advisory capacity to the Town Council relating to zoning, land use, amendments to Zoning Code and development plans approval. Approves major building plans as presented by the Building Official.

Meets on 4<sup>th</sup> Tuesday of each month at 5:30 pm.

**HERITAGE COMMITTEE**

A 10 – member limited committee with 1-year terms. The committee is charged with identifying historical resources and acquiring, preserving and disseminating historical materials and information related to the Town.